

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, AUGUST 8, 2013

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, August 8, 2013, at the township building and was called to order at 7:20 P.M. by Dan Oberleitner, Chairman due to late arrival of Board Member Dan Fotovich who arrived at 7:25pm.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Marlin Bartos, NIRA
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: NONE

On motion of Smith, seconded by Egri, the Minutes of July 11, 2013 were approved. Motion carried.

On motion of Smith, seconded by Egri, the Treasurer's Report for July 11, 2013 was approved as submitted. Motion carried.

On motion of Smith, seconded by Egri, additional bills paid in July 2013 totaling \$10,127.98 and bills paid to August 8, 2013 totaling \$251,338.66 were authorized for payment. Motion carried.

On motion of Smith, seconded by Egri, the office staff timesheets from July 11, 2013 through August 7, 2013 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor updated Board regarding the Cozza Nevilleside Developers Agreement and that the letter of credit agreement will be worked out, the agreement will be signed with an escrow account.

The Solicitor updated Board on status of the Boys Home Project and of meeting he and Engineer attended on July 29, 2013, at SFMA with Jerry Brown and John Mowryklh where they reviewed status of project; discussed meetings with the several property owners involved in project; estimated project (hard costs) of \$450,000; and right-of-way issues. Solicitor requested deeds be supplied to CTMA and that he spoke with Gary Bodnar regarding this situation. Solicitor asked that Board give him and Engineer direction on if they want Solicitor and Engineer to continue discussions, working on a proposal of costs and if right-of-ways can be secured. Board stated that they did. Chairman requested motion be made by Board to have Solicitor and Engineer continue discussions, work on proposal and costs for this line. On motion of Fotovich, seconded by Egri, motion was approved. Ed Smith abstained asking for more information before approving, which Solicitor and Engineer gave. Motion was carried.

Ed Smith wanted noted in minutes that any further motions on the approval of the project be presented to the Board first. Chairman, Solicitor and Engineer stated that, that would be the course.

The Solicitor updated Board on the Panhandle Trail Extension and of meeting he attended July 30, 2013 relating to the community input to the Settler's Cabin Panhandle connector. It is a two phase project and to review, discuss and inform everyone that the county has designed/approved Phase 1 of project. Proposed connection appears to be near the old log cabin and involves the McLuckie properties and an old brick home across street. None of the three houses have public sewers and none should be considered for these homes due to the cost of extending the line and the condition of houses. Solicitor stated he asked Dave Wright to send CTMA written request identifying any property that has a lien on that Allegheny County would like Board to waive and that he advised County they would have to own the property or acquire ownership when making request. Solicitor stated there is a Phase 2 and that updated plans would need to be secured.

ENGINEER'S REPORT:

2013 Sanitary Sewer Repairs and Replacements

We are preparing Plans and Specifications to bid the following sites: Washington Pike Replacement; Vanadium Road Relining; and Forsythe Road Sewer Repairs.

- Robinson Run Realignment Site (No change in status.) – Obtained Verghies Easement and Allegheny County License Agreement. Outstanding Easement Pittsburgh West Development, acquiring easement by condemnation. The Robinson Run site is on hold until the Easement is obtained.
- Vanadium Road Site (Project on hold until further notice.)
- Washington Pike Site (No change in status.) – Prepared, processed and received executed Temporary Construction Easement from Sunoco. Preparing to solicit separate Bids.
- Forsythe Road Repairs Site – No easements required, obtained PennDOT Highway Occupancy Permit. Gary Mancini Construction submitted a Proposal for the Forsythe Sewer Repairs in the amount of \$5,000.00. We recommend accepting Mancini's Proposal for the Forsythe Sewer Repairs in the amount of \$5,000.00. (motion covered under New Business, Item B)

St. Andrews Pump Station Site and Access Drive Improvements

We prepared site improvements Plans and Specifications for bidding this project. The Project Bid Opening is scheduled for September 6, 2013.

Grease and Oil Separation and Removal Program

Grease Trap or Interceptor (No change in status) – As of June 28, 2013, all requests for grease trap maintenance records have been answered. All respondents, with the exception of Vocelli Pizza, have provided the requested records. A site visit to the store to inspect the grease trap will be scheduled.

Oil Water Separator – Response to the Oil Water Separator Survey requests has been relatively favorable with more than half the Surveys being completed. The results of the completed Surveys do indicate there exists a need for regulation. A draft Requirements and Procedures Manual has been prepared for the Board's review. Following review and finalizing of the Manual, the Board should adopt a Resolution for the requirements. The Solicitor will prepare resolution for next meeting.

Baldwin Phase I East/West Sanitary Sewer Project

Sent notice of claim for several minor maintenance issues to Arch Insurance Company on May 30, 2013 and received their response on June 11, 2013. We are preparing the necessary documentation, as requested by Arch Insurance Company.

On June 21, 2013, IEI crew welded MH 105 riser ring to manhole frame, no noise detected. No action taken on MH 200, IEI claims no evidence of infiltration. No action taken on MH 104, IEI claims riser ring damaged by others.

Hilltop Sewer Extension

We are preparing Plans and Specifications for the Hilltop Road Sewer Extension through the Maronda Homes, Inc. Tuscan Ridge Phase II Development to provide sewer service to three (3) properties along Hilltop Road. The probable construction cost is estimated at \$47,375.00.

Miscellaneous

Street Paving

Re-sent notice to Dave Reinhart, PennDOT, Aspinwall Maintenance Shed on May 2, 2013 requesting PennDOT to remove the Bituminous Surface Treatment Materials from CTMA manholes on Walkers Mill Road. Awaiting response. Consulted with Dean Schmitt, PennDOT, who states he intends to clean off manhole covers on Walkers Mill Road and also recently discovered paved over manholes on Collier Avenue. No committal to time frame given.

NIRA personnel met with Don Lassiter, A. Folino Construction, Inc., on February 22, 2013. Mr. Lassiter agreed to remove the bituminous material from the manhole covers on Prestley Road, when the weather is favorable for resealing. Faxed notice to Don Lassiter, A. Folino Construction, Inc., on June 12, 2013, no response. Consulted with Steve Kopcho, PennDOT, regarding Prestley Road manholes paved over by A. Folino Construction, Inc. No action by Don Lassiter, A. Folino Construction, Inc. Awaiting Kopcho response.

FAA Sewer Extension (No change in status.)

We have been informed by the FAA that they intend to open Bids for the sewer extension work on August 30, 2013. The Developer's Agreement is under review.

Colonial Ridge Sanitary Sewers (No change in status.)

CTMA accepted the sanitary sewers by Resolution 9-13-07-1. Matt Venek advised and J. R. Gales & Associates, Inc. confirmed that the Colonial Ridge sanitary sewer Easements have not been recorded and As-Built Sanitary Sewer Plans have not been prepared. Matt Venek requested NIRA to prepare As-Built Plan and prepare Record Easements.

Also sent notices to Hoag and Davidson regarding Connection Application and fee. Vanek may be due rebates.

Drainage Discharge – 1274 Noblestown Road (No change in status.)

Mike Lonergan, PennDOT, reported a possible sewage discharge at 1274 Noblestown Road. NIRA personnel met with Bill Hamilton, ACHD, and obtained samples of the discharge. Awaiting results of the samples analysis. This issue will be referred to Andy Grease, ACHD SEO, for further investigation.

Prestley Street Sewer Replacement (No change in status.)

In conjunction with the Collier Township's Road Paving Program, we are preparing Plans and Specifications for the Prestley Street Sanitary Sewer Replacement. Possible bid early Year 2014.

Chartiers Valley Shopping Center

The contractor has kept us informed of their progress, and any significant manhole or sewer repairs have been inspected prior to backfilling. The first phase of this Corrective Action Plan is nearing completion. At the conclusion, Kossman Development Company intends to provide CTMA with updated As-Built Sewer System mapping, along with video documentation of the entire Sewer System.

Unit G Expansion – Independence Excavating, Inc. began sewer realignment and repairs on certain sewer sections. In early July, C. W. Cummings Plumbing installed new exterior grease trap for Panera Bread.

CDBG Year 40 Applications

CDBG Pre-Applications are due the middle of May, 2013 and Final Applications are due the middle of July, 2013. We submitted CDBG Pre-Application for Landgraf Avenue Sewer Replacement on April 23, 2013 for a probable total project cost of \$196,000.00 and CDBG funding request amount of \$127,400.00.

Prepared and submitted Full Application to ACED on July 15, 2013 for the Landgraf Sewer Replacement Project.

Alcosan Feasibility Study Report

We prepared and submitted Alcosan Feasibility Study Report for the remaining seven (7) sewersheds POCs and the Thoms Run POC due July 31, 2013. The Engineer presented a summary of the report.

OLD BUSINESS: NONE

NEW BUSINESS:

- A. Per Donn Seger, need a motion from the Board to approve the re-issuing of deduct meter refunds to Daniel Straub 2170 English Turn Drive in the amount of \$130.37 and David Puelo 2045 St. Andrews Drive in the amount of \$446.14. Original checks were issued in 2011 and 2012 and never cashed. The Board needs to decide if a stop payment needs to be placed on the outstanding original checks. On motion of Fotovich, seconded by Egri, reissuance of 2011 Deduct Meter Refund to Daniel & Karen Straub for the amount of \$130.37 and 2012 Deduct Meter Refund to David & Nancy Puleo for the amount of \$446.14 and not have staff issue a stop payment on outstanding original checks, were approved and accepted. Motion carried.

- B. Motion from Board to accept Gary Mancini Construction's proposal for the Forsythe Sewer Repairs in the amount of \$5,000.00. On motion of Smith, seconded by Fotovich, motion was approved and accepted. Motion carried.

There being no further business to discuss, on motion of Fotovich, seconded by Egri, the meeting was adjourned at 8:35 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary