

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, DECEMBER 8, 2011

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, December 8, 2011, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman, via telephone conference
- Dan Fotovich, Secretary
- Joe Miorelli, Treasurer
- Edward Smith, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Marlin Bartos, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: NONE

On motion of Miorelli, seconded by Smith, the Minutes of November 10, 2011 were approved. Motion carried.

On motion of Oberleitner, seconded by Smith, the Treasurer's Report for November 10, 2011 was approved as submitted. Motion carried.

On motion of Oberleitner, seconded by Smith, additional bills paid in November 2011 totaling \$119,830.08 and bills paid to December 8, 2011 totaling \$207,623.64 were authorized for payment. Motion carried.

On motion of Oberleitner, seconded by Smith, the office staff timesheets from November 10, 2011 through December 7, 2011 were approved. Motion carried.

SOLICITOR'S REPORT:

- A. Alcosan's rate increase for 2012 is 7% plus their Service charge of \$3.02. CTMA's service charge is \$3.00 a month. Solicitor feels that this should also increase. However, the Chairman feels that the charge should stay at \$3.00 and the increase should be in the rate. The rate increase will be discussed further at the January meeting.

- B. The Solicitor and the CTMA Office Staff will be meeting with Howard Brogan with Continental on December 14, 2011 regarding the sewer billing. Several other proposals have been submitted to CTMA regarding the sewer billing. This matter will be discussed further at the January meeting.
- C. Mr. Barrett – Grace Church. The trial is on the docket for 2012. Condemnation of the property is \$45,000.00. PennDot paid \$275,000.00 to Mr. Barrett. However, Mr. Barrett is seeking \$500,000.00. Solicitor will continue to follow this situation.
- D. Solicitor will be running a Public Notice regarding CTMA’s 2012 Sewer Authority Meetings. The meeting time will remain at 7pm.

ENGINEER’S REPORT:

Phase II Cowan/Upper McMichael Sewer Project

Macson Corporation completed the Baldwin pavement repairs and punch list items. Final Payment No. 10 was issued to Macson on November 18, 2011 in the amount of \$80,975.22. PennDot released Cowan, McMichael and Baldwin Roads Maintenance bonds. The project is complete.

Upper Scotts Run Sewer Project

Baldwin East/West sewer Project – IEI submitted Partial Payment No. 4 in the amount of \$16,684.62 with a retainage in the amount of \$4,251.84. Change Order No. 2 was prepared for the decreased amount of (-) \$176.64 for a total project amount of \$425,184.36. A Revised Punch List of items was sent to IEI's response.

We recommend approval of Partial Payment No. 4 in the amount of \$16,684.62 and Change Order No. 2 in the decreased amount of (-) \$176.64. The Change Order needs signed by CTMA. Paperwork to follow. On motion of Miorelli, seconded by Smith, motion was approved and accepted. Motion carried. Note: IEI needs to complete the Punch List Items in 30 Days or CTMA will have them completed.

Cabbage Hill Sewer Repairs

#0910-2-CITF-067 Grant, Colecrest Sewer Replacement Project – IEI completed the pipe work and trench restoration. Final roadway milling and paving, lawn restoration and mandrel testing remains to be completed. CTMA approved Partial Payment No. 1 in the amount of \$105,412.38 with retainage in the amount of \$5,548.02. Sent notice to IEI, per Char-West COG Contract, this project must be completed by December 3, 2011 along with the Punch List of items to be completed, awaiting IEI's response. Some Residents are complaining about the lawn restoration. NIRA will send a letter to IEI.

We reviewed Char-West COG’s Invoice for CTMA’s share of Partial Payment No. 1, in the amount of \$45,412.38, with the County’s CITF share in the amount of \$60,000.00. We recommend release of CTMA’s share in the amount of \$45,412.38. On motion of Oberleitner, seconded by Smith, motion was approved and accepted. Motion carried.

Kirwan Heights Sewer Repairs

By verbal conversation, W. A. Petrakis is preparing the request for final payment in the amount of \$2,003.69 and the Closeout Documents. Awaiting paperwork.

Miscellaneous Maintenance and Repairs

Miscellaneous Manhole Maintenance and Repairs Project - Gary Mancini Construction submitted Partial Payment No. 5 in the amount of \$14,327.33 with retainage amount of \$3,695.52. Prepared Change Order No. 2 in the decreased amount of (-) \$3,131.00 for a new Contract price of \$93,271.00. We recommend approval of Partial Payment No. 5 in the amount of \$14,327.33 and Change Order No. 2 in the decreased amount of (-) \$3,131.00. Change Order No. 2 needs signed by CTMA. Paperwork to follow. On motion of Oberleitner, seconded by Smith, motion was approved and accepted. Motion carried.

2011 Sanitary Sewer Repairs and Replacements

IEI completed pipe work and trench repairs at sites 10 & 11 - Vanadium, sites 11 & 12 - N. Gray, site 15 - Forsythe, site 16 - Normandy and site 18 - Scotti. Final paving and restoration remains to be completed. After continued evaluation of the project work sites, we sent IEI a work change directive deleting certain portions of several sites eliminating possible utility conflicts, Change Order to follow.

IEI submitted Partial Payment No. 1 in the amount of \$73,520.59 with retainage amount of \$8,168.95. We recommend approval of Partial Payment No. 1 in the amount of \$73,520.59. On motion of Oberleitner, seconded by Miorelli, motion was approved and accepted. Motion carried.

Miscellaneous Items

Cabbage Hill Sewage Cross Connection

Tri-State Maintenance, Inc. executed the Contract Documents for the Contract amount of \$11,000.00. CTMA needs to execute the Contract Documents. We provided Tri-State Maintenance, Inc. copies of CTMA Questionnaires and Tri-State Maintenance, Inc. are preparing to send start work notices to the residents. Tri-state Maintenance, Inc. tentative start date is early 2012.

Centennial Pointe

Construction of Phase I internal sanitary sewers are complete and the majority of the Punch List items have been addressed by the Contractor. Due to the Plan revisions, Bailey Construction completed the construction of Lot 29R and Lot 57R sanitary sewer extensions, testing remains to be completed. The Deed for the centennial Pump Station was recorded on December 8, 2011.

Prestley Heights Development

The Contractor, McGowan-Stauffer completed the construction of the internal sanitary sewer system. The Contractor completed testing the lines and manholes. Agreements have been signed. Acceptance in January or February meeting.

Dye Test Program (No change in status)

We are preparing revised dye test requirements and Contract Documents for bidding the CTMA Dye Test Program to obtain a Registered Plumber to perform the CTMA dye testing.

Walkers Ridge II (No Change in status)

Deblasio Development (Contractor) has completed the main line sewer replacements and lateral extensions. Final testing remains to be completed.

Mercier (84 Main Street) Lateral Connection

The project was awarded to D'Andrea Plumbing & Construction, Inc. in the amount of \$9,136.00. D'Andrea Plumbing & Construction, Inc. completed the construction of the Mercier lateral connection on December 1, 2011. We recommend approval of payment to D'Andrea Plumbing & Construction in the amount of \$8,304.50. Paperwork to follow. On motion of Miorelli, seconded by Fotovich, motion was approved and accepted. Motion carried.

OLD BUSINESS: None

NEW BUSINESS:

- A. As per motion accepted and approved by Board at November 12, 2009 meeting for office staff salary increase effective every January, board to review and advise office staff of salary increase awarded to be effective January 2012 by motion. On motion of Oberleitner, seconded by Smith, motion was approved and accepted. Motion carried.

There being no further business to discuss, on motion of Oberleitner, seconded by Miorelli, the meeting was adjourned at 7:35 P.M. Motion carried.

Respectfully submitted,

Lori Thompson
Recording Secretary