

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JULY 09, 2015

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, July 09, 2015, at the township building and was called to order at 6:45 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Ed Smith, Vice Chairman, Vice Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffenanch, Assistant Secretary/Treasurer

Early Departure: Ed Smith – Treasure (Left Meeting at 7:40 PM)

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Attorney Doug Hart – CTMA Special Counsel
- Patie Asturi
- Lori Thompson

PUBLIC: Alex Deacon –. Inquired about his options regarding tying into Settlers Pointe Sanitary Sewer System with a low pressure Force Main. Plans have been sent to Mr. Deacon’s Engineer regarding the price of the Force Main and Grinder Pumps.

Lisa Goodyear – Attorney for Casey and Stephanie Bonincontro. Ms. Goodyear spoke to the Board regarding the tap-in application her clients submitted to CTMA. The Bonincontro’s would like to obtain a Building Permit and need the CTMA Board to approve the Application. The application has been opposed by Ed Smith. Mr. Smith also spoke to the CTMA Board and Ms. Goodyear regarding his opposition to the tap-in approval. A motion was called to approve the Franklin Street Tap-in application for Casey and Stephanie Bonincontro. On motion by Oberleitner, first by Ruffenanch and seconded by Egri. Motion was approved. Motion carried. Ed Smith was exempt from the vote.

On motion of Egri, seconded by Ruffenanch, the Minutes of June 11, 2015 were approved. Motion carried.

On motion of Egri seconded by Smith, the Treasurer’s Report for June 11, 2015 was approved as submitted. Motion carried. Rick Ruffenanch sustained.

On motion of Ruffenanch, seconded by Egri, additional bills paid in June 2015 totaling \$95,918.84 and bills paid to July 09, 2015 totaling \$31,973.53 were authorized for payment. Motion carried.

On motion of Egri, seconded by Ruffenanch, the office staff timesheets from June 11, 2015 through July 08, 2015 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor discussed that he and Jim Nordquist with NIRA will be attending a meeting on July 15, 2015 regarding a request by a Church on McMichael Road would like to tap-in the CTMA's Sanitary Sewer System at the intersection of McMichael Road and Baldwin Road.

The Solicitor discussed the ALCOSAN Consent Order to reduce infiltration into the sanitary sewer lines. Videoing all the lines during a sale would be warranted but too costly. The Board decided to table the issue for now.

ENGINEER'S REPORT:

St. Andrews Pump Station Site and Access Drive Improvements

The Collier Township Board of Commissioners has elected to have a gate installed at the end of the drive. NIRA has secured an estimate in the amount of \$1,890.00 for the selected gate.

At the Township's direction, Allegheny Fence has been advised to place installation on hold.

Following further discussions with the Township Manager, we have been directed to order and install the gate with identical dimensions, but with a different style, as selected by the St. Andrews residents. The gate installer has been requested to provide a quote.

Steen Hollow Sanitary Sewer Extension

Strnisha Excavation, Inc. intends to mobilize on construction of the Steen Hollow Sanitary Sewer Extension on Monday, March 16, 2015. A NIRA Construction Observer has been assigned for this job and will cover the construction from existing Manhole TR-74-4 to proposed Manhole 12.

NIRA recommends acceptance of the Steen Hollow Sewer Extension from TR-74-4 to MH 12 upon preparation of the Resolution. Motion on this issue was tabled till August Meeting.

Allegheny County Health Department (ACHD) Administrative Consent Order

CTMA has received a request from ALCOSAN for Municipal information related to sewer Regionalization Implementation.

At ALCOSAN'S request, a meeting was held to discuss certain trunk sewers in Collier Township that ALCOSAN is requesting information on in order to determine their potential for inclusion for regionalization. It was ultimately determined that, at this time, NIRA will provide copies of Plans for the Thoms Run and Robinson Run Interceptors.

NIRA continues to compile the requested information.

Lateral Inspections (No Change in Status)

Despite repeated warnings, contractors continue to schedule lateral inspections prior to completion of all components necessary to complete an approved inspection. It is recommended that CTMA authorize Mike Kaleugher to draft a Resolution to include a surcharge on Tap Applications to cover the costs incurred by CTMA as a result of re-inspections.

Miscellaneous

Louis Beccari Sanitary Sewer Extension (No change in status)

The bore across Steen Hollow to install the carrier pipe for this extension was completed on May 7, and 8, 2015. The construction of the extension is substantially complete as of Monday, May 11, 2015.

NIRA recommends approval and acceptance of this extension upon submission of the required Maintenance Security and Instrument of Conveyance.

FAA Sewer Extension (No Change in Status)

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

A “Final” inspection of the FAA Sanitary Sewer Extension was conducted on March 25, 2015, at the FAA’s request. Results of the inspection are that all Punch List Items, with the exception of the final pavement restoration, have been acceptably addressed. We await the Maintenance Security and request for acceptance from the FAA before recommending acceptance of the lines.

Settler’s Pointe

Sanitary sewer construction at the Settler’s Pointe Phase I Land Development Plan began on March 30, 2015.

Installation of the sanitary sewers for the Settlers Pointe – Phase I Land Development Plan was completed on June 24, 2015. Pressure and vac tests have been completed. Mandrel testing remains.

Phase 3, Prestley Heights Sewers (No Change in Status)

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014. The Developer’s Contractor, Advanced Builders, began construction of the sanitary sewers on January 21, 2015.

The Contractor completed construction of the sewers on April 16, 2015. Portions of testing remain.

All testing has been successfully completed as of May 29, 2015. We await Maintenance Security and As-Built Plans from the Developer.

Centennial Pointe, Phase 1B

All testing and Punch List items are complete as of June 29, 2015. Upon submission of the Instrument of Conveyance and the Maintenance Bond, NIRA will recommend approval acceptance of the lines.

Forza Collier Plan of Lots

Recommend approval of three (3) EDUs.

Matlak Force Main

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main. One downstream resident has indicated a willingness to participate in the cost of construction and tap in as well.

OLD BUSINESS:

- A. Chairman discussed with Board the procedure for issuing refunds to customer's sewer accounts for overpayments/credits. Chairman would like the CTMA office staff to be able to issue credit to customers without Board approval even if the amount is over \$100.00. The Board agreed to this as long as CTMA staff provides adequate back up for each credit given.
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NEW BUSINESS:

- A. Motion to accept and approve (3) EDU's for the Forza Collier, Inc. Plan of Lots. On motion by Fotovich, seconded by Egri, motion was approved. Motion carried.
 - B. Motion to accept and approve refund in the amount of \$3,639.50 to the Club at Nevillewood (Sewer Acct C2969) for overage billed from January through May 2015 billings. On motion of Egri, seconded by Fotovich, motion was approved. Motion carried.
 - C. Motion to accept and approve the proposal from Hosack, Muetzel & Wood LLP as CTMA's new Auditors to perform the 2015 Audit and beyond. On motion by Ruffenanch, seconded by Fotovich, motion approved. Motion carried.
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There being no further business to discuss, on motion of Ruffenanch, seconded by Fotovich, the meeting was adjourned at 8:25 P.M. Motion carried.

Respectfully submitted,

Lori Thompson
Recording Secretary