

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, OCTOBER 8, 2015

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, October 8, 2015, at the township building and was called to order at 6:32 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman  
Edward Smith, Vice-Chairman  
Gerhardt Egri, Treasurer

Excused Absence:

Dan Fotovich, Secretary  
Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor  
Jim Nordquist, NIRA  
Patie Asturi  
Lori Thompson

PUBLIC:

Kay Downey, on behalf of her son Daniel Downey, 63 Cowan Road, as this matter was tabled last month she was here to know the Board's decision regarding her request made last month on behalf of her son, Daniel Downey. Board discussed matter with Kay and Solicitor gave history of on correspondence sent to Daniel and received from Daniel. Chairman stated that the municipal lien interest & collection costs could not be waived as that is policy and exceptions cannot be made and the gas meter issue would be researched and Board's decision would be sent by mail. Ed Smith asked why Board would not consider applying the \$1,995 for the gas meter invoice towards the outstanding lien amount. After further discussion Chairman requested motion by Board to approve applying the \$1,995.00 to the municipal lien. On motion of Smith, seconded by Egri, motion to apply \$1,995.00 against the municipal lien thereby reducing the amount due on lien, with interest to continue to accrue until the municipal lien is paid in full was approved. Motion carried.

Don Green, Building Team, South Hills Bible Church, 175 McMichael Road, regarding the proposed connection to the Baldwin Road Sewer Extension portion of Cowan & McMichael Roads Phase II Sanitary Sewer System. Mr. Green gave a brief history of the Bible Church and their current plans for the property, what their budget is. Mr. Green stated property is currently served by septic system and they would like to tap into the sewer system and would the Authority work with them on some type of five (5) year payment plan instead of them paying the tap in fee up front. Solicitor stated if Board approved the property would be liened after they receive the mortgage. Ed Smith requested that Mr. Green send in the company's financial statements so Board could review. Chairman stated Board would discuss and send letter out with their decision provided Mr. Green send the financial statements as they would not want to lien a property that they cannot collect the revenue on.

Tim Downey, agent for the Bonnett's, 78 Ridge Road, Bonnett's have the utility easement for water and sewer with Maronda and he is available to answer any questions. Solicitor stated Board has been reviewing this for nine (9) months, it is an agenda item for this month's meeting and will make a decision. (motion covered under New Business, Item A).

On motion of Egri, seconded by Smith, the Minutes of September 10, 2015 were approved. Motion carried.

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On motion of Egri, seconded by Smith, the Treasurer's Report for September 10, 2015 was approved as submitted. Motion carried.

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On motion of Egri, seconded by Oberleitner, additional bills paid in September 2015 totaling \$6,090.05 and bills paid to October 8, 2015 totaling \$27,587.78 were authorized for payment. Smith abstained. Motion carried.

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On motion of Egri, seconded by Smith, the office staff timesheets from September 10, 2015 through October 8, 2015 were approved. Motion carried.

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SOLICITOR'S REPORT:

The Solicitor updated Board on the Forza Plan adjacent to Centennial Point and asked if Board had any objections with him proceeding with the Developers Agreement. Gerhart Egri questioned if Authority would need to go through any properties for this and Solicitor stated they would not. Engineer also stated that all required right-of-ways are in order. On motion of Egri, seconded by Oberleitner, motion to authorize Solicitor to process Developer's Agreement for the Forza Plan was accepted. Smith abstained. Motion carried.

The Solicitor updated Board on the ACHD/ALCOSAN Consent Order and gave Board dates of upcoming meetings. This information was in their Board Packet's and he will give Board an update at next month's meeting on issues after he attends the Solicitor's Meeting on October 13, 2015.

The Solicitor updated Board regarding the ALCOSAN Regionalization and requested Board approval to send a letter to the Township Commissioners regarding regionalization of some of the Authority lines. On motion of Egri, seconded by Smith, motion authorizing Chairman send a letter to the Township Commissioners regarding ALCOSAN Regionalization of some of the Authority sewer lines was approved. Motion carried.

The Solicitor updated Board on the Matlak Force Main on Ridge Road for 639 Ridge Road, it would be a single owner project, as other two property owners involved are not in agreement. Solicitor informed Board that the property owner has signed the Developers Agreement and Board would need to approve the Developers Agreement between Helen Matlak and R&D Capital, LLC. On motion of Egri, seconded by Oberleitner, motion to accept Developer's Agreement for the Matlak Force Main was approved. Smith abstained. Motion carried.

ENGINEER'S REPORT:

St. Andrews Pump Station Site and Access Drive Improvements

The Collier Township Board of Commissioners has elected to have a gate installed at the end of the drive. NIRA has secured an estimate in the amount of \$1,890.00 for the selected gate.

At the Township's direction, Allegheny Fence has been advised to place installation on hold.

Following further discussions with the Township Manager, we have been directed to order and install the gate with identical dimensions, but with a different style, as selected by the St. Andrews residents. The gate installer has been requested to provide a quote.

Gate installation is complete as of September 25, 2015.

Allegheny County Health Department (ACHD) Administrative Consent Order

CTMA has received a request from ALCOSAN for Municipal information related to Sewer Regionalization Implementation.

As a result of roundtable discussions between groups of Municipal Managers, Solicitors, and Engineers, the deadline for Municipalities to adopt the Phase 1 Interim Consent Order has been moved from September 30, 2015 to November 30, 2015. A revised draft of the Order is expected by the end of the month.

CTMA has received a copy of ALCOSAN's Source Control Study titled "Starting at the Source: How Our Region Can Work Together for Clean Water." ALCOSAN requests review and written comment on the document by November 1, 2015. This document is currently under review.

As of September 30, 2015, the limited information requested by ALCOSAN regarding CTMA's trunk sewers has been transferred to their website.

A Solicitors Meeting to discuss the draft Phase 1 Interim Consent Order is scheduled for October 13, 2015, and a Municipal Managers Meeting has been scheduled for October 15, 2015 for further discussions and briefings on the status of the Order. NIRA will attend the Municipal Managers Meeting.

Bible Chapel

Recommend approval of 4 EDUs, for Planning Module use, for the Bible Chapel.

The Bible Chapel is proposing to connect to the Baldwin Road Sewer Extension portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road and lateral connection to this extension. (See Solicitor's Report regarding assessment issues and Developer's Agreement.) (motion covered under New Business, Item D)

Centennial Pointe Pump Station

On August 25, 2015, CWM pulled Pump No. 1 from the Centennial Pointe Pump Station and delivered the pump to IPMR for repairs due to a seal failure. The quote received for this repair including re-installation is \$5,703.75. This quote has subsequently been approved.

In light of this situation, it is recommended that a spare pump for the Centennial Pointe Pump Station be purchased and maintained at CWM's warehouse. A quote of \$8,971.00 plus freight has been secured through the pump manufacturer's rep. NIRA recommends purchase of the pump to be maintained as a spare. (motion covered under New Business, Item E)

Miscellaneous

FAA Sewer Extension (No change in status)

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

A “Final” inspection of the FAA Sanitary Sewer Extension was conducted on March 25, 2015, at the FAA’s request. Results of the inspection are that all Punch List Items, with the exception of the final pavement restoration, have been acceptably addressed. We await the Maintenance Security and request for acceptance from the FAA before recommending acceptance of the lines.

As-builts received by CTMA are currently under review.

Settler’s Pointe (No change in status)

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete. Minor Punch List items remain. Discuss Tap Application policy exception.

Currently, two (2) Tap Applications have been accepted by CTMA. As per Motion passed at the August 13, 2015 CTMA Board Meeting, if the Developer does not complete the remainder of the Developer’s Agreement requirements by November 11, 2015, additional taps will be denied.

Phase 3, Prestley Heights Sewers (No change in status)

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

The Developer’s Contractor, Advanced Builders, began construction of the sanitary sewers on January 21, 2015. The Contractor completed construction of the sewers on April 16, 2015.

All testing has been successfully completed as of May 29, 2015. We await Maintenance Security and As-Built Plans from the Developer.

Revised Nevilleside PRD (Baymont) (No change in status)

As witnessed repeatedly by NIRA field personnel, the manholes for this Development continually are covered by earth and construction debris. The Developer’s Agreement between CTMA and the Developer requires the grade at each manhole to be maintained. As the Developer has failed to meet this obligation, in addition to failing to meet other requirements of the Agreement, it is recommended that acceptance of further Tap Applications within this Development be withheld until these requirements have been met.

Matlak Force Main

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main. One downstream resident has indicated a willingness to participate in the cost of construction and tap in as well.

Developer’s Agreement received. See Solicitor’s Report.

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OLD BUSINESS:

- A. Motion to adopt and approve the updated 2015 Employee Handbook, retroactive as of November 1, 2014. On motion of Egri, seconded by Smith, motion was accepted. Motion carried.
- B. Pat Borelli, Woodwaste Recycling, 43 Prestley Road, appeared at last meeting, decision tabled last month for Board’s consideration of New Deduct Meter installed and used prior to ALCOSAN inspection to begin at zero instead of 167,500 which was reading read by ALCOSAN at time of inspection. On motion of Egri, seconded by Smith, motion to begin Deduct Meter at 167,500, reading read by ALCOSAN at time of inspection for a refund in the amount of \$874.78 was approved. Motion carried.

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NEW BUSINESS:

- A. Review and discuss Bonnet connection request via recorded easement and request a motion to accept and approve the recorded easement for Mr. Bonnet 78 Ridge Road. On motion of Egri, seconded by Oberleitner, motion to accept the tap in application for 78 Ridge Road via a recorded easement was approved. Smith abstained. Motion carried.
- B. Motion to approve the release of the Cash Maintenance Bond to Paragon Homes for the Walkers Ridge II Project in the amount of \$5,392.00. On motion of Egri, seconded by Smith, motion was approved. Motion carried.
- C. Motion to accept and approve the 2013-2014 Collier Township Municipal Authority Audit. On motion of Smith, seconded by Egri, motion was accepted and approved. Motion carried
- D. Motion to accept and approve four (4) EDU's, for Planning Module use, for the Bible Chapel Project. On motion of Egri, seconded by Smith, motion was accepted and approved. Motion carried.
- E. Motion to accept and approve the purchase of a spare pump for the Centennial Pointe Pump Station in the amount of \$9,830.50. On motion of Egri, seconded by Smith, motion was accepted and approved. Motion carried.

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There being no further business to discuss, on motion of Egri, seconded by Smith, the meeting was adjourned at 7:58 P.M. Motion carried.

Respectfully submitted,

Patie Asturi  
Recording Secretary