

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, OCTOBER 09, 2014

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, October 09, 2014, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Excused Absence:

- Dan Fotovich, Secretary

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC:

James Kruhm, Barrington Manor, a Board Member. Inquiring on who is responsible for storm sewers for Barrington Manor regarding storm sewer work that his Board had done this past summer. Solicitor and Engineer informed he would need to speak with Bob Caun in the Township Administrative Offices and ask for copy of Developers Agreement.

---

On motion of Smith, seconded by Egri, the Minutes of September 11, 2014 were approved. Motion carried.

---

On motion of Smith, seconded by Egri, the Treasurer's Report for September 11, 2014 was approved as submitted. Motion carried.

---

On motion of Smith, seconded by Egri, additional bills paid in September 2014 totaling \$138,132.36 and bills paid to October 9, 2014 totaling \$61,996.21 were authorized for payment. Motion carried.

---

On motion of Egri, seconded by Ruffennach, the office staff timesheets from September 11, 2014 through October 8, 2014 were approved. Motion carried.

---

## SOLICITOR'S REPORT:

The Solicitor informed Board on the 3 Rivers Solicitor's Meeting being held on October 21, 2014 and that ALCOSAN and the Sewer Regionalization Implementation Committee are developing a draft transfer agreement that will be presented at the meeting and that at this time ALCOSAN is not considering the adoption of the Thoms Run Interceptor in its overall regionalization plan. Solicitor will update Board on the meeting at next month's Authority Board meeting.

The Solicitor updated Board on the request inquiry from Geoffrey Shorts for sewer availability for property, at corner of Baldwin/Ridge Road (parcel 202-F-13), he is considering purchasing. Solicitor and Engineer spoke with Mr. Shorts regarding sewers not available and steps he needs to take if he wishes and that he should speak or consult with his own engineer from this point on.

The Solicitor updated Board on the Boys Home Project, Beccari properties right-of-ways agreement being finalized, final stages of permitting for project being completed and it is estimated the project will put out for bid November – December 2014 and construction to start around March 2015 and be completed in 2015.

The Solicitor updated Board on the Hilltop Road Sanitary Sewer Phase I Project; Board of Viewers is scheduled for October 14, 2014 at 10:00 am at which point a hearing date and time will be scheduled. Solicitor and Engineer will view the properties with Board of Viewers.

## ENGINEER'S REPORT:

### 2014 Sanitary Sewer Repairs and Replacements

Independent Enterprises, Inc. (IEI) has completed repairs and replacements at the Vanadium and Washington Pike sites of the Project. Work on the Robinson Run realignment is progressing slowly. No Partial Payment Application has been submitted for approval this month.

### St. Andrews Pump Station Site and Access Drive Improvements (no change in status)

IEI completed approximately 99% of the project. Final paving was completed on July 17, 2014. A Final Punch List of items was transmitted to IEI, along with the Closeout Documents on August 8, 2014. NIRA recommends CTMA continue to withhold payment of Partial Payment Application No. 3 (Final) in the amount of \$11,574.61, subject to the Final Punch List being satisfactorily completed.

### Prestley Street Sanitary Sewer Replacement

Strnisha Excavation, Inc. mobilized and began excavation on May 29, 2014. All underground installation on the project is complete. Manhole vacuum testing is complete, and mandrel testing remains. Milling and paving were performed by PAWC's Contractor on October 7 and 8, 2014. Strnisha Excavating, Inc. has submitted Partial Payment Application No. 5 (Final) which includes a price change of \$3,500.00 to include rubberized manhole risers for the road grade. NIRA recommends approval of Change Order No. 2 for the price change and payment to Strnisha Excavation, Inc. in the amount of \$52,821.91. (motion covered under New Business, Item E)

### Shadow Drive Sanitary Sewer Replacement

On behalf of CTMA, NIRA submitted an Application for funding by PA Small Water and Sewer Program through the Pennsylvania Department of Community & Economic Development (DCED) on May 12, 2014. DCED subsequently requested and was provided a copy of CTMA's Consent Order Agreement. We have been informed that the Commonwealth Financing Authority July Meeting on Grant Applications for consideration was cancelled and rescheduled for September. On September 15, 2014, we received a copy of a letter from the Commonwealth Financing Authority to CTMA informing them of denial of funding award for the PA Small Water and Sewer Program. Discuss further under Miscellaneous.

## Miscellaneous

### Baymont Sewer Realignment (Cozza/Nevilleside Development)

W. D. Wright Contracting completed pipe work on the main lines and the main lines for Buildings 10, 11, 12, 13 and 14. Manhole vacuum testing remains. W. D. Wright completed working wye and lateral installations for Buildings 17 and 18. Wye and laterals for Building 15 and 16 remains to be completed. The testing and repairs remain incomplete and NIRA recommends that CTMA continue to withhold Tap Applications until such time as the Developer has provided the remaining items necessary for CTMA to adopt the sewers.

### FAA Sewer Extension

The FAA issued the Notice to Proceed dated June 30, 2014 to Bella Enterprises, Inc. for the FAA sanitary sewer extension. Bella Enterprises, Inc. provided notice and began construction on Wednesday, July 9, 2014. Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

### Settler's Pointe (no change in status)

NIRA received notice on June 10, 2014 that the deposit for the Developer's Agreement escrow was received. Subsequently, the Preliminary Plan for the Development was reviewed and comments provided to the Developer's Engineer on June 23, 2014. NIRA also reviewed and calculated the flows for the collection and conveyance portions of the Sewage Facilities Planning Module for this Development. We recommend approval of 78 EDUs for this Plan. NIRA received Revised Plans from the Developer's Engineer on September 5, 2014. The Plans have been approved, but there is no Developer's Agreement in place yet.

### Grease Trap Maintenance Records

The annual grease trap maintenance records requests were sent out to business owners on May 29, 2014. Only six (6) of the twenty-seven (27) recipients responded. A second notice requiring submission of the requested records within 30 days of receipt of the notice was mailed on August 14, 2014, resulting in all but five (5) of the 27 recipients providing the requested records. NIRA recommends referral of the non-respondents to the Magistrate. NIRA field viewed the manhole at Peters Place to observe grease conditions on August 27, 2014. Both this manhole and the manhole downstream at the Kirwan Heights Fire Hall were observed to have grease build-up. NIRA recommends schedule sewer cleaning and invoice Peters Place for the costs. Tri-State Maintenance has scheduled sewer cleaning of these lines for Wednesday, October 15, 2014.

### Nadik/Riddle Common Lateral Realignment

Strnisha Excavation, Inc. has been given authorization to proceed with the lateral connection relocation. This work has been scheduled to take place Friday, October 10, 2014.

### Phase 3, Prestley Heights Sewers

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

### Pump Station Maintenance Services

Awaiting proposal from Jeff Richards.

2015 Sewer Replacement Plan

Discuss options for 2015 replacements.

Engineer reviewed Authority's future scheduled projects with Neeb Street being next on the list; grant applications for funding for Shadow Drive and Landgraf Avenue and Colecrest – Darlington Street both being denied. Engineer suggested that since the Colecrest-Darlington Street Project being the most critical and Shadow Drive the second most, at this time, that the Board consider replacing these next year. Board agreed that the more critical lines should be replaced, Chairman motioned Board to authorize the Engineer to prepare estimates and bid information for both the Colecrest-Darlington Street and Shadow Drive Projects for 2015. On motion of Egri, seconded by Ruffennach, motion was approved. Motion carried.

---

OLD BUSINESS:        NONE

---

NEW BUSINESS:

- A. Review Deduct Meter policy and Deduct Meter Administration Fee. (Current Fee is \$25.00). Solicitor recommended the policy be changed to require residents provide a photo of deduct meter and water meter or if they choose the Authority will read meter at a \$100.00 charge in order to avoid issues with meter readings and so that office can track more accurately. Board agreed with Solicitor, who then stated he would put policy together.
- B. Review Lien Letter Fee. (Current Fee is \$45.00). Solicitor reviewed current fee and Board decided to keep current fee.
- C. Review ACT 203-1990 as amended by ACT 57-2003 Tap-In Fee Resolution. Solicitor recommended after discussing with Engineer that the Authority authorize Engineer to review the Act 57 rate resolution and update the resolution to include new projects constructed and provide a general estimate on engineering costs involved in the study, with the study then being referred to an outside engineering firm for review and verification. Chairman authorized Engineer to review the Act 57 rate resolution.
- D. Recommendation for the Municipal Authority Board to authorize NIRA to inspect and/or order new dye tests for approximately 21 properties that still have connection violations. Solicitor recommended that prior to enforcement actions through the Magistrate that the 21 properties be re-dye tested. Engineer advised Authority to use All States Plumbing who currently performs the dye tests for the Authority. Chairman motioned Board to authorize NIRA to inspect and/or order new dye tests for the 21 properties still having connection violations. On motion of Ruffennach, seconded by Egri, motion was approved. Motion carried.
- E. Motion to accept and approve Change Order No. 2 in the amount of \$3,500.00 and Partial Payment No. 5 (Final) in the amount of \$52,821.91 to Strnisha Excavation, Inc. for the Prestley Street Sanitary Sewer Replacement Project. On motion of Ruffennach, seconded by Egri, motion was approved. Motion carried.

---

There being no further business to discuss, on motion of Egri, seconded by Ruffennach, the meeting was adjourned at 7:25 P.M. Motion carried.

Respectfully submitted,

Patie Asturi  
Recording Secretary