

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, SEPTEMBER 8, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, September 8, 2016, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Richard Ruffennach, Vice-Chairman
- Dan Fotovich, Secretary – arrived at 6:35 p.m.
- Edward Smith, Assistant Secretary/Treasurer

Excused Absence:

- Gerhardt Egri, Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: NONE

On motion of Smith, seconded by Oberleitner, the Minutes of August 11, 2016 were approved. Ruffennach abstained. Motion carried.

On motion of Smith, seconded by Oberleitner, the Treasurer’s Report for August 11, 2016 was approved as submitted. Ruffennach abstained. Motion carried.

On motion of Ruffennach, seconded by Smith, additional bills paid in August 2016 totaling \$5,043.53 and bills paid to September 8, 2016 totaling \$7,743.69 were authorized for payment. Motion carried.

On motion of Ruffennach, seconded by Smith, the office staff timesheets from August 11, 2016 through September 7, 2016 were approved. Motion carried.

SOLICITOR’S REPORT:

The Solicitor updated the Board that the Bill of Sale for Centennial Pointe Phase 1C was received from Maronda Homes and the Resolution No. 09-08-2016-01 accepting the lines for Centennial Pointe Phase 1C is prepared, he recommends approval and acceptance of both. (motions covered under New Buisness, Items A & B).

The Solicitor informed the Board regarding a Collier property owner was granted an encroachment agreement from the Township to install an above ground pool and deck over the sanitary sewer. Engineer stated that the Authority has encroachment agreements but the Township issued their own. Board authorized Solicitor to send letter to the Township regarding the issue.

The Solicitor informed the Board regarding a lateral break in the Presto area and that he advised the Engineer to solicit quotes for the repair as this is an emergency situation. Engineer presented quotes he received from All States Plumbing to the Board for review. Board decided to approve repair with costs to be paid out of the emergency fund.

The Solicitor updated the Board on status of Right-To-Know request he filed with Carnegie Borough regarding the properties connected to the Collier Township Municipal Authority's sanitary sewer line. Carnegie Borough's currently on a 30 day extension and he should have an update at the next Authority meeting.

The Solicitor informed the Board that the Bible Chapel is in the process of wrapping up the project and it should be complete in a month or so.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

A Consent Order Working Group Meeting is being held today to continue with efforts of compliance with consent orders standardization and developing source reduction methods.

Regarding Regionalization of Municipal Trunk Sewers, the field checking of conditions in both the C-45A Basin in Cabbage Hill and the Thoms Run Trunk Sewers is complete. CCTV televising should be complete by the end of next week. NIRA is in process of developing CCTV lateral inspections into the dye testing contract to be bid in November.

Landgraf Avenue Sanitary Sewer Replacement

Strnisha Excavation, Inc. mobilized to the site and began construction of the Landgraf Avenue Sanitary Sewer Replacement on Monday, May 16, 2016. At this time, the majority of construction has been completed, with mostly restoration items remaining.

Strnisha Excavation, Inc. has submitted Partial Payment Application No. 2 (Final) in the amount of \$16,458.57. NIRA approves and recommends payment to Strnisha Excavation, Inc. for Partial Payment No. 2 (Final).

Neeb Street Sanitary Sewer Lining (No change in status)

Advertisement for Bids was published for the Neeb Street Sanitary Sewer Lining on Thursday, September 1, 2016 and Thursday, September 8, 2016. Bids will be opened on Friday, October 7, 2016.

Site Tee (Observation Port) Castings

Currently, the requirement to install a cast iron frame and cover on site tees is only enforced when the installation is in driveways or other paved areas. NIRA recommends that enforcement be extended to all site tee installations to protect the caps from damage and to assist in locating the site tee in instances where they get buried. (motion covered under New Business, Item E).

Moretti Property Sanitary Sewer Extension (no change in status)

On behalf of the Developer and in agreement with the Developer's Agreement approved by the CTMA at the March, 2016 Board Meeting, NIRA has completed the field survey and design for the Moretti property. The Plans have been provided to the owner for construction and use in soliciting costs from a contractor.

One (1) potential Contractor has contacted NIRA regarding the construction of the Moretti Sanitary Sewer Extension. Details were discussed, and the Contractor, Don Bigley Plumbing, is in the process of obtaining prices on materials.

An on-site meeting was held with Don Bigley on Tuesday, August 9, 2016 to discuss the scope. Mr. Bigley needs to provide a cost to Mr. Moretti before the required performance bonding can be determined.

Ewing Road Slide

On August 11, a Utility Meeting was held at the site of the landslide that has occurred on Ewing Road in the vicinity of Neville Manor. It has been determined that, according to the preliminary repair plans prepared by Gannett Fleming on behalf of PennDOT, neither the Cabbage Hill Trunk Line nor the Cabbage Hill Sewer Extension should be impacted by the proposed work. One (1) manhole may require a slight grade adjustment for the final pavement restoration.

PennDOT requires that a non-reimbursement Agreement for the minor manhole adjustment in the area of pavement restoration near the Ewing Road slide be executed with the CTMA. A form Resolution for execution authorization and a request letter have been prepared by NIRA and transmitted to CTMA for execution and transmittal to PennDOT. This will allow for the exchange of materials from CTMA for labor incorporated into the PennDOT Contract. NIRA recommends transmittal of the request letter and adoption of the Resolution. (motion covered under New Business, Item D).

Miscellaneous

Matlak Force Main (no change in status)

NIRA received proposed changes to the alignment from J.R. Gales & Associates, Inc. on June 14, 2016. J.R. Gales & Associates, Inc. satisfactorily revised the Plans to address comments in NIRA's review letter subsequently issued on June 16, 2016 and an approval letter was issued on June 23, 2016.

Amalfi Ridge, Phase I (no change in status)

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016.

Forza Collier (3 lot subdivision) (no change in status)

The Developer's Contractor, DAV Construction, began construction of the portion of the Upper Scotts Run sewer necessary to reach for Forza Collier Subdivision on Monday, May 23, 2016. As of Monday, June 6, 2016, all pipe, including the extension into the Development, has been installed. Testing remains.

Centennial Pointe Phase 1C (Maronda Homes)

All testing of the Centennial Pointe Phase 1C sanitary sewer is complete as of July 15, 2016. NIRA requests the Developer to flush the sanitary sewers to remove construction debris that was evident during the mandrel testing. NIRA provided redline Drawing to the Developer's Engineer for preparing As-Built Record Drawings.

NIRA received the requested CCTV video of the sanitary sewers on August 12, 2016 and received approved as-builts on August 22, 2016. CTMA is in receipt of the Maintenance Bond for the proper amount and period from the Developer. NIRA recommends acceptance of the Centennial Pointe Phase 1C sanitary sewers. (motion covered under New Business, Item B).

ADMINISTRATIVE COMMENTS:

Staff informed Board that Cyberjaz recommended the office computers be replaced as they are out of warranty and would not be able to service or obtain parts for the computers. Cyberjaz quoted \$4,039.39 for replacing the three computers in the office and staff requested authorization from Board.

On motion of Ruffennach, seconded by Fotovich, motion to accept and approve Cyberjaz quote in the amount of \$4,039.39 for the purchase of three computers was accepted and approved. Motion carried.

Chairman brought up that he would like Board to review again a Pension Plan for the two office staff. After Board discussion, Board asked staff to inquire and gather information regarding a Pension Plan and cost for two office staff.

OLD BUSINESS:

Review of Escrow Accounts. No comments.

PLANNING COMMISSION MINUTES: NONE

NEW BUSINESS:

- A. Motion to accept and approve the Bill Of Sale from Maronda Homes for the Centennial Pointe Phase 1C. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve Resolution No. 09-08-2016-01, a Resolution of the Collier Township Municipal Authority to accept certain ownership of certain sanitary sewers and manholes as installed and constructed in and through Centennial Pointe Phase 1C. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve Partial Payment Application No. 2 to Strnisha Excavation, Inc. in the amount of 16,458.57 for the Landgraf Avenue Sanitary Sewer Replacement Project. On motion of Fotovich, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- D. Motion to accept and approve a Resolution to execute a non-reimbursement Agreement with Penn DOT for the minor work to be incorporated in PennDOT's Ewing Road Slide Contract. On motion of Fotovich, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- E. Motion to accept and approve NIRA recommendation to enforce installation of cast iron frames and covers for site tees on all laterals, without exception. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 7:20 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary