

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, OCTOBER 13, 2011

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, October 13, 2011, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman, via telephone conference  
Dan Fotovich, Secretary  
Joe Miorelli, Treasurer

Excused Absence:

Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor  
Marlin Bartos, NIRA  
Patie Asturi

PUBLIC: NONE

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On motion of Miorelli, seconded by Fotovich, the Minutes of September 8, 2011 were approved. Motion carried.

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On motion of Oberleitner, seconded by Fotovich, the Treasurer's Report for September 8, 2011 was approved as submitted. Motion carried.

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On motion of Fotovich, seconded by Miorelli, additional bills paid in September 2011 totaling \$21,124.82 and bills paid to October 13, 2011 totaling \$61,963.74 were authorized for payment. Motion carried.

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On motion of Miorelli, seconded by Fotovich, the office staff timesheets from September 8, 2011 through October 12, 2011 were approved. Motion carried.

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## SOLICITOR'S REPORT:

The Solicitor informed Board that he suggested sending certified notice letters to property owners of the Misc. Manhole Maintenance & Repairs Project informing them that CTMA will charge them if they cover a manhole with mulch, planters, etc or CTMA will change the manhole grade due to a number of manholes needed adjustments made by contractor. Engineer noted that there are approx. 85 manholes and approx. 40+ are property owners.

Dan Oberleitner requested motion be made by Board to approve sending certified notice letters to property owners on the Misc. Manhole Maintenance & Repairs Project. On motion of Fotovich, seconded by Miorelli, motion was approved. Motion carried.

The Solicitor informed Board of Resolution No. 10-13-2011-01 that he would like the board to approve and accept that will establish a discount period and a payment schedule for the Phase I Baldwin Road East/West Project Board of Viewers Assessment. On motion of Fotovich, seconded by Miorelli, motion was approved and accepted. Motion carried.

## ENGINEER'S REPORT:

### Phase II Cowan/Upper McMichael Sewer Project

The CTMA Board approved Final Payment No. 10 in the amount of \$80,975.22 and Change Order No. 1 at their January, 2011 Meeting. Macson submitted final Payment No. 10. A meeting with Macioce, Macson, Ciufu and Ryan, PennDOT and NIRA was held on August 19, 2011 at 10:00 A.M. at Baldwin Road to review the Punch List of items. Macson, PennDOT and NIRA agreed to a Revised Punch List of items that will be addressed by Macson at the end of September, 2011. PennDOT did release the PennDOT Road Maintenance Bond for McMichael and Cowan Roads. The PennDOT Road Bond for Baldwin Road is still in effect, along with the notice submitted to Macson's Bonding Company.

By Macson e-mail October 12, 2011, paver has backlog work, will schedule Baldwin work as soon as possible.

### Upper Scotts Run Sewer Project

We prepared and sent IEI a draft of Final Payment Request No. 4 and Change Order No. 2, along with a Revised Punch List of items. The draft payment amount is \$20,742.46 and the Change Order amount is (-)\$988.64. By verbal conversation, IEI does not agree with the Bituminous Curb Overlay Price and is considering mediation to resolve this issue. IEI submitted Contractor's Affidavit and Statement of Surety Closeout Documents. Awaiting IEI further response.

### Cabbage Hill Sewer Repairs

Char-West COG Year 36 CDBG Delfred-Darlington Sanitary Sewer Replacement Project – Char-West COG advised that the County approved the Final Payment and Fleming-Walker, Inc. was paid in full. Awaiting copy of the executed Change Order No. 2. Fleming-Walker, Inc. submitted the Closeout Documents and two (2) year Maintenance Bond. The Punch List lawn restoration item remains to be completed.

CITF Grant, Colecrest Sewer Replacement Project – IEI began construction the week of September 5, 2011 and completed the pipe work the week of October 3, 2011. Trench restoration, final roadway milling and paving and lawn restoration remains to be completed. IEI has not submitted a request for Partial Payment No. 1.

Engineer noted that trench restoration work actually began yesterday (October 12, 2011) & today.

#### Kirwan Heights Sewer Repairs

By verbal conversation, W. A. Petrakis is preparing the request for final payment in the amount of \$2,003.69 and the Closeout Documents. Awaiting paperwork.

#### Miscellaneous Maintenance and Repairs

#### Miscellaneous Manhole Maintenance and Repairs Project

After review and field observations, the Revised Partial Payment No. 2 was in the amount of \$9,846.90 and did not exceed the recommended approval amount of \$14,000.00.

Gary Mancini Construction submitted Partial Payment No. 3 in the amount of \$17,021.25. We recommend approval of Partial Payment No. 3 in the amount of \$17,021.25. Paperwork to follow.

Dan Oberleitner requested motion be made by Board to approve Partial Payment No. 3 in the amount of \$17,021.25 for the Miscellaneous Manhole Maintenance and Repairs Project. On motion of Fotovich, seconded by Miorelli, motion was approved and accepted. Motion carried.

#### 2011 Sanitary Sewer Repairs and Replacements

The Contract Documents were executed by the CTMA on September 8, 2011 and the Notice to Proceed date was issued to IEI on September 30, 2011. A Preconstruction Meeting was held on site September 30, 2011. IEI has submitted Shop Drawings for review. IEI has not submitted their Work Schedule. No start date for the project. Work notices sent to property owners.

