

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, July 12, 2007

An Executive Session was called by Dan J. Oberleitner, Chairman at 6:00 P.M. on Thursday, July 12, 2007, to discuss legal issues. The Executive Session adjourned at 6:45 P.M.

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, July 12, 2007, at the township building and was called to order at 7:00 P.M. by Daniel J. Oberleitner, Chairman.

Roll call listed the following members present:

Daniel J. Oberleitner, Chairman
William Godfrey, Vice Chairman
Dan Fotovich, Secretary
Joseph Miorelli, Treasurer
Ed Smith, Assistant Secretary/ Treasurer

Also present:

Michael B. Kaleugher, Esq.
Marlin Bartos, NIRA
Lisa A. Fischer, Office Manager

PUBLIC: None

On motion of Fotovich, seconded by Smith, the Minutes of May 10, 2007 and Minutes of June 14, 2007 were approved as submitted. Motion carried unanimously.

On motion of Miorelli, with the approval of the Treasurer, seconded by Godfrey, the Treasurer's Report for June 2007 was approved as submitted. Motion carried unanimously.

On motion of Miorelli, with the approval of the Treasurer, seconded by Godfrey, bills paid in June 2007 totaling \$4,900.04 and bills paid in July 2007 totaling \$68,037.69 were authorized for payment. Motion carried unanimously.

SOLICITOR’S REPORT:

On motion of Miorelli, seconded by Fotovich, the approval of processing the L.A. Fitness 23 EDU’s subject to the Development Agreement. Motion carried unanimously.

On motion of Fotovich, seconded by Miorelli the authorization of the Resolution No. 07-12-2007-1 to execute the First Amendment to the Administrative Consent Oder. Motion carried unanimously.

ENGINEER’S REPORT:

Phase IC Cowan/South Cowan Sanitary Sewer Extension Project

Issued Punch List of items and 30 day Notice to IEI on July 3, 2007.

Upon the Solicitor’s approval, issued NIRA’s documents for Poland manhole claim for payment to IEI on July 11, 2007. Documents included Manhole Shop Drawings, Field Reports, Manhole Punch List and invert photographs.

IEI submitted Final Payment No. 5 in the amount of \$25,321.90. We recommend hold payment until project is complete.

Recommend acceptance of sewer lines subject to completion of Punch List items, As-Built Plans, Maintenance Bond and resolution of Poland manhole issues. The remaining manholes and pipe work items consists of flush lines with water and check manhole inverts and flush and video line Manhole 303D1 to Manhole 303D1A.

Project issues: McArdle two (2) trees; final lawn restoration; McGuire driveway; Sekelick plants; testing. Punch List items.

Phase II Cowan/Upper McMichael Sewer Project

Preparing Plans, Specifications and easements. Field surveys being performed. Received Collective Efforts Wetland Delineation Report Invoice in the amount of \$5,865.90. Recommend payment. On motion of Miorelli, seconded by Godfrey to pay Collective Efforts Wetland Delineation in the amount of \$5,865.90. Motion carried unanimously.

Phase I Dye Test Project

C & K Industrial Services, Inc. submitted the Phase I Dye Test Final Report in proper form on May 24, 2007.

Prepared and submitted to the Solicitor a list of violations found as a result of the Phase I Dye Testing Program. Upon further review of C & K Industrial Services, Inc. Report,

several Report discrepancies were found. On July 10, 2007, issued notice to C & K Industrial Services, Inc. to schedule field view all properties listed in the Phase I Dye Test Program, along with NIRA personnel to correct any discrepancies.

Phase II Dye Test Project

The CTMA executed the Contract Documents on June 27, 2007. Due to delay in executing the Contracts, issued Change Order No. 1, change of Contract Time and Notice to Proceed date of July 9, 2007. A Pre-Work Meeting was held on July 6, 2007 and work began July 9, 2007.

Miscellaneous Maintenance and Repairs 2007

CTMA executed the Contract Documents on May 10, 2007 and issued original Notice to Proceed date of June 10, 2007. Due to delay in issuing the Notice to Proceed, prepared and issued Change Order No. 1, change in Contract Time and Notice to Proceed date of July 11, 2007. A Pre-Construction Meeting is scheduled on July 13, 2007, 9:00 A.M. at the Municipal Building. Prepared and issued Notice to the Residents of the pending work in their area. As a result of the ongoing manhole inspections, several work items will be added to the Contract.

Linden/Spirik Force Main Force Main, Baldwin Road Extension

Recommend issuing \$1,400.00 lateral rebate to Linden subject to receiving Mr. Yablonski's written notice of restoration completion. Mr. Yablonski verbally indicated restoration complete and satisfactory. On motion of Fotovich, seconded by Smith to pay Linden in the amount of \$1,400.00. Motion carried unanimously.

Charlton Thoms Run Sewer Extension

Recommend issuing \$1,400.00 lateral rebate to Charlton. Recommend acceptance of lines, preparing paperwork. On motion of Fotovich, seconded by Smith to pay Mr. Charlton in the amount of \$1,400.00. Motion carried unanimously.

Delfred Drive Storm/Sanitary Sewer Project

Due to repeated complaints from the Delfred Drive residents regarding the condition of the lawn restoration, on May 22, 2007 Sangro, Inc. placed additional topsoil and reseeded and mulched the lawn areas. As of June 13, 2007, Mr. Funari continued to complain of the grass not growing, mainly due to lack of watering, and the dry weather conditions. Also, two (2) bituminous driveways show signs of settling stresses. Preparing notice to COG regarding the above conditions. On motion of Fotovich, seconded by Smith for approval to determine Sangro in default and disqualify him from bidding on any future CTMA projects. Motion carried unanimously.

OLD BUSINESS: None

NEW BUSINESS:

On motion of Miorelli, seconded by Godfrey, the request for Office Manager to receive QuickBooks training is approved as submitted. Motion carried unanimously.

On motion of Miorelli, seconded by Godfrey, the Public Official Insurance Policy Renewal is approved as submitted. Motion carried unanimously.

On motion of Godfrey, seconded by Fotovich, Bufalini's Plumbing Solutions, LLC approves the one year extension for the current contract to perform all Collier Township Dye Testing at the same rate. Motion carried unanimously.

On motion of Miorelli, seconded by Fotovich, the CTMA Sewage Notice and Termination Notices were approved as submitted. Motion carried unanimously.

On motion of Smith, seconded by Fotovich, the Fall Seven Springs Conference is approved as submitted. Motion carried unanimously.

There being no further business to discuss, on motion of Fotovich, seconded by Godfrey, the meeting was adjourned at 7:42 P.M. Motion carried unanimously.

Respectfully submitted,

Lisa A. Fischer
Recording Secretary