

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, DECEMBER 8, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, November 10, 2016, at the township building and was called to order at 6:30 P.M. by Rick Ruffennach, Vice Chairman.

Roll call listed the following members present:

Richard Ruffennach, Vice-Chairman  
Dan Fotovich, Secretary  
Gerhardt Egri, Treasurer

Also, present:

Michael Kaleugher, Solicitor  
Jim Nordquist, NIRA  
Patie Asturi  
Lori Thompson

Absent Members:

Dan Oberleitner, Chairman – Excused Absence  
Edward Smith, Assistant Secretary/Treasurer – Unexcused Absence

PUBLIC: None

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On motion of Egri, seconded by Fotovich, the Minutes of November 10, 2016 were approved. Motion carried.

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On motion of Fotovich, seconded by Egri, the Treasurer’s Report for November 10, 2016 was approved as submitted. Motion carried.

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On motion of Fotovich seconded by Egri additional bills paid in November 2016 totaling \$55,250.90 and bills paid to December 8, 2016 totaling \$37,834.85 were authorized for payment. Motion carried.

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On motion of Egri, seconded by Fotovich, the office staff timesheets from November 10, 2016 through December 7, 2016 were approved. Motion carried.

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SOLICITOR’S REPORT:

The Solicitor discussed the ALCOSAN Rate Resolution with the Board. Board to vote on motion for Resolution 12-08-2016-02 CTMA Rate Structure Resolution for 2017 Rates. See motion in New Business.

The Solicitor discussed with the Board the motion to accept and approve the Bible Chapel Bill of Sale. See motion in New Business.

The Solicitor discussed with the Board the motion to accept and approve Resolution 12-08-2016-01 the Moretti Sanitary Sewer Ext. and the Moretti Sanitary Sewer Ext. Bill of Sale. See motion in New Business.

The Solicitor updated the Board that there is no change in the status regarding the Carnegie Borough Right To Know request.

#### ENGINEER'S REPORT:

##### Allegheny County Health Department (ACHD) Administrative Consent Order

ALCOSAN and 3 Rivers Wet Weather are providing an update on source flow reduction and flow targets at a meeting scheduled Wednesday, November 30, 2016.

NIRA submitted the required Progress Report to the Allegheny County Health Department by the December 1, 2016 deadline. The Report outlined the steps taken since the execution of the interim Consent Order toward compliance with the Consent Order and steps remaining. Recommendations for the draft Ordinance requiring dye testing and CCTV inspections of private sanitary sewer service laterals during property transfers have been provided to the Board for review and discussion.

##### Lateral Testing

Bids for the Sanitary Sewer Certification Testing Services Contract were opened on Tuesday, December 6, 2016. The Low Bidder on the Contract was Mister Sewer with a Low Bid for the combined dye and CCTV testing services of \$98.75 (\$74.01 each for dye tests, and \$24.74 each for CCTV video inspection). NIRA recommends award of the Sanitary Sewer Certification Testing Services to Mister Sewer.

##### Neeb Street Sanitary Sewer Lining

Bids for the Neeb Street Sanitary Sewer Lining Contract were opened on Friday, October 7, 2016. The Low Bid received is from Jet Jack, Inc. in the amount of \$41,866.00.

Contractor began work on the Neeb Street Sanitary Sewer Lining project of Wednesday, November 23, 2016. The majority of the work is complete with lateral grouting and a repair of one segment of sewer that developed a wrinkle in the liner during curing remaining.

##### Sanitary Lateral Surface Discharge

At the Board's request, additional dye testing and investigation into the claim of additional properties being connected into the sanitary lateral that was tied into CTMA's system from 5273 Thoms Run Road have been performed. A memo has been prepared regarding the results of the investigation for discussion.

##### Lift Station Maintenance

On Thursday, November 3, 2016, NIRA accompanied CWM Environmental and Bill Hamilton from the Allegheny County Health Department to CTMA's lift stations to perform inspections. Follow-up wet well cleaning has been scheduled and appears to be the only recommendation as a result of the inspections.

The wet well cleaning at the lift stations took place on Wednesday, December 6, 2016. NIRA field personnel visited the lift stations with the cleaning crew and made recommendations for additional efforts for more through cleaning, notably that debris was not being removed from the trash racks.

### Moretti Property Sanitary Sewer Extension

Construction of the Moretti Property Sanitary Sewer Extension began on Friday, October 7, 2016. As of Wednesday, October 12, construction is complete.

NIRA recommends approval and adoption of the Moretti Property Sanitary Sewer Extension.

### Ewing Road Slide

On August 11, a Utility Meeting was held at the site of the landslide that has occurred on Ewing Road in the vicinity of Neville Manor. It has been determined that, according to the preliminary repair plans prepared by Gannett Fleming on behalf of PennDOT, neither the Cabbage Hill Trunk Line nor the Cabbage Hill Sewer Extension should be impacted by the proposed work. One (1) manhole may require a slight grade adjustment for the final pavement restoration.

The Contractor for PennDOT began work on the slide repair on Monday, October 31, 2016. NIRA is coordinating the grade adjustment of the one (1) manhole necessary for the final pavement restoration.

A 4" paving ring has been provided to the Contractor, Charles J. Merlo Inc., for use during the final pavement restoration, which was tentatively scheduled to occur the week of December 12, 2016.

### Route 50 Roadway Widening Project (No change in status.)

A utility meeting was held on September 22, 2016 at the proposed roadway widening project on Washington Pike. Preliminary plans were presented. Several manholes and subsequently sanitary sewer lines will be affected by the widening project.

### Miscellaneous

#### Matlak Force Main (no change in status)

NIRA received proposed changes to the alignment from J.R. Gales & Associates, Inc. on June 14, 2016. J.R. Gales & Associates, Inc. satisfactorily revised the Plans to address comments in NIRA's review letter subsequently issued on June 16, 2016 and an approval letter was issued on June 23, 2016.

#### Amalfi Ridge, Phase I (no change in status)

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016.

As of November 23, 2016, all sanitary sewer for this project is installed. A preliminary punch list has been provided to the Contractor. Testing also remains.

#### Forza Collier (3 lot subdivision) (no change in status)

The Developer's Contractor, DAV Construction, began construction of the portion of the Upper Scotts Run sewer necessary to reach for Forza Collier Subdivision on Monday, May 23, 2016. As of Monday, June 6, 2016, all pipe, including the extension into the Development, has been installed. Testing remains.

The Developer's Contractor, DAV Construction, was issued a summary letter of deficiencies related to this extension on November 18, 2016. To date, no response has been received.

#### Amalfi Ridge – Phase 2 (No change in status)

NIRA received plans for Phase 2 of the Amalfi Ridge Plan on October 20, 2016. A preliminary review letter was returned to the Developer's Engineer on October 31, 2016. A bonding and escrow estimate letter was sent to Mike Kaleugher for use in drafting a Developer's Agreement for the project.

ADMINISTRATIVE COMMENTS: None

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OLD BUSINESS:

- A. Review/Decision regarding All States Plumbing invoice to CTMA and amount to bill Mr. & Mrs. Ware for lateral connection correction. Board decided to discuss this matter at the January 2017 meeting.
  
  - B. Review Escrow Accounts (report mailed out on Nov. 18<sup>th</sup>); discuss any questions. Board decided to review the accounts at the January 2017 meeting.
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PLANNING COMMISSION MINUTES: September 15, 2016 Planning minutes have been distributed; discuss any questions. Board had no questions.

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NEW BUSINESS:

- A. Motion to accept and approve The Bible Chapel Bill of Sale. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
  - B. Motion to accept and approve Moretti Sanitary Sewer Ext. Resolution No. 12-08-2016-01. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
  - C. Motion to accept and approve Moretti Sanitary Sewer Ext. Bill of Sale. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
  - D. Motion to accept and approve awarding contract for Sanitary Sewer Certification Testing Services to Mister Sewer. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
  - E. Motion to accept and approve Resolution No. 12-08-2016-02, increase the monthly Billing Sewage Rate, effective January 1, 2017, to \$12.10 per thousand gallons and the Service Charge to \$6.20. On motion of Fotovich, seconded by Egri, motion was accepted and approved.
  - F. Review and discuss the Lateral Testing Ordinance Recommendations. The Recommendations were discussed and the Board agreed that the recommendations should be included in a draft of the New Ordinance.
  - G. Board to review office staff and advise salary increase awarded to office staff to be effective January 2017 by motion. (Per motion accepted and approved by Board at November 12, 2009 meeting for office staff salary increase effective every January). In a closed meeting the Board decided to increase office staff by 3 1/2% for the 2017 year.
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There being no further business to discuss, on motion of Fotovich, seconded by Egri the meeting was adjourned at 7:20 P.M. Motion carried.

Respectfully submitted,

Lori A. Thompson  
Recording Secretary