

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, OCTOBER 12, 2017

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, October 12, 2017, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Richard Ruffennach, Vice-Chairman
Dan Fotovich, Secretary,
Gerhardt Egri, Treasurer
Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: NONE

On motion of Ruffennach, seconded by Egri, the Minutes of September 14, 2017 were approved. Smith abstained. Motion carried.

On motion of Egri, seconded by Fotovich, the Treasurer's Report for September 14, 2017 was approved as submitted. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, additional bills paid in September 2017 totaling \$9,058.45 and bills paid to October 12, 2017 totaling \$30,577.79 were authorized for payment. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from September 14, 2017 through October 11, 2017 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor asked the Board if they had any questions for him regarding the Activity report he submitted to them. No questions or comments from the Board for the Solicitor.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

ALCOSAN held a special status update meeting on the Regionalization process on Wednesday, September 27, 2017 to discuss their camera inspections, how they define and evaluate defects, and general cost estimates for repairs.

ALCOSAN's contractor will be finishing the inspections in the spring of 2018. Between October 2017 and August 2018, ALCOSAN will be distributing defect reports to the municipalities along with the video and inspection reports. Municipalities will be responsible for any significant defects discovered as part of the transfer agreements. ALCOSAN is developing contracts for these defects, but municipalities will also have the option of bidding out this work if felt it would be an economical advantage.

Draft Transfer Agreements are anticipated to be distributed within the same timeframe as the defect reports and videos.

NIRA is preparing the Source Reduction Study Report and will provide this draft report at the November CTMA Board meeting for approval and submission by the December 1, 2017 deadline.

Lateral Testing

NIRA recommends award of the Lateral Certification Testing Services Contract to Krupp Whitney Plumbing upon written voluntary withdrawal from the Contract by the current plumber.

Contracts documents were forwarded to, and executed by, Krupp Whitney Plumbing. CTMA execution is needed.

Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified on May 24, 2017. A second notice to the food service establishments was issued on August 3, 2017, informing of penalties for not submitting the required records. As of September 14, 2017, there still remains a total of four (4) establishments that have not complied with the requirement to submit annual maintenance records. NIRA recommends follow-up inspections and enforcement as indicated in the notice.

NIRA inspected the facilities at the establishments that have not complied with the maintenance records submittals. Discuss individual results.

CDBG Grant Applications

Pre-applications for both the Noblestown Road Sanitary Sewer Extension and the Summer Drive Low Pressure Sewer System were submitted to the Char West COG by the September 8, 2017 deadline. Full applications are due November 15, 2017. A decision on the applications is anticipated in late January or early February 2018.

Pre-application approval from the Char-West Council of Governments on October 4, 2017. Full applications, which are due November 15, 2017 require the execution of a Concurring Resolution for both projects for which the applications are to be submitted.

NIRA recommends adoption and execution of the Concurring Resolution which, in effect, confirms the applicant formally requesting CDBG funding, designates the Char-West COG Executive Director to perform the required duties between the CTMA and Allegheny County Economic Development, and assures the provision of local matching funds for both the Noblestown Road Sanitary Sewer Extension project and the Summer Drive Low Pressure Sewer System project. (motion covered under New Business, Item A).

Manhole Repairs Contract (no change in status)

Independent Enterprises started work on the 2017 Manhole Repairs Contract on June 13, 2017. As of August 2, 2017, all manhole rehabilitation items are complete. Some minor restoration items remain.

No Partial Payment Application submitted this month.

Thoms Run Road Paving Program

Similar to the work recently completed on Baldwin Road by PennDOT, Allegheny County will be completing drainage improvements and pavement restoration on Thoms Run Road beginning in the next couple weeks. NIRA will conduct a field viewing of the manholes that may require adjustment with the County's contractor.

Following the field viewing with the paving contractor, it has been determined that there will be only a few manholes requiring adjustment. NIRA will provide paving rings as needed.

The necessary castings needed for the manhole adjustments have been secured and are stored at the Collier Township maintenance yard for use by the County's contractor.

2017 Sanitary Sewer Rehabilitations

Insight Pipe Contracting, LLC has provided Contracts, Bonds and Insurance. CTMA execution of the Contracts is required. The contractor intends to begin work upon receipt of the fully executed Contracts.

As of October 4, 2017, work for the 2017 Sanitary Sewer Rehabilitations project is substantially complete. Partial Payment Application No. 1 has been received, reviewed, and approved by NIRA. NIRA recommends payment to Insight Pipe Contracting, LLC in the amount of \$34,784.73.

Capital Projects (no change in status)

NIRA has prepared cost estimates for ten (10) potential Capital Projects for CTMA Board review and consideration. A tabulation of descriptions and conceptual plans was provided. Review and discuss potential future sewer extensions.

After Board review and discussion, the Board decided to move forward and proceed with the Upper Scotts Run Road Phase 2 Project. (Motion covered under New Business, Item D)

Miscellaneous

Parkside Residential Subdivision (Hormel) (no change in status)

As of May 18, 2017, all of the Sanitary Sewer System for the Parkside Residential Subdivision is complete.

Flushing and video of the lines was performed on August 4, 2017. The video and reports were received and reviewed by NIRA, and a subsequent punch list of items was issued to the contractor on August 18, 2017.

Amalfi Ridge Phase II (Maronda Homes)

Foley Excavating, Inc. began work on the Amalfi Ridge Phase 2 internal Sanitary Sewer System on Tuesday, June 6, 2017. As of July 12, 2017, approximately half of the sanitary sewer system for this phase has been installed.

Provided the current pace is maintained by the developer's contractor, construction is anticipated to be completed in November.

Great Southern Shopping Center

The owner's engineer prepared a proposed remediation plan dated July 13, 2017. NIRA reviewed the plan and provided comments to the engineer on July 17, 2017.

The EADS Group has indicated that the timeframe for the proposed sanitary sewer corrections for the Great Southern Shopping Center was being coordinated with the new Fresh Thyme Farmers Market, and that they were awaiting the building permit for the Fresh Thyme building in order to provide an update. Sewage Facilities Planning Module approval from PADEP was holding up the issuance from the Township of the building permit. As the SFPM approval was received on September 5, 2017, NIRA has again requested an update be provided.

Since the SFPM approval for the proposed Fresh Thyme Farmers Market, and despite repeated requests made to Zamias Group and their engineer for an update on the status of the proposed sanitary sewer system corrections within the Great Southern Shopping Center, no timeframe has been provided.

Prestley Heights LP, Phase III (no change in status)

The developer has been given notice of corrections needed to the sanitary sewer system prior to the maintenance security expiring on this system. The developer's contractor is in the process of ordering the necessary materials, and intends to begin work on the corrections in the next week or two.

The developer's contractor, Advanced Builders, Inc., has completed all manhole corrections as of July 28, 2017. Manhole vacuum testing was successfully completed on September 7, 2017. We are awaiting revised as-builts reflecting the vertical adjustments prior to recommending release of the maintenance security.

ADMINISTRATIVE COMMENTS: NONE

OLD BUSINESS:

- A. Review & discuss making lateral connections to homes where owners cannot afford cost. Continued from September meeting. The Board reviewed and discussed various scenarios and decided to have the Solicitor prepare an outline for connecting the properties involved.
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PLANNING COMMISSION MINUTES:

- A. The Board reviewed the Planning Commission Minutes from July 20, 2017 and August 3, 2017; Board had no comments.
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NEW BUSINESS:

- A. Motion to accept and approve Concurring Resolutions for CDBG Funding applications for the Noblestown Road Sanitary Sewer Extension Project and the Summer Drive Low Pressure Sewer System Project. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve Partial Payment Application No. 1 to Insight Pipe Contracting, LLC in the amount of \$34,784.73. On motion of Fotovich, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- C. Discuss the Municipal Authority taking over the Township's Sanitary Sewers in Neville Park & Collier Town Square. Chairman asked the Board to discuss the information given to him by the Township that he submitted to them for review. The Board, Engineer and Solicitor discussed various issues that may or could possibly arise such as The Interim Administrative Consent Order requirements; tap in fees; billing and capacity. After the discussion the Chairman asked the Board for a motion to proceed if they did not have any objections. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- D. Motion to approve Resolution No. 10-13-2017-07 to Authorize the design and construction of the Upper Scotts Run Road Sewer Project and all steps necessary to construct the project as a benefit assessed project through the Board of Viewers Filing. On motion of Ruffennach, seconded by Egri, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 7:30 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary