

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, OCTOBER 13, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, October 13, 2016, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman  
Richard Ruffennach, Vice-Chairman  
Dan Fotovich, Secretary  
Gerhardt Egri, Treasurer  
Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor  
Jim Nordquist, NIRA  
Patie Asturi  
Lori Thompson

PUBLIC:

Victoria Pilossoph, 1190 St. Mellion Drive, Presto, PA 15142. Mrs. Pilossoph Discussed situation regarding installation of New Deduct Meter due to replacement of Old Deduct Meter. Chairman advised that Board would review and she would receive decision by mail.

Shelly Mroczkowski, Vice President Treasury Management, Dollar Bank. Reviewed Pennsylvania Act 72 and answered other questions from the Board regarding the Authority's finances.

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On motion of Ruffennach, seconded by Fotovich, the Minutes of September 8, 2016 were approved. Egri abstained. Motion carried.

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On motion of Ruffennach, seconded by Fotovich, the Treasurer's Report for September 8, 2016 was approved as submitted. Smith & Egri abstained. Motion carried.

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On motion of Ruffennach, seconded by Egri, additional bills paid in September 2016 totaling \$56,071.87 and bills paid to October 13, 2016 totaling \$10,679.27 were authorized for payment. Smith abstained. Motion carried.

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On motion of Ruffennach, seconded by Fotovich, the office staff timesheets from September 8, 2016 through October 12, 2016 were approved. Motion carried.

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## SOLICITOR'S REPORT:

The Solicitor updated the Board that the Bill of Sale for Settlers Pointe was received from Stambrosky Homes and that he recommends approval and acceptance. (motion covered under New Business, Item A).

The Solicitor asked the Board if they reviewed the information sent regarding compensation increase and if there were any questions. Board advised they reviewed and had no questions.

The Solicitor informed the Board that he and Engineer attended a meeting was held on September 27, 2016, with the Township Manager and the Planning, Zoning and Land Development Director to discuss the procedure for Encroachment License Agreements when the encroachment involves sanitary sewers. Solicitor explained the new procedure and his recommendation to the Board. On motion of Egri, seconded by Fotovich, motion to authorize staff signature, subject to NIRA's approval, of the encroachment license agreement as prepared by the Township, to execute document for recording was accepted and approved.

The Solicitor informed the Board that the Township has installed Deduct Meters at the Community Center and Kelly Park and that they were inspected by ALCOSAN.

The Solicitor informed the Board of new possible development consisting of 76 units on Gregg Station by Craig Cozza and that there is a zoning meeting next Tuesday with the Zoning Commission.

The Solicitor informed the Board of a sewer odor complaint on McMichael Road and odor could be coming from anyone of the three properties nearby. Solicitor recommended he notify these property owners by mail of previous notification requiring tap-in procedure and if not tapped in by the 90 day period that the property would be liened.

## ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order (no change in status)

A Consent Order Working Group Meeting is being held today to continue with efforts of compliance with consent orders standardization and developing source reduction methods.

Regarding Regionalization of Municipal Trunk Sewers, the field checking of conditions in both the C-45A Basin in Cabbage Hill and the Thoms Run Trunk Sewers is complete. CCTV televising should be complete by the end of next week. NIRA is in process of developing CCTV lateral inspections into the dye testing contract to be bid in November.

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Neeb Street Sanitary Sewer Lining

Bids for the Neeb Street Sanitary Sewer Lining Contract were opened on Friday, October 7, 2016. The Low Bid received is from Jet Jack, Inc. in the amount of \$41,866.00. It is NIRA's recommendation that CTMA award the Neeb Street Sanitary Sewer Lining Contract to Jet Jack, Inc. in the amount of \$41,866.00. (motion covered under New Business, Item B).

### Sanitary Lateral Surface Discharge

During the lateral repair authorized by the Board at the September CTMA Board Meeting, it was discovered that a separate sanitary discharge was the source of the surface discharge. This discharge was tied into the existing lateral from 5273 Thoms Run road at the direction of the Allegheny County Health Department. A memo has been prepared regarding the costs incurred by the CTMA for the Board's consideration. (see motion covered under New Business, Item D).

### Site Tee (Observation Port) Castings

Currently, the requirement to install a cast iron frame and cover on site tees is only enforced when the installation is in driveways or other paved areas. NIRA recommends that enforcement be extended to all site tee installations to protect the caps from damage and to assist in locating the site tee in instances where they get buried.

Notifications were sent by Certified Mail to the Homeowners Association management and copied to the property owners regarding broken site tee caps in the Summit Ridge development. The damaged caps have been replaced.

