

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, NOVEMBER 13, 2008

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, November 13, 2008, at the township building and was called to order at 7:02 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman  
William Godfrey, Vice Chairman  
Dan Fotovich, Secretary  
Ed Smith, Assistant Secretary/Treasurer

Also present:

Michael B. Kaleugher, Solicitor  
Marlin Bartos, NIRA  
Michele Krugh  
Lori Thompson

Excused Absence:

Joe Miorelli, Treasurer

**PUBLIC:**

Eugene DeFrank, 5060 Carnoustie Court, explained the circumstances for why he had not submitted a deduct meter reading since 2005 and asked if he could still receive a refund for 2008 usage. The Chairman advised that Mr. DeFrank will receive a response by letter. The solicitor advised the resolution will be changed to clarify future situations.

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On motion of Fotovich, seconded by Smith, the Minutes of October 9, 2008 were approved as submitted. Motion carried unanimously.

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On motion of Godfrey, seconded by Smith, the Treasurer's Report for October 9, 2008 was approved as submitted. Motion carried unanimously.

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On motion of Fotovich, seconded by Godfrey, additional bills paid in October 2008 totaling \$248,257.37 and bills to November 13, 2008 totaling \$289,285.42 were authorized for payment. Motion carried unanimously.

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**SOLICITOR'S REPORT:**

Solicitor discussed the status of the Neville Manor, Inc. Bill of Sale. Lines are being processed for acceptance in the near future.

On motion of Godfrey, seconded by Fotovich, 58 EDUs for the McHugh Residential Estates were approved. Motion carried unanimously.

Solicitor discussed the Allegheny County – McHugh Agreement, which includes a license agreement to cross the Panhandle Trail with a provision that if the property is sold, the license agreement will convert to a recorded easement.

On motion of Fotovich, seconded by Godfrey, the Allegheny County – McHugh Agreement was accepted as modified. Motion carried unanimously

On motion of Godfrey, seconded by Fotovich, Resolution No. 11-13-2008-01 Amending the Established Procedure for the Installation & Reading of Credit Meters was accepted. Motion carried unanimously.

Solicitor discussed the 16% ALCOSAN rate increase effective January 1, 2008: from \$3.25 to \$3.77 for each thousand gallons and from \$6.83 to \$7.92 per bill issued. The solicitor and engineer recommended that Collier Township Municipal Authority's service charge remain at \$3.00, with a minimum raise of \$0.60 per thousand gallons.

Solicitor advised the board that Collier Town Square Shopping Plaza has been listed for Sheriff Sale on December 1, 2008.

Solicitor discussed that residents with Hot Water Heat cannot have their water service terminated from November 1 to March 31 based on the Pennsylvania Utility Commission (PUC) Guidelines and recommends complying. Board members agree to comply with the PUC Guidelines.

Solicitor advised that he is in the process of filing liens on the Cowan / S. Cowan Road properties that have not tapped into the sewer system, as well as on accounts with charged off final balances.

The Chairman asked for a motion to set a \$50 minimum balance owed to Collier Township Municipal Authority to lien properties.

On motion of Godfrey, seconded by Smith, a \$50 minimum balance owed to Collier Township Municipal Authority is set for property liens.

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**ENGINEER'S REPORT:**

**Phase II Cowan/Upper McMichael Sewer Project**

Macson Corporation completed work on a portion of Cowan Road and Baldwin Road and has started work in the valley. Centerline Boring completed the Cowan Joyce bore line. Macson submitted Partial Payment No. 2. We recommend approval of Payment No. 2 in the amount of \$380,225.47. Paperwork to follow.

**On motion of Fotovich, seconded by Smith, Payment No. 2 in the amount of \$380,225.47 is approved. Motion carried unanimously.**

Upper Scotts Run Sewer Project (No change in status.)

Preparing Final Design Plans, Specifications and Easements. Preparing Plan Revisions, in accordance with residents' comments.

Administrative Consent Order (No change in status.)

Phase I Dye Test Project

Twenty (20) units completed violation corrections. Five (5) units completed partial violation corrections. Six (6) units need re-dye tested. Three (3) units requested time extension. Nine (9) units' violations remain to be corrected.

C & K Industrial Services, Inc. submitted Revised Final Dye Test Report on March 28, 2008. Prepared and sent notice to C & K Industrial, Inc. to correct Report deficiencies, awaiting response.

Thoms Run Trunk Sewer Lining/Repairs

Insituform Technologies, Inc. completed the lining process October 17, 2008. State Pipe Services, Inc. completed the manhole rehabilitation. Insituform Technologies, Inc. submitted Partial Payment No. 2 in the amount of \$111,952.80, with 10% retainage in the amount of \$21,220.40.

**On motion of Godfrey, seconded by Fotovich, Partial Payment No. 2 in the amount of \$111,952.80, with 10% retainage in the amount of \$21,220.40 is approved.**

Colecrest/Prestley Line Repairs

D'Andrea Plumbing and Construction, Inc. completed work on October 6, 2008. Partial Payment No. 1 in the amount of \$79,753.92 was made to D'Andrea Plumbing and Construction, Inc. with a 5% retainage in the amount of \$4,197.58.

Issued the Colecrest/Prestley lining project notice to proceed to Insight Pipe Contracting, L.P. for November 17, 2008. The lining project is expected to be completed within several days.

**Solicitor discussed the fact that during excavation, it was found that the house laterals at 524 Prestley St is connected into both the public sanitary sewer and into a septic tank. Solicitor is to revise dyetest report and letter.**

**Solicitor discussed the sewer odor on Sunnyside Ave, resulting from an illegal connection into the storm sewer. Recommended video inspection of the Sunnyside Ave. storm sewer system. The houses with recent renovations have been marked for possible illegal connection.**

**The Chairman indicated that the homeowner with the illegal connection may be charged the cost of the videoing.**

Thoms Run Pump Station Abandonment (No change in status.)

Independent Enterprises, Inc. completed the Thoms Run Pump Station abandonment project. IEI submitted Final Payment No. 2 in the amount of \$945.75, subject to final seeding. Sent notice to

IEI on September 11, 2008 to complete final restoration (seeding) of the work area. Awaiting response.

**It was recommended that Jack Cargnoni, owner of the Property where the Thoms Run Pump Station was locate and of Independent Enterprises, Inc. be asked whether he wants the final seeding done. If he does not wish the final seeding, the cost will be subtracted from Final Payment No. 2.**

Manhole Height Adjustments (8011 Sherwood Drive and 1000 Meridian Drive)

State Pipe Services, Inc. completed the manhole height adjustments at 8011 Sherwood Drive in the amount of \$2,500.00 and at 1000 Meridian Drive in the amount of \$1,500.00. We recommend approval of State Pipe Services, Inc. Invoices in the amounts of \$2,500.00 and \$1,500.00.

**On motion of Fotovich, seconded by Smith, billing the homeowners at 8011 Sherwood Drive \$2,500.00 and at 1000 Meridian Drive \$1,500.00 is approved. Motion carried unanimously.**

Mancini Ewing Road Sewer Extension (No Change in Status.)

CTMA accepted sewer lines by Resolution 10-11-07-02. Awaiting Maintenance Bond. Work associated with the existing manhole remains to be completed.

Barrett Baldwin Road Extension Grinder Pump Sewer Service (No change in status.)

Prepared preliminary cost estimates: Church only \$68,277.00; Watershed \$201,630.00 - \$68,580.00 Tap-in Fees = \$133,050.00.

Met Mr. Barrett on January 22, 2008 and provided Mr. Barrett with probable quantities and cost estimates. Awaiting response. Mr. Barrett is waiting to settle issues with PennDOT.

Miscellaneous Developments

Centennial Pointe (No change in status.) – Construction of Phase I internal sanitary sewers complete, majority of Punch List items complete. Sent notice to Maronda Homes issues with infiltration. Awaiting execution of Developer's Agreement and Bonds. Maronda completed paving the Pump Station Access Drive, fence installation and will soon schedule landscaping. Robert Mihok, Maronda Homes, submitted the costs for the Centennial Pump Station and requests discussions regarding tap-in credits for the costs of the Station. (We are preparing Pump Station cost comparison.)

Gary Mancini Construction (No change in status.) – Completed the Baldwin Road sewer extension at the Centennial Pointe Pump Station. Hold 5% retainage in the amount of \$173.75 for mandrel test.

Neville Manor – We recommend acceptance of the Neville Manor internal Sewer System and part of the existing Cloverleaf Sewer System serving the Neville Manor Development. Neville Manor, Inc. is preparing As-Built Plans for the existing Cloverleaf lines to be accepted.

Tuscany Ridge (No change in status.) – Construction of Phase I and Phase II internal sanitary sewers, on hold. Issued Punch List and testing tabulation.

Summit Ridge – Met with AR Building Co. on November 5, 2008. Greg Orient Contracting

continues working on completing the Punch List of items.

Cozza Plan (No change in status.) – W. D. Wright Contracting completed construction of a portion of the internal Sanitary Sewer lines to service the Craig Cozza property (Lot No. 1) only. Air and vacuum tests complete. Awaiting mandrel test scheduled. On June 29, 2007 issued W.D. Wright Punch List items. Need to complete final inspection. Awaiting execution of Developer's Agreement.

Bryna Ridge (No change in status.) – CTMA accepted the Bryna Ridge sewer lines by Resolution 08-09-07-01. Issued notice to Greicon, LLC sewer acceptance procedures, awaiting response.

**OLD BUSINESS:** None

**NEW BUSINESS:**

On motion of Godfrey, seconded by Fotovich, the upgrade of Laserfiche, scanned document repository software, from Version 7.2 to Version 8 for a cost is \$3,300.00 is approved for January 2009. Motion carried unanimously.

On motion of Fotovich, seconded by Smith, UMPC Health Insurance 6% Rate Increase to \$10,992 per year for 2 employees and United Concordia Dental Insurance Rate Increase to \$789. per year for 2 employees is approved. Motion carried unanimously.

On motion of Godfrey, seconded by Smith, the refund of \$1,167.98 for sprinkler leak for Waldron at 7111 Pinehurst Drive and refund of \$339.30 for leak under asphalt for Briccio at 81 Noblestown Road is approved. Motion carried unanimously.

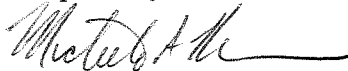
Previous attempted donation of office equipment to the National Cristina Foundation, approved August 14, 2008 was unsuccessful. On motion of Godfrey, seconded by Fotovich, the donation of office equipment – fax machine and 2 telephones to Goodwill is approved. Motion carried unanimously.

On motion of Fotovich, seconded by Smith, Cintas Secure Paper Shredding and Disposal contract is accepted. Motion carried unanimously.

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There being no further business to discuss, on motion of Fotovich, the meeting was adjourned at 8:04 P.M.

Respectfully submitted,



Michele Krugh  
Acting Recording Secretary