

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, SEPTEMBER 11, 2014

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, September 11, 2014, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: NONE.

Joseph Hoover, 1301 Kinmont Street, Pittsburgh, PA, withdrew his request.
Donna Herleman, 2643 Hilltop Road, Oakdale, PA, withdrew her request.

On motion of Ruffennach, seconded by Egri, the Minutes of August 14, 2014 were approved. Dan Oberleitner and Dan Fotovich abstained. Motion carried.

On motion of Smith, seconded by Egri, the Treasurer’s Report for August 14, 2014 was approved as submitted. Motion carried.

On motion of Egri, seconded by Fotovich, additional bills paid in August 2014 totaling \$89,913.80 and bills paid to September 11, 2014 totaling \$46,666.33 were authorized for payment. Motion carried.

On motion of Egri, seconded by Fotovich, the office staff timesheets from August 14, 2014 through September 10, 2014 were approved. Motion carried.

SOLICITOR’S REPORT:

The Solicitor discussed his recommendation of Board possibly adopting a formal written policy that would address multiple issues regarding Cross Watershed Sewer Connections situations that may arise in future and a procedure for Staff to follow regarding requests from Public inquiring on sewer availability for vacant land.

The Solicitor updated Board on the Boys Home Project, received last right-of-way needed; upcoming costs related to the project for the Authority in 2015 and that project would probably go out for bid late 2014/early 2015.

The Solicitor discussed and recommended Board adopt a policy regarding Conflict of Interest Policy that would outline what a point of individuals can/cannot do that would be considered a conflict of interest, to avoid any confusion. Chairman stated he would send a transmittal authorizing the Solicitor to draft a policy for Board review and adoption.

The Solicitor updated Board on the Hilltop Road Sanitary Sewer Phase I Project; Board of Viewers is scheduled for October 14, 2014 at 10:00 am at which point a hearing date and time will be scheduled. Solicitor will send notices to all property owners involved informing them of the dates and times for both.

The Solicitor updated Board on changes relating to the Eminent Domain Code, Act 120 of 2014, which amended the code by limiting reimbursement for appraisal, attorney and engineering fees and limiting reimbursement to property owners to \$1,000 for underground piping for water or sewer infrastructures.

The Solicitor updated Board on the Hilltop Road Sanitary Sewer Phase II Project surveys received from residents, with 13 property owners not interested and 1 property owner interested in project. Solicitor recommends Authority close files on project due to lack of interest and commitment of property owners. Solicitor will send notices to all property owners informing them that project is closed.

ENGINEER'S REPORT:

2014 Sanitary Sewer Repairs and Replacements

Independent Enterprises, Inc. (IEI) has completed repairs and replacements at the Vanadium and Washington Pike sites of the Project. Work on the Robinson Run realignment is progressing slowly. Partial Payment Application No. 4 has been submitted, and NIRA recommends approval to IEI in the amount of \$71,141.27. (motion covered under New Business, Item A)

St. Andrews Pump Station Site and Access Drive Improvements

IEI completed approximately 99% of the project. Final paving was completed on July 17, 2014. A Final Punch List of items was transmitted to IEI, along with the Closeout Documents on August 8, 2014. NIRA recommends CTMA continue to withhold payment of Partial Payment Application No. 3 (Final) in the amount of \$11,574.61, subject to the Final Punch List being satisfactorily completed.

Prestley Street Sanitary Sewer Replacement

Strnisha Excavation, Inc. mobilized and began excavation on May 29, 2014. All underground installation on the project is complete. Manhole vacuum testing is complete, and mandrel testing remains. Remaining items include the final pavement restoration that CTMA is partnering with PAWC on to complete. Partial Payment Application No. 4 has been submitted. NIRA approves the Application as submitted and recommend payment to Strnisha Excavation, Inc. in the amount of \$64,002.62. (motion covered under New Business, Item B)

Shadow Drive Sanitary Sewer Replacement

On behalf of CTMA, NIRA submitted an Application for funding by PA Small Water and Sewer Program through the Pennsylvania Department of Community & Economic Development (DCED) on May 12, 2014. DCED subsequently requested and was provided a copy of CTMA's Consent Order Agreement. We have been informed that the Commonwealth Financing Authority July Meeting on Grant Applications for consideration was cancelled and rescheduled for September.

Miscellaneous

Baymont Sewer Realignment (Cozza/Nevilleside Development)

W. D. Wright Contracting completed pipe work on the main lines and the main lines for Buildings 10, 11, 12, 13 and 14. Manhole vacuum testing remains. W. D. Wright completed working wye and lateral installations for Buildings 17 and 18. Wye and laterals for Building 15 and 16 remains to be completed.

W. D. Wright scheduled manhole vacuum testing with NIRA on Monday, August 1, 2014. The testing was ultimately unsuccessful, and a laundry list of items remaining to be completed was developed by the Construction Observer.

Ryan Homes attempted to submit Tap Applications to CTMA for Building 17 on September 4, 2014. As a result of their denial, W. D. Wright Contracting has made an attempt to reschedule the remaining testing and repairs. Update on results at meeting. NIRA recommends that CTMA continue to withhold Tap Applications until such time as the Developer has provided the remaining items necessary for CTMA to adopt the sewers.

FAA Sewer Extension

The FAA issued the Notice to Proceed dated June 30, 2014 to Bella Enterprises, Inc. for the FAA sanitary sewer extension. Bella Enterprises, Inc. provided notice and began construction on Wednesday, July 9, 2014.

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. NIRA also inspected lateral replacements for Building 18 and Building 32 within the FAA radar site. Air and vacuum testing is complete. Mandrel testing remains.

Settler's Pointe

NIRA received notice on June 10, 2014 that the deposit for the Developer's Agreement escrow was received. Subsequently, the Preliminary Plan for the Development was reviewed and comments provided to the Developer's Engineer on June 23, 2014. NIRA also reviewed and calculated the flows for the collection and conveyance portions of the Sewage Facilities Planning Module for this Development. We recommend approval of 78 EDUs for this Plan.

NIRA received Revised Plans from the Developer's Engineer on September 5, 2014. The Plans have been approved, but there is no Developer's Agreement in place yet.

Grease Trap Maintenance Records

The annual grease trap maintenance records requests were sent out to business owners on May 29, 2014. Only six (6) of the twenty-seven (27) recipients responded. A second notice requiring submission of the requested records within 30 days of receipt of the notice was mailed on August 14, 2014, resulting in all but five (5) of the 27 recipients providing the requested records. NIRA recommends referral of the non-respondents to the Magistrate.

NIRA field viewed the manhole at Peters Place to observe grease conditions on August 27, 2014. Both this manhole and the manhole downstream at the Kirwan Heights Fire Hall were observed to have grease build-up. NIRA recommends schedule sewer cleaning and invoice Peters Place for the costs.

Nadik/Riddle Common Lateral Realignment

Strnisha Excavation, Inc. has been given authorization to proceed with the lateral connection relocation. We await a definite schedule.

Phase 3, Prestley Heights Sewers

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014.

Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

Pump Station Maintenance Services

Discuss options for grass cutting/weed eating.

OLD BUSINESS:

- A. Board to review Escrow Accounts and decide on how to proceed regarding monies due to Authority or refunds to Customer (see attached report & statements).
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NEW BUSINESS:

- A. Motion to accept and approve Partial Payment Application No. 4 in the amount of \$71,141.27 to Independent Enterprise, Inc. for the 2014 Sanitary Sewer Replacements & Improvements Project. On motion of Ruffennach, seconded by Fotovice, motion was approved. Motion carried.
 - B. Motion to accept and approve Partial Payment Application No. 4 in the amount of \$64,002.42 to Strinisha Excavation, Inc. for the Prestley Street Sanitary Sewer Replacement Project. On motion of Egri, seconded by Ruffennach motion was approved. Motion carried.
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There being no further business to discuss, on motion of Ruffennach, seconded by Egri, the meeting was adjourned at 7:20 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary