

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, SEPTEMBER 13, 2012

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, September 13, 2012, at the township building and was called to order at 7:04 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich, Secretary
Gerhardt Egri, Assistant Secretary/Treasurer

Excused Absence:

Edward Smith, Vice-Chairman
Joe Miorelli, Treasurer

Also present:

Michael Kaleugher, Solicitor
Marlin Bartos, NIRA
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: Carol Cyphers, 611 Vanadium Road, Bridgeville PA 15017. She and her neighbor Daniel Barrows, 609 Vanadium Road, Bridgeville PA 15017 has questions regarding the letter they received from CTMA in August 14, 2012 regarding the Kirwin Heights Sanitary Sewer running under her 65 year old home. The Solicitor informed her that due to the recent Consent Order requirement the Authority's video camera inspection revealed that because of the age of the clay pipe, it is in danger of collapse/failure and that CTMA would relocate this line at no expense to the property owners but would not do so without the cooperation of all three property owners or if any resistance to the project by the property owners the project would be cancelled. She and her neighbors would like to meet together and ask their questions with CTMA. The Chairman asked Mrs. Cyphers to arrange a date and time that she and her neighbors agree to and setup the meeting with the Solicitor and the Engineer.

John Rattenni, 375 Baldwin Road, Carnegie PA 15106. He owns 4 lots on South Cowan Road that he recently sold. He received quotes on work to be done for public sewers and lowest he received is for \$40,000 and asked if CTMA would consider working with him by paying for part of this amount for the project. The Chairman stated that CTMA is not willing to pay any money as it has not done so for any other developer and will not do so now. The Solicitor asked for Mr. Rattenni to provide CTMA with written copy of all four property owners easements and to put in writing what he plans to do and submit this to CTMA. Mr. Rattenni stated he would do so.

Donn Seger – CTMA Accountant, reviewed Final Audit report for year December 31, 2011 and 2010. Mr. Seger stated he needed to correct pages 1 and 3 of the report in regards to some NIRA projects and things that were added in. He asked Board to review those pages and get back him with any changes. Mr. Seger then discussed the highlights of the report regarding the Management’s Discussion and Analysis, Statements of Net Assets, Statements of Revenues, Expenses and changes in Net Assets, Statements of Cash Flows, Notes to Financial Statements and Statements of Revenues and Expenses Actual and Budget. The Chairman asked Mr. Seger his thoughts on the Authority’s financial state. Mr. Seger stated the Authority is doing ok as of today because of received Tap-In Fee monies making up for some of the loses in operating but that as Tap-In Fee money becomes less CTMA may need to raise the sewer rates to cover costs in order to break even in operating income.

On motion of Egri, seconded by Fotovich, the Minutes of August 9, 2012 were approved. Motion carried.

On motion of Egri, seconded by Fotovich, the Treasurer’s Report for August 9, 2012 was approved as submitted. Motion carried.

On motion of Fotovich, seconded by Egri, additional bills paid in August 2012 totaling \$9,399.56 and bills paid to September 13, 2012 totaling \$50,836.86 were authorized for payment. Motion carried.

On motion of Egri, seconded by Fotovich, the office staff timesheets from August 9, 2012 through September 12, 2012 were approved. Motion carried.

SOLICITOR’S REPORT:

The Solicitor informed Board that he spoke with Dave Wright regarding the Robinson Run Realignment and recommends Board to authorize, by motion, to allow him to secure the License Agreement from Allegheny County at a fee of \$500.00. (this motion taken under New Business, Item A).

The Solicitor informed Board that he attended the PMAA Conference in Hershey, PA, Solicitors Day meeting on August 27th and spoke with Rick Matthews of HDR Group who is a representative of MRM Trust. Discussed the possibility of reviewing all of CTMA’s insurance coverage with Henderson Brothers and give his opinion so that Board can have a better understanding to whether the coverages are adequate and whether or not a specific claim would have been or should have been handled in order to protect the Authority and the Board members. The Chairman agreed and requested a motion by Board to approve authorization for the Solicitor to submit the Authority’s insurance coverage for review to MRM. (this motion taken under New Business, Item B)

The Solicitor updated the Board on status of Rules and Regulations Manual through General Code. He received a manuscript of the manual yesterday and the Authority received copy late today. He instructed office staff, Patie Asturi, to make copies and have them bound at Kinko’s and then to send a copy to each Board member, the Engineer and the Auditor for their review. Solicitor asked that anyone who has changes or suggestions submit them well before the 120 day review period.

The Solicitor informed Board of Calabrese vs. CTMA case and history behind this case relating to Court jurisdiction and the procedure for a rate challenge. The Solicitor thought the case was interesting in that it provided historical information on the creation of CTMA, that it originally was created to be a water authority and when it became a sewer authority.

ENGINEER'S REPORT:

2011 Sanitary Sewer Repairs and Replacements

IEI has completed the pipe work, final roadway milling and surface paving, sealing and a majority of restoration. We sent the Closeout Documents and Change Order No. 2 to IEI, awaiting response.

We scheduled to meet Jack Cargnoni, IEI, on July 22, 2012 to review Change Order No. 2, however, the meeting was cancelled by IEI due to scheduling conflict.

We received and reviewed Partial Payment No. 4, excluding Change Order No. 2, and recommend approval of Partial Payment No. 4 in the amount of \$44,653.75 with a 1% retainage amount of \$1,832.79. (this motion taken under New Business, Item B)

2012 Sanitary Sewer Repairs and Replacements

We are preparing Plans and Specifications for the Repairs and/or Replacement of Sewers at the following sites: Robinson Run Realignment; and Washington Pike, Vanadium Road Realignment and Forsythe Road Sewer Repairs.

Prepared and delivered Robinson Run sewer realignment easements to Mike Kaleugher, awaiting decision for obtaining License Agreement vs. Easement. Prepared and delivered easements for the 611 Vanadium Road sewer realignment site to Mike Kaleugher for processing.

The Engineer stated he will meet with property owners on Vanadium to obtain easements. The Solicitor informed Board that he is having some address problems with one (1) property owner for the Robinson Run Realignment project and that easements are being returned to sender.

St. Andrews Pump Station Site and Access Drive Improvements

Garvin Boward Beitko preparing for Geotechnical Engineering investigation.

The Geotechnical Engineers scheduled and Test Boring Services, Inc. completed the soil core borings on August 21, 2012. Awaiting the final Geotechnical Investigation Report.

Consent Order

We continue preparing Feasibility Study Reports for the remaining 8 POC's due July 31, 2013.

Miscellaneous

Centennial Pointe

On August 16, 2012, we met with Daniel Wolf, Maronda Homes, and Bob Bailey Construction to review outstanding sewer issues, sewer testing, utility change over and As-Built Plans. Subsequently, Bailey Construction partially completed testing, utility change over in progress and final As-Built Plans submitted. CCTV video inspection of the main trunk sewer instead of mandrel tests remains to be completed.

The solicitor stated that he had the pump station deed transferred to the Authority. The Engineer stated that NIRA & Bailey have no record of mandrel testing of main trunk sewer and Daniel Wolf is debating if he needs to have it done.

Street Paving

After contacting PennDOT's Maintenance Departments, we prepared and processed notices to PennDOT's Aspinwall and Bridgeville Maintenance Sheds regarding paving and tar chipping over CTMA's manholes on Cowan Road, Walkers Mill Road and Prestley Road. We requested PennDOT to arrange to have the Bituminous Paving and tar and chip removed from the manhole frames and covers. Awaiting response.

Also we prepared and processed notice to Collier Township regarding partially paving over CTMA's manholes on Prestley Street and Ann Street in Cubbage Hill. We request the Township arrange to have the Bituminous Paving removed from the manhole frames and covers. Awaiting response.

The Chairman asked the Engineer to copy the Township Manager on this and Engineer stated he would do so.

Great Southern Shopping Center (GSSC), Chartiers Valley Shopping Center (CVSC) Sewers

Prepared and processed notice to Zamias Services, GSSC, regarding their proposed Corrective Action Plan and defects found during recent dye testing and field observations. Awaiting response.

The Engineer stated there were deficiencies in clean outs and traps, infiltration problems and cracked pipes and these need corrected.

Prepared and processed notice to Kossman Development, CVSC, regarding the need for a physical and CCTV video inspection of the Internal Sewer System and, if necessary, a Corrective Action Plan to correct any defects found.

FAA Sewer Extension

Attended the FAA and Township meeting. The FAA sewer extension and the Township park sewer status at the former C. E. Kelly Army Base. An Agreement with the FAA to be prepared and sent to FAA. The Township agrees to grant sewer easement for the FAA sewer extension through the Township's property. The Township sewers to remain private.

The Solicitor stated that it would not be an advantage for CTMA to accept the lines within the Township Park. The Engineer stated that the FAA project probably won't be bid out until October and that FAA shuts down certain weeks per year.

Summit Ridge

A. R. Building Co. contracted T. A. Ward Constructors to install the final phase of the Sanitary Sewer System. Work is ongoing.

The Engineer also stated this is the last phase of Summit.

Rattenni Sewer Extension

Received the Rattenni Sewer Extension Plans from a third party. The Plans were reviewed and comments sent to Rattenni and Gales. A Developer's Agreement is required.

Dye Test Program (No change in status.)

We prepared revised dye test requirements and Contract Documents for bidding the CTMA Dye Test Program to obtain a Registered Plumber to perform the CTMA dye testing. Awaiting Board's decision.

Manhole Inspections

NIRA personnel continue to perform system manhole inspections.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – The total estimated project cost is \$346,223.00 and the Grant request amount is \$173,111.50.

Although the previous Application for 2011-2012 Round 2, does meet the eligibility criteria, this project cannot be funded at this time, due to the lack of available funding.

We are preparing to resubmit the CITF Grant Application for 2012-2013 Round 1 to ACED, due beginning on September 4, 2012. A CTMA Resolution is required. (this motion taken under New Business, Item D).

OLD BUSINESS: NONE

NEW BUSINESS:

- A. Motion from Board to Authorize Solicitor to secure License Agreement from Allegheny County for Robinson Run Relocation. On motion of Egri, seconded by Fotovich, motion was approved. Motion carried.
- B. Motion from Board to approve having MMR Trust review Collier Township Municipal Authority's Insurance Policies. On motion of Egri, seconded by Fotovich, motion was approved. Motion carried.
- C. Motion from Board to approve payment #4 in the amount of \$44,653.75 with a 1% retainage in the amount of \$1,832.00 for the 2011 Sewer Repairs & Replacement Project. On motion of Egri, seconded by Fotovich, motion was approved. Motion carried.
- D. Motion from Board to approve a Resolution to resubmit the CITF Grant Application for 2012-2013 Round 1 ACED for the Colecrest-Darlington Sewer Replacement Project. On motion of Fotovich, seconded by Egri, motion was approved. Motion carried.

There being no further business to discuss, on motion of Egri, seconded by Fotovich, the meeting was adjourned at 9:10 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary