

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, NOVEMBER 12, 2015

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, November 12, 2015, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: None

On motion of Egri, seconded by Smith, the Minutes of September 10, 2015 were approved. Motion carried. Dan Fotovich and Rick Ruffennach abstained from the vote.

On motion of Egri, seconded by Smith, the Treasurer's Report for September 10, 2015 was approved as submitted. Motion carried. Dan Fotovich and Rick Ruffennach abstained from the vote.

On motion of Ruffennach, seconded by Smith, additional bills paid in October 2015 totaling \$31,474.31 and bills paid to November 12, 2015 totaling \$387,746.75 were authorized for payment. Smith abstained. Motion carried.

On motion of Ruffennach, seconded by Egri, the office staff timesheets from October 8, 2015 through November 11, 2015 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor discussed the request from Mr. Mike Cunningham regarding receiving a refund for his deduct meter. Mr. Cunningham has not turned in a deduct meter reading since 2011 he is requesting a refund for this year 2015. Under New Business, the Board will make a motion regarding his refund.

The Solicitor discussed the License Agreement/Encroachment Exception Agreement from Michael & Kristen Boehm. Under New Business, the Board will make a motion regarding this agreement.

The Solicitor discussed the Forza Collier Inc. Plan of Lots Developer Agreement and Co-Permittee Application Form. Under New Business, the Board will make a motion regarding this agreement.

The Solicitor discussed Forza's request for the Authority sending a letter to Township to allow At-Risk Building Permit. The Board decided against sending the letter to the Township.

The Solicitor reviewed the Consent Order Phase I issues for final consideration and final vote in December. Phase I Consent Order will be on the December Agenda.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

NIRA attended the Municipal Managers Meeting hosted by ALCOSAN to receive a briefing on the status of their Consent Decree negotiations appears to be the implementation of flow targets. While the main culprits responsible for excessive wet weather flow to the ALCOSAN System are Combined Sewer Systems, the targets will ultimately impact all ALCOSAN customer municipalities. The Phase 1 Interim Consent Order is a direct result of these target flows, which have yet to be developed. The main focus of the Phase 1 Interim Consent Order is the implementation of flow studies that will enable the developments of these flow targets.

7-Year Replacement Plan Update

As requested, the 7-Year Maintenance Plan that was developed in 2012 has been updated to provide the status of projects completed, and for consideration of the upcoming year's plans.

NIRA recommends selection of the Landgraf Avenue Sanitary Sewer Replacement as next year's project.

Bible Chapel (No change in status)

The Bible Chapel is proposing to connect to the Baldwin Road Sewer Extension portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road and lateral connection to this extension. (See Solicitor's Report regarding assessment issues and Developer's Agreement.)

Centennial Pointe Pump Station

On August 25, 2015, CWM pulled Pump No. 1 from the Centennial Pointe Pump Station and delivered the pump to IPMR for repairs due to a seal failure. The quote received for this repair including re-installation is \$5,703.75. This quote has subsequently been approved.

The repaired pump was re-installed at the Centennial Pointe Pump Station on Tuesday, November 3, 2015. The new spare pump was ordered and is scheduled for delivery the week of November 15, 2015.

Miscellaneous

FAA Sewer Extension (No change in status)

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

A "Final" inspection of the FAA Sanitary Sewer Extension was conducted on March 25, 2015, at the FAA's request. Results of the inspection are that all Punch List Items, with the exception of the final pavement restoration, have been acceptably addressed. We await the Maintenance Security and

request for acceptance from the FAA before recommending acceptance of the lines.

As-builts received by CTMA are currently under review.

Settler's Pointe

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete. Minor Punch List items remain. Discuss Tap Application policy exception.

Currently, two (2) Tap Applications have been accepted by CTMA. As per Motion passed at the August 13, 2015 CTMA Board Meeting, if the Developer does not complete the remainder of the Developer's Agreement requirements by November 11, 2015, additional taps will be denied.

As the remainder of the Developer's Agreement requirements has not been met, it is recommended that no further Tap Applications be accepted until further notice.

Phase 3, Prestley Heights Sewers (No change in status)

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

The Developer's Contractor, Advanced Builders, began construction of the sanitary sewers on January 21, 2015. The Contractor completed construction of the sewers on April 16, 2015.

All testing has been successfully completed as of May 29, 2015. We await Maintenance Security and As-Built Plans from the Developer.

Revised Nevilleside PRD (Baymont)

As witnessed repeatedly by NIRA field personnel, the manholes for this Development continually are covered by earth and construction debris. The Developer's Agreement between CTMA and the Developer requires the grade at each manhole to be maintained. As the Developer has failed to meet this obligation, in addition to failing to meet other requirements of the Agreement, it is recommended that acceptance of further Tap Applications within this Development be withheld until these requirements have been met.

Representatives of the Developer and Developer's Engineer have contacted NIRA. We provided the Construction Observer's field markups to their Engineer for use in preparing As-Built Plans.

Matlak Force Main (No change in status.)

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main. One downstream resident has indicated a willingness to participate in the cost of construction and tap in as well.

Existing Service Lateral Connection Relocation

On behalf of the owner of a new house being constructed at 15 South Cowan Road, the plumber is requesting a modification to the location on CTMA's sewers to accommodate the elevation of the newly constructed basement. NIRA recommends approval of the proposed relocation.

The office staff will send a certified letter to the neighbor Mary Ann Alexander explaining this modification.

Amalfi Ridge

Plans have been received for a new development located below the Tuscany Ridge Development.

NIRA will perform a preliminary review and provide comment.

Forza Collier

As part of the proposed Forza Collier Plan of Lots Sanitary Sewer Extension, the contractor is required to apply as a co-permittee for the General NPDES Permit for Stormwater Discharges Associated with Construction Activities that was previously secured by CTMA for the Upper Scotts Run Sanitary Sewer Extension. NIRA recommends CTMA execution of the Application.

OLD BUSINESS: None

NEW BUSINESS:

- A. Motion to approve Deduct Meter Refund to Mike Cunningham in the amount of \$173.70 for 2015. On motion of Ruffennach, seconded by Fotovich, motion was approved. Motion carried.
- B. Motion to accept and approve License Agreement/Encroachment Exception Agreement Within A Collier Township Municipal Authority Sanitary Sewer Easement and Right of Way between the Collier Township Municipal Authority and Michael & Kristen Boehm. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried
- C. Motion to accept and approve Forza Plan of Lots Developer's Agreement and the Co-Permittee Application Form for the Forza Collier, Inc. Project. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried. Ed Smith abstained from the vote.
- D. Motion to authorize NIRA Consulting Engineers, Inc. to prepare for the Landgraf Avenue Sanitary Sewer Replacement Project. The Board decided to include the Neeb Street Project also. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
- E. Motion to accept and approve Tap In lateral Rebate to John Rattenni in the amount of \$1,085.00 for the Rattenni Sanitary Sewer Project. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- F. Motion to switch Insurance Companies for CTMA's Workmans Compensation Policy. Currently the policy is with Rockwood Insurance which is \$316.00 a year. To switch to Hartford Insurance the yearly premium would be \$252.00. Board voted to switch to Hartford Insurance. On motion of Ruffennach, seconded by Egri, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 8:10 P.M. Motion carried.

Respectfully submitted,

Lori Thompson
Recording Secretary