

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, NOVEMBER 10, 2011

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, November 10, 2011, at the township building and was called to order at 6:00 P.M. by Dan Oberleitner, Chairman. Note: Meeting time changed to 6:00 pm only for the November meeting.

Roll call listed the following members present:

- Dan Oberleitner, Chairman, via telephone conference
- Dan Fotovich, Secretary
- Joe Miorelli, Treasurer
- Edward Smith, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Marlin Bartos, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: NONE

On motion of Miorelli, seconded by Fotovich, the Minutes of October 13, 2011 were approved. Motion carried.

On motion of Oberleitner, seconded by Smith, the Treasurer's Report for October 13, 2011 was approved as submitted. Motion carried.

On motion of Oberleitner, seconded by Smith, additional bills paid in October 2011 totaling \$6,187.19 and bills paid to November 10, 2011 totaling \$332,094.16 were authorized for payment. Motion carried.

On motion of Miorelli, seconded by Smith, the office staff timesheets from October 13, 2011 through November 9, 2011 were approved. Motion carried.

SOLICITOR'S REPORT:

- A. The State law has changed for phone bids to \$18,500.00 effective January 2012. A copy of the Act is on file with CTMA.
- B. Alcosan's rate increase for 2012 is 7% plus their Service Charge.

- C. PAWC is terminating their sewer billing starting November 2012. PAWC is holding a meeting in January 2012 to discuss this matter. The Solicitor and Office Staff will attend. CTMA currently pay \$18,000 a year for sewage billing. The CTMA office is not capable to facilitate the billing in-house. The postage alone would cost \$15,000 a year. Finding a new company to facilitate CTMA's sewage billing will be CTMA's project for the next 6 months.
- D. The Upper Scotts Run/ Baldwin Road Project is completed. No appeals have been filed.

ENGINEER'S REPORT:

Phase II Cowan/Upper McMichael Sewer Project

The CTMA Board approved Final Payment No. 10 in the amount of \$80,975.22 and Change Order No. 1 at their January, 2011 Meeting. Mascon Corp. completed the Baldwin Road pavement repairs and Punch List items. We recommend release of Final Payment No. 10 to Mascon in the amount of \$80,975.22 Paperwork to follow. On motion of Miorelli, seconded by Smith, motion was approved and accepted. Motion carried.

Upper Scotts Run Sewer Project

We prepared and sent IEI a draft of Final Payment Request No. 4 and Change Order No. 2, along with a Revised Punch List of items. The draft payment amount is \$20,742.46 and the Change Order amount is (-) \$988.64. By verbal conversation, IEI does not agree with the Bituminous Curb Overlay Price of \$3.25/Ft. By e-mail correspondence with Dan Oberleitner, we verbally offered IEI \$3.75/Ft. splitting the difference between IEI's original request of \$5.00/Ft. and our original offer of \$2.50/Ft. Awaiting IEI further response. IEI advised that the Punch List items are complete, scheduled field view of Punch List items.

Bigley Plumbing completed the 165 Baldwin Road lateral extension. We requested additional stone backfill be placed due to adjacent 163 rear Baldwin Road proposed driveway in this area. Bigley Plumbing submitted the Invoice in the amount of \$2,742.00. We recommend approval of Bigley's Invoice in the amount of \$2,742.00. Paperwork to follow. On motion of Oberleitner, seconded by Smith, motion was approved and accepted. Motion carried.

Cabbage Hill Sewer Repairs

Char-West COG Year 36 CDBG Delfred-Darlington Sanitary Sewer Replacement Project – Char-West COG advised that the County approved the Final Payment and Fleming-Walker, Inc. was paid in full. Awaiting copy of the executed Change Order No. 2. Fleming-Walker, Inc. submitted the Closeout Documents and two (2) year Maintenance Bond. The Punch List lawn restoration and this replacement project are complete.

#0910-2-CITF-067 Grant, Colecrest sewer Replacement Project – IEI began and completed the pipe work and trench restoration. Final roadway milling and paving and lawn restoration remains to be completed. IEI submitted a request for Partial Payment No. 1 in the amount of \$105,412.38. We recommend approval of Payment No. 1 in the amount of \$105,412.38. The approved Payment No. 1 will be forwarded to Char-West COG for processing the payment through the Allegheny County Department of Economic Development (ACED). Once approved by ACED, ACED will invoice the CTMA the amount due. On motion of Miorelli, seconded by Fotovich, motion was approved and accepted. Motion carried.

Kirwan Heights Sewer Repairs

By verbal conversation, W. A. Petrakis is preparing the request for final payment in the amount of \$2,003.69 and the Closeout Documents. Awaiting paperwork.

Miscellaneous Maintenance and Repairs

Miscellaneous Manhole Maintenance and Repairs Project - Gary Mancini Construction submitted Partial Payment No. 4 in the amount of \$18,335.50. Paperwork to follow. We recommend approval of Partial Payment No. 4 in the amount of \$18,335.50. On motion of Miorelli, seconded by Fotovich, motion was approved and accepted. Motion carried.

2011 Sanitary Sewer Repairs and Replacements

IEI began construction at the Scotti Drive site on October 20, 2011 and completed the pipe work and trench restoration. Due to poor soil materials (junk fill), we and Mr. Giffin (property owner) requested that the final milling and paving be delayed until the Spring 2012. Cleanup and restoration remains to be completed. IEI preparing to begin construction at the North Gray Sites 11 and 12. IEI did not submit a request for payment. The agreement with Giffin needs to be put in writing by letter per Mike Kaleugher, Solicitor.

Miscellaneous Items

Cabbage Hill Sewage Cross Connection

The Bid Opening was held on November 1, 2011 and three (3) Bids were received. The lowest Bid submitted by Pipe-Eye Sewer Services, Inc. in the amount of \$10,490.04. However, no Bid Bond was submitted and this Bid is rejected. The second lowest responsible Bid submitted by Tri-State Maintenance, Inc. in the amount of \$11,000.00. We have worked with Tri-State and recommend awarding the Contract to Tri-State Maintenance, Inc. in the amount of \$11,000.00. On motion by Fotovich, seconded by smith, motion was approved and accepted. Motion carried.

Centennial Pointe (No change in status)

Construction of Phase I internal sanitary sewers are complete. NIRA personnel field viewed the manholes and find that the majority of the Punch List items have been addressed by the Contractor. Prepared and issued updated Punch List to Maronda Homes/Bailey Construction.

Prestley Heights Development

The Contractor, McGowan-Stauffer, began construction of the Prestley Heights internal sanitary sewer system on June 16, 2011 and completed the construction of the internal sanitary sewer system. The Contractor completed the majority of testing the lines and manholes, several tests remain.

Dye Test Program (No change in status)

We are preparing revised dye test requirements and Contract Documents for bidding the CTMA Dye Test Program to obtain a Registered Plumber to perform the CTMA dye testing.

Walkers Ridge II

Deblasio Development (Contractor) has completed the main line sewer replacements and lateral extensions. Final testing remains to be completed.

Mercier (84 Main Street) Lateral Connection

We prepared Plans and Specifications and sent Bid Documents to ten (10) Plumbers and Contractors and received two (2) Bids. The lowest Bid submitted by D'Andrea Plumbing & Construction, Inc. in the amount of \$9,136.00. The second Bid submitted by Gary Mancini Construction in the amount of \$17,468.00. The probable cost estimate was approximately \$6,500.00. We recommend awarding the project to D'Andrea Plumbing & Construction, Inc. in the amount of \$9,136.00. On motion by Miorelli, seconded by Fotovich, motion was approved and accepted. Motion carried.

Allegheny County Economic Development – Gaming Economic Development Fund (ACED/GEDF)

Hilltop Road Sanitary Sewer Extension project. The total project estimated cost is \$780,000.00 and a 50% grant request of \$390,000.00. We prepared and submitted the Gaming Economic Development Fund (ACED/GEDF) Grant Application prior to the due date, October 28, 2011. We expect a response sometime early 2012.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – We prepared and submitted a new CITF Grant Application on September 30, 2011 for 2011-12 Round 1, as required. The total updated estimated cost is \$346,223.00 and the Grant request amount is \$173,111.50.

OLD BUSINESS:

- A. CTMA has the deed from Maronda Homes for The Centennial Pump Station. Awaiting The Chairman's, Dan Oberleitner, signature before recording.
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NEW BUSINESS:

- A. Donn Seger informed staff that beginning January 2012 employers are required to withhold Earned Income Tax for each employee at the higher percent rate according to Act 32. He suggested staff contact ADP and ask what they would charge to prepare and file the quarterly Earned Income Tax Returns for CTMA. ADP was contacted and stated they could prepare and file for no charge. Donn suggested staff ask board how they would like to proceed and that board make a motion of their decision. On motion by Fotovich, seconded by Smith, motion was approved and accepted. Motion carried.

There being no further business to discuss, on motion of Oberleitner, seconded by Miorelli, the meeting was adjourned at 6:20 P.M. Motion carried.

Respectfully submitted,

Lori Thompson
Recording Secretary