

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, APRIL 13, 2006

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, April 13, 2006, at the township building and was called to order at 7:00 P.M. by Daniel J. Oberleitner, Chairman.

Following the Pledge of Allegiance, roll call listed the following members present:

Daniel J. Oberleitner, Chairman
William Godfrey, Vice Chairman
Joseph Miorelli, Treasurer
Dan Fotovich, Secretary
Ed Smith, Assistant Secretary/Treasurer

Also present:

Marlin Bartos, NIRA
Michael B. Kaleugher, Solicitor
Carmel W. Taylor

PUBLIC: None. Later in the meeting, a member of the Demsher family addressed the Board.

On motion of Smith, seconded by Miorelli, the Minutes of March 9, 2006 were approved as submitted. Motion carried unanimously.

With the approval of the treasurer, seconded by Godfrey, the Treasurer's Report for March 2006 was approved as submitted. Motion carried unanimously.

With the approval of the treasurer, seconded by Godfrey, bills paid in April 2006 totaling \$52,401.90 and additional bills paid in March 2006 totaling \$3,885.17 were authorized for payment. Motion carried unanimously.

SOLICITOR’S REPORT:

At the request of the Solicitor, on motion of Fotovich, seconded by Miorelli, the Board authorized the Solicitor to file a civil complaint with the magistrate for damages in the amount of \$3,132.04 to the Authority’s manhole and sanitary sewer line by an uninsured vehicle owned by Renee Black. Motion carried unanimously.

The Solicitor will discuss the administration costs and procedure regarding credit meter reading changes with the Office Manager and present the procedure change in resolution format for discussion before the May 2006 meeting.

At the request of the Solicitor, on motion of Smith, seconded by Fotovich, the Board approved the Real Estate Services Cost Proposal from Bodnar Real Estate Services for the Cowan Road property rights-of-way to be acquired through the condemnation process. Motion carried unanimously.

The Solicitor indicated that there were several situations that could have resulted in a necessity for a holding tank. At present, there are no local standards for holding tanks. At the request of the Solicitor, on motion of Miorelli, seconded by Fotovich, the Board authorized the Solicitor to prepare a draft Holding Tank Ordinance and procedures to be submitted to the Collier Township Board of Commissioners for their consideration. Motion carried unanimously.

ENGINEER’S REPORT:

NIRA personnel completed the final field inspection and issued Punch List items to Independent Enterprises for the Cowan/Upper McMichael Sewer Project. The amount due to Independent Enterprises of \$15,916.70 includes an expense of \$3,132.04 for repairs to the manhole damaged by an auto accident. The contractor submitted a Maintenance Bond at the time of contract signing. On recommendation of the Engineer, on motion of Fotovich, seconded by Smith, the Board approved payment to Independent Enterprises, Inc. in the amount of \$15,916.70 pending Punch List items being addressed to the Engineer’s satisfaction. Motion carried unanimously.

The Phase IC South Cowan /Cowan Sanitary Sewer Extension project bid advertisement, plans, easement list and specifications were prepared by the Engineer. The Project is ready to bid pending easement procurement status. The probable construction cost estimate is \$288,000.00.

On recommendation of the Engineer, on motion of Miorelli, seconded by Fotovich, the Board approved payment to Kosik Brothers in the amount of \$2,137.50 for Phase IC South Cowan Sanitary Sewer Extension along Bryna Lane. Motion carried unanimously

NIRA prepared the bid advertisement, plans and specifications for the Phase 1 Administrative Consent Order Dye Test Project for 830 units. The semi-annual report is due in June 2006. The probable cost is estimated at \$50,000.00. The bid opening will be sometime in May 2006.

NIRA is preparing Cleaning and Video Project specifications for the Thoms Run main trunk line of ten (10") inch pipe or larger. The semi-annual report is due to be submitted in December 2006.

On the recommendation of the Engineer, the Solicitor drafted a letter, for the signature of the Authority Chairman, to send to the Collier Township Board of Commissioners requesting a complete copy of the Collier Township GIS mapping.

Three Rivers and Michael Baker continues the critical section survey GPS. The Engineer does not know the status of that survey.

The Colecrest/Prestley Line Replacement Field Survey has been completed. The Engineer is preparing the easements, plans and specifications.

The Engineer submitted the Chapter 94 Waste Management Report to Alcosan on March 3, 2006. Action on the approval of the report has been tabled pending the settlement of litigation. The Solicitor commented that, in the past, the Board did not approve the report.

The Engineer scheduled State Pipe Services, Inc. to do a video inspection of Arby's sewer line due to the recent blockage. The proposed cost of the video is \$800.00. The probable lateral replacement cost estimate is \$13,766.44. The Engineer noted that there are not many contractors available to do the cleaning from the main line.

A member of the Demsher Family, 7 Landgraf Avenue, who experienced a backup because of the blockage, addressed the Board at this time. He was advised to submit a claim in writing and include copies of pictures, invoices and any other expenses related to the backup. He gave these items to the Office Manager before leaving the meeting.

Action on a request for capacity for a proposed subdivision and development of the Cozza property off of Boyds Run was tabled pending approval of the subdivision by the Collier Township Board of Commissioners.

Regarding the Delfred Drive Storm Sanitary Sewer Project, the Engineer advised the Board that the Char-West COG CD Year 32 Notice was received. The due date for plans and specifications was extended from May 1, 2006 to May 17, 2006, with a bid opening scheduled for June 7, 2006. A field survey, deed and property research will be scheduled. The estimate for probable cost is in the amount of \$95,900.00. The Engineer discussed the breakdown of the costs including \$49,000.00 in grant money with the possibility for additional grants.

The final payment for the Washington Pike Rehabilitation Project to State Pipe Services in the amount of \$3,574.67 is forthcoming.

State Pipe Services, Inc. has completed the core bore pavement repairs at Marburger's 1100 Washington Pike parking lot. The Engineer is awaiting the report.

A reimbursement request to Three Rivers has been submitted and the Engineer is awaiting response and preparing the closeout documents.

The flow meter was reinstalled on March 10, 2006. Service on the flow meter is due next week.

A notice was sent to the Carnegie Presbyterian Church to submit the Connection Application and fee to the Authority.

State Pipe Services Inc. completed videotaping and cleaning the Vanadium/Route 50 Lining Project lines. The Engineer reported that there is no change in the status regarding Doerfler being unable to test lines using additional equipment. Close out of the project is being prepared.

Regarding the Charlton Thoms Run Sewer Extension, the Engineer is awaiting the Maintenance Bond.

Construction of the internal sanitary sewers is ongoing at Centennial Pointe and the execution of the Developer's Agreement and Bonds was reported to be forthcoming.

The Neville Manor-Phase 1 sanitary sewer construction and final inspection is

complete. The Engineer sent Neville Manor Inc. a notice stating the existing line requires inspection and testing.

The internal construction of the internal sanitary sewer service is ongoing at Tuscany Ridge.

Work on the Summit Ridge Construction Phases 2 & 3 sanitary sewer construction is ongoing.

Construction of the internal sanitary sewers and final inspection is complete at Bryna Ridge. A punch list was issued and the Engineer is awaiting the Contractor's response.

Regarding Maclaine Manor, the 110 Maclaine Drive lateral issues and Manhole 102 work and tests are both complete.

Capital Builders installed a manhole at 108 McMichael Road for service to 110 McMichael Road. The Engineer is awaiting the test schedule.

On recommendation of the Engineer, on motion of Miorelli, seconded by Fotovich, the Board approved payment to Gary Mancini Construction in an amount not to exceed \$800.00 for manhole repairs done on Murray Street. Motion carried unanimously.

OLD BUSINESS:

The Chairman updated the Board on the status of the design of the Collier Township Municipal Authority website. The temporary website address for review and editing of the eventual permanent website was noted for any Board member who would like a preview. Any suggestions for corrections or changes would be welcome.

The Chairman noted that the most recent draft of the Collier Township Municipal Authority Human Resources Manual was mailed to all Board members for review. The Board met in executive session on April 11, 2006 to discuss certain issues for the final draft. On motion of Miorelli, seconded by Godfrey, the Board adopted the Employee Benefits Package as discussed. Motion carried unanimously.

On motion of Fotovich, seconded by Miorelli, the Board adopted the Collier Township Municipal Authority Human Resources Manual as amended, pending a Human Resources audit by Henderson Brothers and independent legal review. Motion carried unanimously.

There was discussion regarding the need for a server in the office and for off-site storage of regular backup of data. The Chairman and the Office Manager are soliciting estimates. On motion of Miorelli, seconded by Fotovich, the Board approved the purchase of a server at a cost not to exceed \$9,000.00. Motion carried unanimously.

NEW BUSINESS:

None.

There being no further business to discuss, on motion of Fotovich, seconded by Smith, the meeting was adjourned at 8:20 P.M. Motion carried unanimously.

Respectfully submitted,

Carmel W. Taylor
Recording Secretary