

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, OCTOBER 10, 2013

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, October 10, 2013, at the township building and was called to order at 7:20 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Donn Segar, CPA
- Patie Asturi
- Lori Thompson

PUBLIC:

Tom Tobin, Diversified Technology Conference Call discussion regarding Electronic LockBox.

Tim & Maria Nadik, 804 Collier Avenue, Carnegie, PA regarding status on insurance carrier letter he received. Chairman told Mr. Nadik that the situation would be reviewed and the Solicitor would inform him of Board's decision.

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On motion of Smith, seconded by Egri, the Minutes of September 12, 2013 were approved. Ruffennach abstained. Motion carried.

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On motion of Oberleitner, seconded by Smith, the Treasurer's Report for September 12, 2013 was approved as submitted. Ruffennach abstained. Motion carried.

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On motion of Oberleitner, seconded by Egri, additional bills paid in September 2013 totaling \$4,298.56 and bills paid to October 10, 2013 totaling \$45,290.18 were authorized for payment. Ruffennach abstained. Motion carried.

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On motion of Oberleitner, seconded by Smith, the office staff timesheets from September 12, 2013 through October 9, 2013 were approved. Ruffennach abstained. Motion carried.

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SOLICITOR'S REPORT:

The Solicitor discussed W.A. Mauer property, Block/Lot# 331-F-10 and Allegheny County's desire to expand a connection between Settlers Cabin Park and the Panhandle Trail; informed of Municipal Lien on property for 1982 Assessment and Board to decide whether it will waive lien in favor of Allegheny County or act to participate in the donation negotiation. On motion of Egri, seconded by Smith, motion to waive municipal lien contingent the Township and School District waiving their liens, thereby the Authority will follow suit was approved. Motion carried.

The Solicitor updated Board on the Hilltop Road Project Phase I bid opening on October 4, 2013; asked of Board's decision on how they want to handle funding the project; Board advised Solicitor to have a benefit assessment. On motion of Smith, seconded by Egri, motion to have Solicitor file a benefit assessment for the Hilltop Road Project Phase I was approved and accepted. Motion carried.

The Solicitor informed Board of telephone conversation with SFMA's Solicitor inquiring on Board's decision on possible contribution for the Boy's Home Project. Solicitor suggested that he, Board and Engineer hold an executive workshop meeting to make a decision due to last month's Board discussion having different opinions and suggestions. Executive Workshop meeting was scheduled for Thursday, October 17, 2013 at 6:30 pm.

The Solicitor informed Board that the Township Manager advised that he was authorized to advertise Ordinance No. 668 for consideration and probable adoption; Solicitor expects it would be advertised this month and considered by Commissioners either at their November or December meeting and the Authority needs to adopt a similar Resolution after that time.

ENGINEER'S REPORT:

2013 Sanitary Sewer Repairs and Replacements

We are preparing Plans and Specifications to bid the following sites: Washington Pike Replacement; Vanadium Road Relining. The Forsythe Road Sewer Repair is complete.

- Robinson Run Realignment Site – Obtained Verghies Easement and Allegheny County License Agreement. The Solicitor received Easement (after condemnation) through Pittsburgh West Development property.
- Vanadium Road Site – The Solicitor received Barrows and ciphers executed Easement Agreements.
- Washington Pike Site – Obtained Temporary Construction Easement from Sunoco. Preparing Temporary Construction Easement for Bridgeville Chamber of Commerce.
- Forsythe Road Repairs Site – Obtained PennDOT Highway Occupancy Permit. Gary Mancini Construction completed the Forsythe Sewer Repairs and restoration. Received Gary Mancini Construction invoice and recommend approval of payment to Gary Mancini Construction in the amount of \$5,530.00. (motion covered under New Business, Item B).

Upon receipt of the Temporary Construction Easement from the Chamber, and with all other right-of-way issues now settled, the project can be bid as originally intended, with the exception of the Forsythe Road Sewer Repair, already complete. Recommend issue for bids as single project for the three other sites (Robinson Run, Vanadium Road and Washington Pike). On motion of Smith, seconded by Egri, motion to bid the three other sites as one single project to one bidder was accepted and approved. Motion carried.

St. Andrews Pump Station Site and Access Drive Improvements

The St. Andrews Site Improvements Bid Opening was held on September 6, 2013. The lowest Base Bid was submitted by IEI, in the amount of \$85,795.00 and Add-On Alternate Bid for Utility Relocations in the amount of \$24,400.00 for a Total Bid Amount of \$110,195.00.

The Board approved the award of the project to Independent Enterprises, Inc. in the amount of \$110,195.00.

The appropriate Security Bonds and Insurances have been submitted and the Contract Documents were executed on October 4, 2013. A Pre-Construction Meeting is scheduled on site on Friday, October 11, 2013 at 11:00 A.M. Awaiting a Construction Schedule.

Hilltop Sewer Extension

The Hilltop Road Sewer Extension Phase I Project Bid Opening was held on October 4, 2013. The Lowest Responsible Bid was submitted by Strnisha Excavation, Inc. in the amount of \$37,329.00. After review of references provided, we recommend award of the Hilltop Road Sewer Extension Phase I Project to Strnisha Excavation, Inc. in the amount of \$37,329.00. (motion covered under New Business, Item C).

Miscellaneous

Street Paving

A letter was sent to Angelo Pampena, PennDOT's Allegheny County Maintenance Manager, on September 18, 2013 outlining CTMA's concerns with PennDOT's paving crews and PennDOT's contractors paving over CTMA manholes. Mr. Pampena called our office and acknowledged receipt of the letter. Mr. Pampena discussed the following: Generally notices of pending road surface treatment and paving projects are sent to the municipalities specifically, Collier Township, Sal Sirabella. We requested that CTMA received separate notices of pending projects; discussed various methods and procedures to prevent CTMA manholes being paved over; Pampena will attempt to implement improved standard procedures to further prevent CTMA manholes being paved over and improve communication between PennDOT and CTMA; NIRA will prepare and provide to PennDOT a list of known CTMA manholes that are currently paved over

FAA Sewer Extension (No change in status.)

We have been informed by Rhea Engineers that they intend to open Bids for the sewer extension work early in October, 2013. The Developer's Agreement has been executed. Rhea Engineers submitted PennDOT HOP Application, waiting response.

Status of project unknown due to government inaction.

Baymont Sewer Realignment (Cozza/Nevilleside Development)

W.D. Wright Contracting continues working sewer installation in rock, slow working.

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OLD BUSINESS:            NONE

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NEW BUSINESS:

- A. Board to decide on whether to (1) accept the credit from ALCOSAN for billing CTMA for the Visionary Credit Union and in return CTMA will refund The Visionary Credit Union or (2) neither CTMA nor Credit Union will receive a credit and ALCOSAN will not bill CTMA and CTMA will not bill Visionary Credit Union, moving forward, ALCOSAN will bill Visionary Credit Union next quarter. On motion of Egri, seconded by Ruffennach, motion to choose Option 2 for Visionary Credit Union was approved and accepted. Motion carried.
- B. A motion to approve payment to Gary Mancini in the amount of \$5,530.00 for work completed on the Forsythe Road Site Sanitary Repairs. On motion of Smith, seconded by Egri, motion was approved and accepted. Motion carried.
- C. A motion to award Strnisha Excavation the Hilltop Road Sewer Extension Phase I Project in the amount of \$37,329.00. On motion of Smith, seconded by Egri, motion was approved and accepted. Motion carried.
- D. Motion to approve and accept Burns White Attorney At Law Engagement Letter. On motion of Egri, seconded by Smith, motion was approved and accepted. Motion carried.

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There being no further business to discuss, on motion of Egri, seconded by Smith, the meeting was adjourned at 9:10 P.M. Motion carried.

Respectfully submitted,

Patie Asturi  
Recording Secretary