#### Cleaning & Video Sanitary Sewers Project

Robinson Pipe Co. submitted the final revised CCTV inspection reports and videos on Aug 26, 2011 and the reports and videos are satisfactory. Robinson Pipe Company submitted Final Payment No. 4 in the amount of \$7,640.73 and Change Order No. 2 in the amount of (+)\$4,699.25 for additional work performed. We recommend approval of Final Payment No. 4 in the amount of \$7,640.73 and Change Order No. 2 in the amount of (+)\$4,699.25. The Change Order needs signed by the CTMA.

Dan Oberleitner requested motion be made by Board to approve Final Payment No. 4 in the amount of \$7,640.73 and Change Order No. 2 in the amount of (+)\$4,699.25 for additional work performed. On motion of Fotovich, seconded by Miorelli, motion was approved and accepted. Motion carried.

## Miscellaneous Items

### Cabbage Hill Sewage Cross Connection

We have prepared Contract Documents for dye testing a portion of the Cabbage Hill area that is within the drainage area suspected of having a cross connection into the Storm Sewer System. The project Bid Opening is scheduled on November 1, 2011.

The Solicitor noted that this was advertised today.

### Centennial Pointe (No change in status)

Construction of Phase I internal sanitary sewers are complete. NIRA personnel field viewed the manholes and find that the majority of the Punch List items have been addressed by the Contractor. Prepared and issued updated Punch List to Maronda Homes/Bailey Construction.

### Prestley Heights Development

The Contractor, McGowan-Stauffer, began construction of the Prestley Heights internal sanitary sewer system on June 16, 2011 and completed the construction of the internal sanitary sewer system. The Contractor completed the majority of testing the lines and manholes, several tests remain.

### Dye Test Program (No change in status)

We are preparing revised dye test requirements and Contract Documents for bidding the CTMA Dye Test Program to obtain a Registered Plumber to perform the CTMA dye testing.

### Walkers Ridge II

Deblasio Development (Contractor) has submitted Shop Drawings and has begun site grading and the lateral extensions to the properties. The main line sewer replacements are scheduled to begin this week.

### Allegheny County Economic Development – Gaming Economic Development Fund (ACED/GEDF)

The Redevelopment Authority of Allegheny County will be accepting Grant Applications for the 2011 funding cycle. Applications are due by October 28, 2011. The project costs must be more than \$500,000.00 to apply and the possible grant amount will not exceed \$500,000.00.

The CTMA may consider the Hilltop Road Sanitary Sewer Extension project. The total project estimated cost is \$780,000.00 and a 50% grant request of \$390,000.00. A concurring CTMA Resolution will be required.

Dan Oberleitner requested motion be made by Board to adopt and approve concurring Resolution to allow Engineer to apply for grant for the ACED - GEDF Application for 2011 Funding Cycle for the Hilltop Road Project. On motion of Fotovich, seconded by Miorelli, motion was approved and accepted. Motion carried.

### CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – This project meets the program eligibility criteria, however, due to available funds, this project cannot be funded at this time and is eligible for 2011-12 Round 1. We prepared and submitted a new CITF Grant Application on September 30, 2011, as required. The total updated estimated cost is \$346,223.00 and the Grant request

amount is \$173,111.50. This Application requires an updated concurring Resolution approved by CTMA by motion. The Resolution was signed and dated on September 9, 2011 and sent with the Application.

Dan Oberleitner requested motion be made by Board to approve updated concurring Resolution for Resolution signed & dated September 9, 2011 for reapplication of CITF Grant Application for the Colecrest-Darlington Sewer Replacement Project. On motion of Fotovich, seconded by Miorelli, motion was approved and accepted. Motion carried.

OLD BUSINESS: NONE

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NEW BUSINESS:

- A. Motion to approve Resolution No.10-13-2011-01 Establishing A Discount Period and A Payment Schedule For The Baldwin Road East/West Board of Viewers' Assessment. (this motion covered under Solicitor's Report)
- B. Motion from Board to approve Partial Payment #3 in the amount of \$17,021.25 to Mancini Construction for the Misc. Manhole Maintenance & Repairs Project. (this motion covered under Engineer's Report)
- C. Motion from Board to approve Final Payment #4 in the amount of \$7,640.73 and Change Order #2 in the amount of (+)\$4,699.25 for additional work performed to Robinson Pipe Company for the Cleaning & Video Sanitary Sewers Project. . (this motion covered under Engineer's Report)
- D. Motion from Board for a concurring Resolution for the ACED - GEDF Application for 2011 Funding Cycle for the Hilltop Road Project. . (this motion covered under Engineer's Report)
- E. Motion from Board for approval of updated concurring Resolution for Resolution signed & dated September 9, 2011 for CITF Grant Application for the Colecrest-Darlington Sewer Replacement Project. . (this motion covered under Engineer's Report)
- F. Dan Oberleitner requested motion be made by Board to approve part-time employee to help office staff while Lori Thompson is out on Short Term Disability. On motion of Fotovich, seconded by Miorelli, motion was accepted. Motion carried.

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There being no further business to discuss, on motion of Oberleitner, seconded by Miorelli, the meeting was adjourned at 7:40 P.M. Motion carried.

Respectfully submitted,

Patie Asturi  
Recording Secretary