

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, DECEMBER 12, 2013

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, December 12, 2013, at the township building and was called to order at 7:03 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Ed Smith, Vice Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, Engineer
- Patie Asturi
- Lori Thompson

PUBLIC: Tim & Maria Nadik 804 Collier Avenue Carnegie, PA 15106. Spoke to the Board on the status of his situation regarding the damage to his property that occurred due to a sewer back-up in his basement. Mr. Nadik asked about a settlement regarding the damages to his property. The Insurance Company has denied Mr. Nadik's claim. Mr. Nadik's only recourse would be to contact a lawyer and pursue legal action against the Authority.

Donn Seger – Collier Township Municipal Authority Accountant called in via Telephone to discuss the 2012 Audit.

Mr. Seger also discussed with the Board how they would like to handle escrow money received for CTMA sewer projects. The Board decided to use the escrow money to pay the Engineering and Legal invoices up to a certain point and then have the client replenish the escrow with a new check so that there is always a certain balance kept.

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On motion of Egri, seconded by Fotovich, the Minutes of November 14, 2013 were approved. Motion carried. Ed Smith abstained from the vote.

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On motion of Egri, seconded by Ruffenanch, the Treasurer's Report for November 14, 2013 was approved as submitted. Motion carried. Ed Smith abstained from the vote.

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On motion of Egri, seconded by Ruffenanch, additional bills paid in November 2013 totaling \$11,400.70 and bills paid to December 11, 2013 totaling \$55,037.43 were authorized for payment. Motion carried. Ed Smith abstained from the vote.

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On motion of Egri, seconded by Ruffenanch, the office staff timesheets from November 14, 2013 through December 11, 2013 were approved. Motion carried. Ed Smith abstained from the vote.

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SOLICITOR'S REPORT:

The Solicitor reviewed and discussed Township Encroachment Ordinance and Resolution No. 12-12-2013-1 (see motion New Business, Item A).

The Solicitor discussed ALCOSAN Authority Rate Increase for 2014. This topic will be discussed further at the January 8, 2014 Board meeting.

The Solicitor needs authorization from the Board to advertise ad for CTMA Board Meeting Notice for 2014. Starting January 2014 CTMA Board Meetings will start at 6:30PM (See motion New Business, Item B).

ENGINEER'S REPORT:

A. 2013 Sanitary Sewer Repairs and Replacements

We are preparing Plans and Specifications to bid the following sites: Washington Pike Replacement; Vanadium Road Relining.

Robinson Run Realignment Site (No change in status.) – Obtained Verghies Easement and Allegheny County License Agreement. The Solicitor received Pittsburgh West Development executed Easement Agreement.

Vanadium Road Site (No change in status.) – The Solicitor received Barrows and Cyphers executed Easement Agreements.

Washington Pike Site – Obtained Temporary Construction Easement from Sunoco. The Temporary Construction Easement for Bridgeville Chamber of Commerce was sent to the Chamber, awaiting response. Jim Nordquist and Mike Kaleugher scheduled meeting with Dick Kasmer and Chamber Members on December 17, 2013.

Upon receipt of the Temporary Construction Easement from the Chamber, and with all other right-of-way issues now settled, the project can be bid as originally intended. Recommend issue for bids as single project, Spring 2014.

B. St. Andrews Pump Station Site and Access Drive Improvements

IEI completed approximately 85% of the project. Remaining items to be completed: fencing, guide rail, new gas service connection and remaining paving. IEI submitted Payment Application No. 1 in the amount of \$75,346.59. We recommend approval of Payment No. 1 in the amount of \$75,346.59 and approval of Change Order No. 1 in the amount of plus \$4,650.00.

C. Hilltop Sewer Extension

A Pre-Construction Meeting was held on November 22, 2013.

Received partial submission of materials Shop Drawings. Strnisha Excavation, Inc. advised tentative start work the week of December 23 or December 30, 2013.

D. Miscellaneous

1. Baymont Sewer Realignment

W. D. Wright Contracting continues working sanitary sewer installation.

2. Centennial Pointe Sewer Extension

Frey Excavation completed working Centennial Drive Phase IA sanitary sewer installation. Air and vacuum tests complete, mandrel tests remaining.

Frey Excavation anticipates start work on Patriot Drive Phase IA sewer installation early in year 2014.

3. Cabbage Hill Smoke Testing

Insight Pipe Contracting, L.P. completed the Cabbage Hill Smoke Testing Program. Approximately 20 residential violations found, list to follow. Due to unusual smoke emissions, additional CCTV video inspections and dye testing will be scheduled in the Colecrest, Prestley and Collier Avenue areas. Insight Pipe Contracting, L.P. submitted application for payment in the amount of \$6,747.60. We recommend approval of payment in the amount of \$6,747.60.

4. Pump Station Maintenance (No change in status.)

As a result of Duquesne Light Co.'s notice of increased charges (increase demand kW usage) for the Hilltop and St. Andrews Pump Stations, NIRA's Electrical Engineer field viewed and evaluated the Stations Electrical System and recommends the following:

Propose to contract with independent Electrical Contractor, e.g. Frankl Electric, Inc., to check/clean all relay contacts to insure proper working conditions (contact corrosion observed).

Install power demand meters (possibly supplied by Duquesne Light Co. or rentals) to determine how often the pumps are operating at increased current levels.

Install variable frequency drives (VFDs) to limit current surge and provide better control of the pumps. Probable estimated cost of this work is approximately \$12,000.00 per Station.

5. Preliminary Budget – Deferred till January 8, 2014 Meeting.

6. LA Fitness and Texas Road House Tap-In Rebates

We calculated the first three (3) years usage for the LA Fitness and Texas Road House. Both indicate a lower usage than anticipated. We recommend LA Fitness tap-in rebate amount of \$21,992.72 and Texas Road House tap-in rebate amount of \$18,147.30.

7. Lateral Rebate

We recommend a lateral rebate for the installation of a new wye and lateral at 8 Sylvan Avenue to James Kanownik in the amount of \$1,400.00.

8. Grand China Buffet (15.2 EDUs)

We received and reviewed the Sewage Facilities Planning Module (SFPM) for the Grand China Buffet, CVSC, as submitted by Trant Corporation. We recommend approval of the anticipated additional 15.2 EDUs for the Buffet. The revised tap-in fee is \$36,777.00. We will complete CTMA's sections of the SFPM and forward to the Township when completed.

9. Cubbage Hill Trunk Line

On Wednesday, December 4, 2013, we received a phone call from property owner John Shay, through whose property runs the Cubbage Hill Trunk Line. Mr. Shay reported that there was evidence of a sanitary sewer break in the stream to which the sewer is adjacent. Subsequent investigation of the report has revealed that approximately 50 lineal feet of 12" pipe has been dislocated and lost. Bypass pumping and repair of the missing sewer is currently underway.

OLD BUSINESS: Discuss /Decide if a payment plan of \$48.00 per month for Mrs. Theodore Munster, Cust #C0408, 19 Noblestown Road, Carnegie, Pa is sufficient for her sewer bill amount of \$483.97. On motion by Oberleitner, first by Ruffenanch, seconded by Fotovich, motion approved for the payment plan of \$48.00 per month. Motion carried.

NEW BUSINESS:

- A. Motion from Board to accept and approve Resolution 12-12-2013-1 Collier Township Municipal Authority Enacting Encroachment Provisions. On motion by Oberleitner, first by Egri, seconded by Fotovich, motion approved and accepted. Motion carried.
- B. Motion to authorize Solicitor to place ad for Authority Board Meeting Notice for 2014. On motion by Oberleitner, first by Egri, seconded by Fotovich, motion was approved and accepted. Motion carried.
- C. Motion to accept and approve Independent Enterprises, Inc. Payment No. 1 in the amount of \$75,346.59. and approval of Change Order No. 1 in the amount of plus \$4,650.00 for the St. Andrews Pump Station Site & Access Driveway Improvements project. On motion by Oberleitner, first by Smith seconded by Egri, motion approved and accepted. Motion carried.

- D. Motion to accept and approve Insight Pipe Contracting L.P. payment in the amount of \$6,747.60 for the Cabbage Hill Smoke Testing Program. On motion by Oberleitner, first by Smith, seconded by Egri, motion approved and accepted. Motion carried.
- E. Motion to approve Tap-In Rebates to L.A. Fitness in the amount of \$21,992.72 and The Texas Roadhouse in the amount of \$18,147.30. On motion by Oberleitner, first by Smith, seconded by Fotovich, motion approved and accepted. Motion carried.
- F. Motion to approve lateral rebate to James Kanownik, 8 Sylvan Avenue, Carnegie, PA in the amount of \$1,400.00. On motion by Oberleitner, first by Ruffenanach, seconded by Egri, motion approved and accepted. Motion carried.
- G. Motion to approve anticipated additional 15.2 EDUs for the Grand China Buffet Restaurant. On motion by Oberleitner, first by Ruffenanach, seconded by Egri, motion approved and accepted. Motion carried.
- H. Board to review office staff and advise of salary increase awarded to office staff to be effective January 2014 by motion. (Per motion accepted and approved by Board at November 12, 2009 meeting for office staff salary increase effective every January). On motion by Oberleitner, first by Fotovich, seconded by Egri to increase office staff salary by \$0.50/each for the 2014 year. Motion approved and accepted. Motion carried.

There being no further business to discuss, on motion of Egri, seconded by Fotovich, the meeting was adjourned at 9:10 P.M. Motion carried.

Respectfully submitted,

Lori Thompson  
Recording Secretary