

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, AUGUST 9, 2012

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, August 9, 2012, at the township building and was called to order at 7:05 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Edward Smith, Vice Chairman
Dan Fotovich, Secretary
Joe Miorelli, Treasurer
Gerhardt Egri, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Marlin Bartos, NIRA
Patie Asturi
Lori Thompson

PUBLIC: NONE

On motion of Egri, seconded by Fotovich, the Minutes of July 12, 2012 were approved. Miorelli abstained. Motion carried.

On motion of Fotovich, seconded by Smith, the Treasurer's Report for July 12, 2012 was approved as submitted. Motion carried.

On motion of Egri, seconded by Fotovich, additional bills paid in July 2012 totaling \$6,447.82 and bills paid to August 9, 2012 totaling \$304,209.08 were authorized for payment. Motion carried.

On motion of Egri, seconded by Fotovich, the office staff timesheets from July 12, 2012 through August 8, 2012 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor informed Board of meeting with NIRA and Robinson Municipal Authority Manager regarding the installation of the sanitary lateral connection for Building #2 in Settlers Cabin Business Park. Discussion consisted of review of history of Agreement, the usage for Building #1 and for Building #2. Service to property would consist of construction of a gravity sewer line that appears for this area to be not economically feasible. Also area property owner's resistance to this project additionally makes the project unfeasible.

The Solicitor informed Board that all utilities for Centennial Point have been transferred to CTMA.

The Solicitor updated Board on status of wastewater billing by Diversified Technology. Bills are due to be mailed by end of next week. Some minor issues with the billing regarding Citizen's Bank not capable of handling the check 21 files but could outsource for \$3,000 to an outside vendor. Possibility of PLGIT handling this for the Authority and it is anticipated they will setup the check 21 and ACH payments. ACH payments will not be available until the second month billing. CTMA may possibly use PNC Bank for the first month or so to handle the collections until PLGIT is setup.

The Solicitor updated Board on the CITF Grant Funding. CTMA received letter from Redevelopment Authority of Allegheny County that the round two applications submitted for the Colecrest/Darlington Sanitary Sewer Replacement was reviewed and determined to be eligible but that the eligible applications greatly exceeded the funding amount available. It was noted that 2012-2013 round one application submissions begin September 4 to September 28, 2012.

ENGINEER'S REPORT:

2011 Sanitary Sewer Repairs and Replacements

IEI has completed the pipe work, final roadway milling and surface paving, sealing and a majority of restoration. We sent the Closeout Documents and Change Order No. 2 to IEI, awaiting response.

(We sent notice to IEI on July 30, 2012, payment subject to receiving Closeout Documents and Change Order No. 2. Awaiting Response). The Chairman asked Engineer to send these out via certified mail. Engineer stated he would and would also call IEI.

We recommend approval of Change Order No. 2 in the deduct amount of \$65,345.18 which included an additional amount of \$9,130.67 for compensation of extra Lump Sum work items. We have reviewed Partial Payment No. 4 and recommend approval of Partial Payment No. 4 in the amount of \$46,131.72 (corrected amount \$45,996.72, error found by IEI Auditors) with a retainage amount of \$9,620.49, subject to IEI's execution of Change Order No. 2.

2012 Sanitary Sewer Repairs and Replacements

We are preparing Plans and Specifications for the Repairs and/or Replacement of Sewers at the following sites: Robinson Run Realignment; and Washington Pike, Vanadium Road Realignment and Forsythe Road Sewer Repairs.

Prepared and delivered Robinson Run sewer realignment easements to Mike Kaleugher, awaiting decision for obtaining License Agreement vs. Easement. Prepared and delivered easements for the 611 Vanadium Road sewer realignment site to Mike Kaleugher for processing.

St. Andrews Pump Station Site and Access Drive Improvements

Garvin Boward Beitko preparing for Geotechnical Engineering investigation.

Geophysics located the existing gas service line to the Pump Station. Garvin Boward Beitko established the required core boring locations. NIRA staked out the boring locations in the field. Garvin Boward Beitko will schedule the drilling operations.

Consent Order

We prepared and submitted to Alcosan the Draft Feasibility Report for the Thoms Run Interceptor POC C-54-12, including CTMA and SFTMA Resolutions. The Draft Report was due by July 31, 2012. We continue preparing Feasibility Study Reports for the remaining 8 POC's due July 31, 2013.

Miscellaneous

Prestley Heights Development (No change in status.)

The Contractor, McGowan-Stauffer completed the construction and testing the lines and manholes of the internal sanitary sewer system. (We prepared and re-sent to Hiroo Petel, Tri State Design, the sewer line acceptance requirements. Awaiting response.) See Resolution 06-14-12-2.

Walkers Ridge II (No change in status.)

The Contractor, Deblasio Development, has completed the main line sewer replacements and lateral extensions and final testing the lines and manholes. (We prepared and re-sent to William Fink, Paragon Homes, the sewer line acceptance requirements and the sewer lines and testing tabulation. Awaiting response.) See Resolution 06-14-12-1.

Dye Test Program

We prepared revised dye test requirements and Contract Documents for bidding the CTMA Dye Test Program to obtain a Registered Plumber to perform the CTMA dye testing. Awaiting Board's decision.

PennDOT E-Permitting

Through discussions with PennDOT's Central Office in Harrisburg, it was learned that, for entities wishing to use PennDOT's new Engineering and Construction Management System to submit Applications for Highway Occupancy Permits only, it is not necessary for the municipality to obtain a Business Partner I.D. It is, therefore, not necessary for the CTMA to have an Agreement with PennDOT to authorize electronic access to PennDOT Systems. The misinformation on this came from a seminar that was held by the PennDOT District Office and attended by NIRA. The Agreement that was executed in the first part by CTMA and submitted to PennDOT for further processing will, therefore, not be returned or executed.

Walnut Avenue Box Culvert

Allison Park Contractors, Inc. completed the Walnut box culvert replacement and properly supported and backfilled the existing sanitary sewer through the project site.

Manhole Inspections

NIRA personnel continue to perform system manhole inspections.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – The total estimated project cost is \$346,223.00 and the Grant request amount is \$173,111.50.

Although the previous Application for 2011-2012 Round 2, does meet the eligibility criteria, this project cannot be funded at this time, due to the lack of available funding.

We intend to resubmit the CITF Grant Application for 2012-2013 Round 1 to ACED due on September 4, 2012. (this motion covered under New Business Item A).

OLD BUSINESS:

Solicitor updated the Board on the status of Right-of-Ways regarding Robinson Run Realignment. Currently CTMA had one (1) Right-of-Way recorded with another Right-of-Way still out there and spoke with Engineer regarding if that Right-of-Way was needed as it would be costly to condemn.

NEW BUSINESS:

A. CITF 2011-12 Grant was determined to be eligible but could not be funded at this time. The 2012-13 round one application submission begins on September 4, 2012 thru September 28, 2012. Approval from the Board to authorize the continued filing of this funding application for the Colecrest/Darlington Sanitary Sewer Replacements. On motion of Miorelli, seconded by Fotovich, motion was approved. Motion carried.

B. Discuss Dye Test and Lien Letter procedures for Neville Park and Collier Town Square.

The Solicitor informed Board of issues relating to CTMA staff processing dye tests and municipal lien letters for Neville Park and Collier Town Square, as the Township owns the sewer lines. Dye tests submitted to CTMA are reviewed by CTMA Engineer with CTMA paying expenses for the review of dye tests by CTMA Engineer; Staff can no longer lookup wastewater charges due as Township has hired Jordan Tax Services to handle their wastewater billing now that PAWC no longer handling. Solicitor does not believe it would be advantageous for CTMA to handle and suggested that any future requests should be referred to the Township and that he advised NIRA to send the only one outstanding dye test for Collier Town Square to the Township. The Chairman agreed with the Solicitor's recommendations of the handling of dye tests and municipal lien letters for Neville Park and Collier Town Square and that CTMA staff refer future requests to Township.

C. Per CTMA Accountant the Minutes dated January 12, 2012 need corrected due to clerical errors. Need motion from Board to change the date of the approved Minutes of December 12, 2011 to December 8, 2011 and the approved Treasurer's Report of December 12, 2011 to December 8, 2011. On motion of Miorelli, seconded by Fotovich, motion was approved. Motion carried.

D. Motion from Board to approve Change Order No.2 in the deduct amount of \$65,345.18 which included an additional amount of \$9,130.67 for compensation of extra lump sum work items. We recommend approval of partial Payment No.4 in the corrected amount of \$45,996.72 (IEI Auditors found error, original amount was \$46,131.72) with a retainage amount of \$9,620.49, subject to IEI's execution of Change Order No. 2. Board decided to table motion until the September 13, 2012 CTMA Board Meeting.

There being no further business to discuss, on motion of Miorelli, seconded by Fotovich, the meeting was adjourned at 7:45 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary