

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JULY 14, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, July 14, 2016 at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Rick Ruffennach – Vice Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Ed Smith, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: - None

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On motion of Egri, seconded by Fotovich, the Minutes of June 9, 2016 were approved. Motion carried. Rick Ruffennach abstained from the vote.

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On motion of Ruffennach, seconded by Fotovich, the Treasurer’s Report for June 9, 2016 was approved as submitted. Ed Smith and Rick Ruffennach abstained from the vote.

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On motion of Ruffennach , seconded by Fotovich, additional bills paid in June 2016 totaling \$44,648.77 and bills paid to July 14, 2016 totaling \$34,108.11 were authorized for payment. Motion carried. Ed Smith abstained from the vote.

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On motion of Egri, seconded by Ruffennach, the office staff timesheets from June 9, 2016 through July 14, 2016 were approved. Motion carried.

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SOLICITOR’S REPORT:

The Solicitor review and approve the License Agreement from Helen Matlak, for the Matlak Force Main. Motion is under New Business.

The Solicitor informed the Board that the Bonincontro’s were billed \$ 950.00 for the Manhole Repair on Gregg Station Road.

The Solicitor informed the Board that the Carnegie Boro Manager never returned his phone call regarding the (7) homes which are connected into the Collier Sewage System. The Solicitor asked for a motion to file Right To Know Request with Carnegie Boro for all the information that pertains to these (7) homes. On motion of Fotovich, seconded by Egri, motion was approved. Motion carried. Upon

advice from the Solicitor Rick Ruffennach abstained.

The Solicitor review and recommend approval of the Preparation of Standard Development Agreement for Parkside (Hormel Development (23SFH). Motion is under New Business.

The Solicitor asked for a motion to accept the draft Resolution 07-14-2016-01 for the Bible Chapel Line Acceptance. On motion by Egri, seconded by Fotovich, motion approved. Motion carried.

The Solicitor asked for a motion to accept the draft Resolution 07-14-2016-02 for the Settlers Pointe Phase 1 Line acceptance. On motion by Egri, seconded by Ruffennach, motion approved. Motion carried.

The Solicitor asked for a motion to draft a letter to the Township regarding the Mass Mailing that was sent to the Collier residents about Sewer Line Insurance. On motion by Egri, seconded by Smith, motion approved. Motion carried.

#### ENGINEER'S REPORT:

##### Allegheny County Health Department (ACHD) Administrative Consent Order

NIRA attended the Municipal Managers and Solicitors Update Meeting held on June 29, 2016. The update included the announcement of the formation of a Consent Order Working Group. The participants will consist of Municipal Engineers, Municipal Managers, and a Three Rivers Wet Weather Team. The goals and purpose of the team are mainly to focus on compliance with the Consent Order requirements and determining the methods by which this is to be accomplished. NIRA is participating in this Working Group for which the first meeting is convening today, July 14, 2016.

The update also included a reminder of some key deadlines for compliance:

- Progress report (12/1/16)
- Completion of Flow Reduction Demonstration Project (8/1/17)
- Source Reduction Study (12/1/17)

Regarding the Regionalization of Municipal Trunk Sewers, NIRA was alerted on June 22, 2016 that Robinson Pipe Cleaning Company was beginning some preliminary inspections of manholes in the C-45A Basin in Cabbage Hill. CCTV work is yet to be scheduled.

##### Landgraf Avenue Sanitary Sewer Replacement

Strnisha Excavation, Inc. mobilized to the site and began construction of the Landgraf Avenue Sanitary Sewer Replacement on Monday, May 16, 2016. At this time, the majority of construction has been completed, with mostly restoration items remaining.

Strnisha Excavation, Inc. has submitted Partial Payment Application No. 1 in the amount of \$167,318.87. NIRA approves and recommends payment to Strnisha Excavation, Inc. for Partial Payment Application No. 1.

##### Neeb Street Sanitary Sewer Lining (No change in status)

The Neeb Street Sanitary Sewer Lining Contract is also in the final design stage. Bidding for this Contract will be coordinated so as not to conflict with the Landgraf Avenue project.

The Collier Township Public Works is in the process of replacing and/or re-designing a catch basin and possibly the associated storm sewers at the corner of Neeb Street and Landgraf Avenue. The Neeb Street Lining Project will be coordinated with the Public Works Department.

##### Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified Monday, May 9, 2016.

As of July 7, 2016, there remain 13 non-respondents to the notice. Legal enforcement remains NIRA's recommendation. Registered Letters from the Solicitor will be mailed on Friday, July 15, 2016.

Moretti Property Sanitary Sewer Extension (No change in status)

On behalf of the Developer and in agreement with the Developer's Agreement approved by the CTMA at the March, 2016 Board Meeting, NIRA has completed the field survey and design for the Moretti property. The Plans have been provided to the owner for construction and use in soliciting costs from a contractor.

One (1) potential Contractor has contacted NIRA regarding the construction of the Moretti Sanitary Sewer Extension. Details were discussed, and the Contractor, Don Bigley Plumbing, is in the process of obtaining prices on materials.

PennDOT Paving

NIRA has been contacted by PennDOT and informed that milling and resurfacing is scheduled to occur on Walkers Mill Road in the next couple weeks. Considering the issues historically experienced with access to the manholes on this road, and the age of the existing frames and covers, it is recommended that the frames and covers (five (5), possibly six (6)) be replaced.

Gary Mancini Construction completed the manhole adjustments on Walkers Mill Road. Six (6) total manhole frames and covers were replaced and adjusted to grade at a cost of \$8,600.00. NIRA recommends payment to Gary Mancini Construction in the amount of \$8,600.00 for the manhole frame and cover replacements and adjustments on Walkers Mill Road.

Miscellaneous

Settler's Pointe (no change in status)

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete.

NIRA recommends approval and acceptance of the Settlers Pointe – Phase 1 sanitary sewers.

Matlak Force Main

NIRA received proposed changes to the alignment from J.R. Gales & Associates, Inc. on June 14, 2016. J.R. Gales & Associates, Inc. satisfactorily revised the Plans to address comments in NIRA's review letter subsequently issued on June 16, 2016 and an approval letter was issued on June 23, 2016.

Amalfi Ridge, Phase I

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016.

Forza Collier

The Developer's Contractor, DAV Construction, began construction of the portion of the Upper Scotts Run Sewer necessary to reach for Forza Collier Subdivision on Monday, May 23, 2016. As of Monday, June 6, 2016, all pipe, including the extension into the Development, has been installed. Testing remains.

Bible Chapel

On Thursday, May 26, 2016, the Contractor for the Bible Chapel cored the existing manhole in Baldwin Road and completed the extension. The extension has passed the pressure and vacuum testing.

Centennial Pointe Phase 1C

Sanitary sewer construction for Centennial Pointe Phase 1C was complete as of June 2, 2016. Pressure and vacuum testing are complete and mandrel testing remains. Testing is scheduled for July 15, 2016.

Manhole Adjustment/Repair

Gary Mancini Construction completed and adjustment/repair to the manhole in the alley off of Gregg Station Road that was buried when the alley was altered with the addition of approximately six inches (6") of stone. NIRA recommends payment to Gary Mancini Construction in the amount of \$950.00 for the work to adjust the manhole to grade to restore access to the manhole.

Hilltop Pump Station

NIRA recommends authorization to CWM Environmental to perform replacement of the transfer switch power control board for the Hilltop Pump Station generator at an estimated cost of \$1,500.25.

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ADMINISTRATIVE COMMENTS: NONE

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OLD BUSINESS: NONE

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PLANNING COMMISSION MINUTES: NONE

NEW BUSINESS:

- A. Motion to accept and approve License Agreement from Helen Matlak for Installation and Maintenance of a Private Sewer Force Main to Service 639 Ridge Road. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve (Solicitor to prepare standard Development Agreement for the Parkside (Hormel) Development Project consisting of 23 Single Family Homes. On motion of Fotovich, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve Partial Payment Application #1 in the amount of \$167,318.87 to Strnisha Excavation, Inc. for the Landgraf Avenue Sanitary Sewer Replacement Project. On motion of Egri, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- D. Motion to accept and approve payment in the amount of \$950.00 to Gary Mancini Construction for the repairs done to manhole behind alley of Gregg Station Road with Invoice for reimbursement sent to Stephanie Rodich & Casey Bonincontro. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.

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Ed Smith asked the Chairman, Dan Oberleitner, to invite the CTMA Auditor, to attend the August 11, 2016 Board Meeting. The Chairman, Dan Oberleitner, asked the Office Staff to call the Auditor and invite him to the August 11, 2016 Board meeting.

There being no further business to discuss, on motion of Fotovich, seconded by Egri, the meeting was adjourned at 8:25 P.M. Motion carried.

Respectfully submitted,

Lori A. Thompson  
Recording Secretary