

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JULY 13, 2017

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, July 13, 2017, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich - Secretary
Gerhardt Egri, Treasurer
Edward Smith, Assistant Secretary/Treasurer

Not Present: Richard Ruffennach – Vice Chairman (Excused Absence)

Also, present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: None

On motion of Egri, seconded by Smith, the Minutes of June 8, 2017 were approved.

On motion of Egri, seconded by Fotovich, the Treasurer's Report for June 8, 2017 was approved as submitted. Smith abstained. Motion carried.

On motion of Egri, seconded by Fotovich, additional bills paid in June 2017 totaling \$61,017.82 and bills paid to July 13, 2017 totaling \$67,124.24 were authorized for payment. Smith abstained. Motion carried.

On motion of Egri, seconded by Oberleitner, the office staff timesheets from June 8, 2017 through July 12, 2017 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor reviewed the approval of Escrow Agreement for Fresh Thyme Farmers market for release of Planning Module. Please see New Business, Item A.

The Solicitor updated the Board on the Smiley Septic Issues. The Smiley's live at 1274 Noblestown Road and their septic system is failing. Currently the Smiley's are involved in litigation with the former owner of the property regarding the septic system failure. The Solicitor submitted to Judge Michael Marmo phone logs, photographs (supplied by NIRA in their dealing with the ACHD) and material provided by CTMA to Mrs. Smiley in her Right To Know Request. The Judge has requested to talk to the ACHD and CTMA together. The Solicitor pointed out to the Board that the approximate cost of this project would be \$17,500.00 per house (which includes tap-in price, future monthly sewer bill, installation of their own lateral, and benefit assessment).

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

Drnach Environmental installed the flow monitors in the eight (8) monitoring sites in the last week of March. Flow data will be collected for three consecutive months as discussed at the March Board meeting. The data will be used to demonstrate the effectiveness of CTMA's I/I reduction program.

NIRA recommends maintain two (2) of the eight (8) flow monitors installed for the I/I reduction study for an additional nine (9) months to target the highest I/I areas in the township. A full year of data in these areas will assist in demonstrating the effectiveness of CTMA's I/I reduction efforts. A proposal to maintain the two (2) flow monitors from Drnach Environmental has been secured in the amount of \$2,166.00 per month. Please see New Business, Item C.

Lateral Testing

Bids for the Sanitary Sewer Certification Testing Services Contract were opened on Tuesday, December 6, 2016. The Low Bidder on the Contract was Mister Sewer with a Low Bid for the combined dye and CCTV testing services of \$98.75 (\$74.01 each for dye tests, and \$24.74 each for CCTV video inspection). NIRA recommends award of the Sanitary Sewer Certification Testing Services to Mister Sewer. Fully executed Contracts were returned to Mister Sewer on January 5, 2017.

A formal notice to applicants whose lateral fails certification testing has been drafted by CTMA's solicitor. This will be issued to both the applicant and the homeowner when the applicant is not the homeowner.

Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified on May 24, 2017.

As of July 12, 2017, ten (10) of the establishments required to submit annual maintenance records within 30 days of receipt of notification have not complied with the request. NIRA recommends follow up notifications from the CTMA's Solicitor to compel the non-respondents to comply. Board agreed with NIRA and added that after 30 days of the Solicitor's Letter each non-compliant respondent will receive a Surcharge.

Lift Station Maintenance

Pump No. 2 at the St. Andrews Lift Station was pulled and replaced with the spare pump by CWM Environmental on December 13, 2016. The failed pump was taken to Industrial Pump & Motor Repair for evaluation, where it was determined that the repair will involve a new seal kit, impeller, and repair kit at a quoted cost of \$3,032.88. For comparison, NIRA secured a budgetary estimate from the pump manufacturer's vendor in the amount of \$6,700.00. NIRA recommends replacement of the pump. The manufacturer's rep is in the process of preparing the quote for the replacement pump.

The replacement spare pump for the St. Andrews Lift Station has been received and will be maintained at CWM's warehouse.

The updated quote for the Hilltop Pump Station spare pump was received and approved for order in the amount of \$11,466.06 on May 22, 2017. The spare pump for the Hilltop Pump Station was received by CWM Environmental on June 27, 2017, and will be maintained at their warehouse.

Recent heavy rains have washed out a portion of the stone base of the St. Andrews Pump Station access drive that was extended to grade under the guiderail. A cost for stone replacement has been solicited.

Manhole Repairs Contract

Independent Enterprises started work on the 2017 Manhole Repairs Contract on June 13, 2017. At this time, work on the repairs is approximately 80% complete. No partial payment application has been submitted for approval this month.

Baldwin Road Paving Program

In coordination with the PennDOT road paving program on Baldwin Road, NIRA placed an order for, and delivered casting replacements and adjustment paving rings to PennDOT's Contractor. Folino Construction, Inc. Installation of these is scheduled to begin on Friday, June 9, 2017.

The paving contractor completed the manhole frame and cover adjustments, and all work by the contractor is complete as of July 6, 2017.

2017 Sanitary Sewer Rehabilitations

Bids for the 2017 Sanitary Sewer Rehabilitations Contract were opened on June 16, 2017. The low bid received was from Insight Pipe Contracting, LLC in the amount of \$39,293.00. NIRA recommends award of the 2017 Sanitary Sewer Rehabilitations Contract to Insight Pipe Contracting, LLC in the amount of \$39,293.00. (Please see New Business, Item B).

Capital Projects

NIRA has prepared cost estimates for ten (10) potential Capital Projects for CTMA Board review and consideration. A tabulation of descriptions and conceptual plans is provided.

Review and discuss potential future sewer extensions. The Board decided to plan a day trip next month to visit several potential sewer extensions. The Solicitor, Engineer and Office Staff will attend. The Office staff will procure an Handicap Accessible Van with a Driver for the trip.

Miscellaneous

Amalfi Ridge, Phase I (No change in status)

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016. As of November 23, 2016, all sanitary sewers for this project are installed.

A total of eight (8) manholes required adjustment of height due to some developer lot elevation revisions. The adjustments were completed and passed vacuum re-testing. Revisions to the as-built plans are to be completed by the developer's engineer.

Parkside Residential Subdivision (Hormel)

Construction of the Parkside Residential Subdivision sanitary sewer system began on March 30, 2017.

As of May 18, 2017, all the Sanitary Sewer System for the Parkside Residential Subdivision is complete. As of June 21, 2017, all testing is also complete. A final walkthrough and flushing and video of the lines remain.

Amalfi Ridge Phase II (Maronda Homes)

Foley Excavating, Inc. began work on the Amalfi Ridge Phase 2 Internal Sanitary Sewer System on Tuesday, June 6, 2017.

As of July 12, 2017, approximately half of the sanitary sewer system for this phase has been installed.

Great Southern Shopping Center

Sewage Facilities Planning Modules have been received by CTMA for a proposed grocery food store to replace the former Bottom Dollar grocery store in the Great Southern Shopping Center. The owners of the shopping center have been given prior notification that the CTMA will be unable to grant any requests for sewer tap-in any additional capacity, until such time, as an update to their Corrective Action Plan has been provided.

In response to the notice sent to Zamias Services regarding the Corrective Action Plan issues, an escrow deposit of \$100,000.00 is being submitted to CTMA to comply with the requirements for CTMA to process the Planning Modules. NIRA recommends CTMA conditional approval of four (4) EDU's for the proposed Fresh Thyme Farmers Market in the Great Southern Shopping Center, contingent on the hydraulic load calculations.

Having received notice that the escrow deposit and agreement have been enacted, NIRA issued the planning module approval for the proposed Fresh Thyme Farmers Market on Monday, July 10, 2017.

The owner's engineer is in the process of preparing a plan for the necessary corrections to this privately owned sanitary sewer system.

Prestley Heights Phase 3

The developer has been given notice of corrections needed to the sanitary sewer system prior to the maintenance security expiring on this system. The developer's contractor is in the process of ordering the necessary materials, and intends to begin work on the corrections in the next week or two.

ADMINISTRATIVE COMMENTS: None

OLD BUSINESS: None

PLANNING COMMISSION MINUTES: None

NEW BUSINESS:

- A. Motion to accept and approve Escrow agreement for Fresh Thyme Market for release of Planning Module. On motion of Egri, seconded by Smith, motion was accepted and approved. Motion carried.
 - B. Motion to accept and approve awarding contract for the 2017 Sanitary Sewer Rehabilitations Contract to Insight Pipe Contracting, LLC in the amount of \$39,293.00. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
 - C. Motion to accept and approve Drnach Environmental proposal to maintain (2) of the (8) flow monitors installed for the I/I reduction study for an additional (9) months in the amount of \$2,166.00 per month. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
 - D. Dan Fotovich mentioned to the Engineer that a manhole has been washed out between Hilltop Road and Thoms Run Road. NIRA will investigate this issue and replace the manhole if necessary.
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There being no further business to discuss, on motion of Egri, seconded by Oberleitner, the meeting was adjourned at 7:43 P.M. Motion carried.

Respectfully submitted,

Lori Thompson
Recording Secretary