

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, DECEMBER 10, 2015

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, December 10, 2015, at the township building and was called to order at 6:35 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

Absent: Edward Smith – Vice Chairman

PUBLIC: None

On motion of Egri, seconded by Fotovich, the Minutes of November 12, 2015 were approved. Motion carried.

On motion of Oberleitner, seconded Egri, the Treasurer’s Report for November 12, 2015 was approved as submitted. Motion carried.

On motion of Ruffennach, seconded by Egri, additional bills paid in November 2015 totaling \$26,829.79 and bills paid to December 10, 2015 totaling \$75,592.07 were authorized for payment. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from November 12, 2015 through December 9, 2015 were approved. Motion carried.

SOLICITOR’S REPORT:

The Solicitor reviewed CTMA Board Meeting Dates and Time for 2016. Currently the Board meets the second Thursday of the month at 6:30pm. The Board made no changes to the current dates and time.

The Solicitor discussed the approval of the ACHD Administrative Consent Order Phase I. Please see New Business for the motion.

The Solicitor discussed the approval of Resolution 12-10-2015-01 turning over past, present and future municipal liens to Jordan Tax Service. Please see New Business for the motion.

The Solicitor reviewed ALCOSAN 2016 Rate Resolution. Board to decide on CTMA Rate Structure for 2016. Motion to accept and approve Resolution No. 2016-01-14-01. No motion was taken. Rate structure will be discussed at the January 14, 2016 meeting.

The Solicitor reviewed sewer billing issue regarding Collier Development facility located at 999 Steen Road. Board to decide how far back this customer needs to be billed for sewage. ALCOSAN will back bill CTMA for six years. No motion was taken. Board decided to discuss this issue at the January 14, 2016 meeting.

The Solicitor discussed with the Board adopting a policy regarding billing customers for sewage who should have tapped in to the Collier Sewage system but have failed to comply to tap-in. Board decided to discuss this issue at the January 14, 2015 meeting.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

NIRA reviewed the final draft of the Phase I Interim Consent Order and recommends execution, as indicated by the accompanying Resolution.

Landgraf Avenue Sanitary Sewer Replacement

Survey for the Landgraf Avenue Sanitary Sewer Replacement project has been completed. Design is moving forward.

Neeb Street Sanitary Sewer Lining

As discussed at the November Board Meeting, a cost estimate to rehabilitate this sewer with a cured-in-place liner has been prepared. A construction cost of \$81,165.00 for lining is estimated vs. the replacement cost of \$201,000.00.

Centennial Pointe Pump Station

The new spare pump was received at CWM Environmental on Friday, December 4, 2015. DAS Group mistakenly invoiced CWM for the pump. A Revised Invoice to CTMA is expected.

Noblestown Road Bridge Replacement

PennDOT is scheduled to replace the bridge that crosses over Scotts Run Road on Noblestown Road at the intersection of Scotts Run Road. The existing Robinson Run Interceptor facilities are clear of this work. However, the original sewer design included an extension that is in the vicinity of the proposed work. For the Board's consideration, a rough cost estimate to have PennDOT include the portion of the sewer that is in the area of their work is \$47,000.00. Motion to have PennDOT include the portion of the sewer that is in the area of the work to be performed at the intersection of Scotts Run Road. On motion by Fotovich, seconded by Egri, motion was accepted and approved. Motion approved.

Miscellaneous

FAA Sewer Extension (No change in status)

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

A "Final" inspection of the FAA Sanitary Sewer Extension was conducted on March 25, 2015, at the

FAA's request. Results of the inspection are that all Punch List Items, with the exception of the final pavement restoration, have been acceptably addressed. We await the Maintenance Security and request for acceptance from the FAA before recommending acceptance of the lines.

As-builts received by CTMA are currently under review.

Settler's Pointe – (No change in status)

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete. Minor Punch List items remain. Discuss Tap Application policy exception.

Currently, two (2) Tap Applications have been accepted by CTMA. As per Motion passed at the August 13, 2015 CTMA Board Meeting, if the Developer does not complete the remainder of the Developer's Agreement requirements by November 11, 2015, additional taps will be denied.

As the remainder of the Developer's Agreement requirements has not been met, it is recommended that no further Tap Applications be accepted until further notice.

Phase 3, Prestley Heights Sewers (No change in status)

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

The Developer's Contractor, Advanced Builders, began construction of the sanitary sewers on January 21, 2015. The Contractor completed construction of the sewers on April 16, 2015.

All testing has been successfully completed as of May 29, 2015. We await Maintenance Security and As-Built Plans from the Developer.

Revised Nevilleside PRD (Baymont) – (No change in status)

As witnessed repeatedly by NIRA field personnel, the manholes for this Development continually are covered by earth and construction debris. The Developer's Agreement between CTMA and the Developer requires the grade at each manhole to be maintained. As the Developer has failed to meet this obligation, in addition to failing to meet other requirements of the Agreement, it is recommended that acceptance of further Tap Applications within this Development be withheld until these requirements have been met.

Representatives of the Developer and Developer's Engineer have contacted NIRA. We provided the Construction Observer's field markups to their Engineer for use in preparing As-Built Plans.

Matlak Force Main - (No change in status.)

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main. One downstream resident has indicated a willingness to participate in the cost of construction and tap in as well.

Existing Service Lateral Connection Relocation – (No change in status)

On behalf of the owner of a new house being constructed at 15 South Cowan Road, the plumber is requesting a modification to the location on CTMA's sewers to accommodate the elevation of the newly constructed basement. NIRA recommends approval of the proposed relocation.

The office staff will sent a certified letter to the neighbor Mary Ann Alexander explaining this modification.

Amalfi Ridge

Plans have been received for a new development located below the Tuscany Ridge Development. A preliminary review has been performed and a review letter is being drafted.

Forza Collier – (No change in status)

As part of the proposed Forza Collier Plan of Lots Sanitary Sewer Extension, the contractor is required to apply as a co-permittee for the General NPDES Permit for Stormwater Discharges Associated with Construction Activities that was previously secured by CTMA for the Upper Scotts Run Sanitary Sewer Extension. NIRA recommends CTMA execution of the Application.

Bible Chapel (No change in status)

The Bible Chapel is proposing to connect to the Baldwin Road Sewer portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road lateral connection to this extension. (See Solicitor's Report regarding assessment issues and Developer's Agreement).

OLD BUSINESS: None

NEW BUSINESS:

- A. Motion to accept and approve Allegheny County Health Department Consent Order & Agreement Phase I. On motion of Ruffennach, seconded by Fotovich, motion was approved. Motion carried. Gerhardt Egri did not approve this motion.
- B. Motion to accept and approve Resolution No. 2015-12-10-01 turning over past, present and future municipal liens to Jordan Tax Services. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried
- C. Motion to accept and approve CTMA 2016 Rate Resolution No. 2016-01-14-01. Motion postponed until January 14, 2014 Board Meeting.
- D. Motion to accept to accept and approve sewer usage back bill to Collier Development for service at 999 Steen Road. No motion was taken. Board will review and re-visit this issue at the January 14, 2016 Board Meeting.
- E. Board to review office staff and advise salary increase awarded to office staff to be effective January 2016 by motion. (Per motion accepted an approved by Board at November 12, 2009 meeting for office staff salary increase effective every January). On motion by Oberleitner, first by Fotovich seconded by Ruffennach to increase office staff by \$0.50/each for the 2016 year. Motion approved and accepted. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 7:30 P.M. Motion carried.

Respectfully submitted,

Lori Thompson
Recording Secretary