### Moretti Property Sanitary Sewer Extension

On behalf of the Developer and in agreement with the Developer's Agreement approved by the CTMA at the March, 2016 Board Meeting, NIRA has completed the field survey and design for the Moretti property. The Plans have been provided to the owner for construction and use in soliciting costs from a contractor.

One (1) potential Contractor has contacted NIRA regarding the construction of the Moretti Sanitary Sewer Extension. Details were discussed, and the Contractor, Don Bigley Plumbing, is in the process of obtaining prices on materials.

Construction of the Moretti Property Sanitary Sewer Extension began on Friday, October 7, 2016. As of Wednesday, October 12, construction is complete. Testing remains.

### Ewing Road Slide

On August 11, a Utility Meeting was held at the site of the landslide that has occurred on Ewing Road in the vicinity of Neville Manor. It has been determined that, according to the preliminary repair plans prepared by Gannett Fleming on behalf of PennDOT, neither the Cabbage Hill Trunk Line nor the Cabbage Hill Sewer Extension should be impacted by the proposed work. One (1) manhole may require a slight grade adjustment for the final pavement restoration.

PennDOT requires that a non-reimbursement Agreement for the minor manhole adjustment in the area of pavement restoration near the Ewing Road slide be executed with the CTMA. A form Resolution for execution authorization and a request letter have been prepared by NIRA and transmitted to CTMA for execution and transmittal to PennDOT. This will allow for the exchange of materials from CTMA for labor incorporated into the PennDOT Contract. NIRA recommends transmittal of the request letter and adoption of the Resolution.

The PennDOT Agreement has been received and requires CTMA execution and return to PennDOT.

### Easement Encroachments

A meeting was held on September 27, 2016 with the Township Manager and the Planning, Zoning and Land Development Director to discuss the procedure for application for an Encroachment License Agreement. As a result of the meeting, new procedures are being implemented to provide CTMA input when the encroachment involves sanitary sewers.

Route 50 Roadway Widening Project

A utility meeting was held on September 22, 2016 at the proposed roadway widening project on Washington Pike. Preliminary plans were presented. Several manholes and subsequently sanitary sewer lines will be affected by the widening project.

Miscellaneous

Matlak Force Main (no change in status)

NIRA received proposed changes to the alignment from J.R. Gales & Associates, Inc. on June 14, 2016. J.R. Gales & Associates, Inc. satisfactorily revised the Plans to address comments in NIRA's review letter subsequently issued on June 16, 2016 and an approval letter was issued on June 23, 2016.

Amalfi Ridge, Phase I (no change in status)

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016.

Forza Collier (3 lot subdivision) (no change in status)

The Developer's Contractor, DAV Construction, began construction of the portion of the Upper Scotts Run sewer necessary to reach for Forza Collier Subdivision on Monday, May 23, 2016. As of Monday, June 6, 2016, all pipe, including the extension into the Development, has been installed. Testing remains.

Holy Trinity Sanitary Sewer Extension

A representative of the Holy Trinity Ukrainian Catholic Church has approached NIRA and CTMA Solicitor, Mike Kaleugher, about sanitary sewer availability to serve a 20 acre parcel on Ridge Road. NIRA has prepared preliminary engineering and construction cost estimates for a conceptual extension design to serve the property.

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ADMINISTRATIVE COMMENTS:

Board discussion regarding hiring a cleaning person for the office, as a Subcontractor, for twice a month for approximately (2) hours each visit for a total of \$60.00 per month (motion covered under New Business, Item C).

Staff informed Board that the Staff's Health and Eye Insurance was renewed for 2017 and that it increased in total by \$46.32 a month.

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OLD BUSINESS: NONE

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PLANNING COMMISSION MINUTES: NONE

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NEW BUSINESS:

- A. Motion to accept and approve the Bill Of Sale from Stambrosky Homes for Settlers Pointe. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve awarding contract for Neeb Street Sanitary Sewer Lining Project to Jet Jack, Inc. in the amount of \$41,866.00. On motion of Fotovich, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve hiring a cleaning person, as a Subcontractor, to clean the Authority office, twice a month for approximately 2 hours each visit for \$60.00/per month. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
- D. Motion to invoice the Homeowner at 5273 Thoms Run Road, in the amount of \$4,575.00, for the Lateral Connection Correction performed by All States Plumbing. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- E. Motion to accept and approve Deduct Meter Refund for Victoria Philossoph for the 36,070 gallons for the New Meter installed on June 2, 2016. On motion of Ruffennach, seconded by Egri, motion was accepted and approved. Motion carried.

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There being no further business to discuss, on motion of Fotovich, seconded by Ruffennach, the meeting was adjourned at 7:50 P.M. Motion carried.

Respectfully submitted,

Patie Asturi  
Recording Secretary