

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JUNE 14, 2018

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, June 14, 2018, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Richard Ruffennach, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer

Absent members: Brian Heil, Assistant Secretary/Assistant Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

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PUBLIC: - None

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On motion of Ruffennach, seconded by Egri, the Minutes of May 10, 2018 were approved. Motion carried.

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On motion of Egri, seconded by Fotovich, the Treasurer's Report for May 10, 2018 was approved as submitted. Motion carried.

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On motion of Egri, seconded by Fotovich, additional bills paid in May 2018 totaling \$462,800.06 and bills paid to June 14, 2018 totaling \$52,385.06 were authorized for payment. Motion carried.

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On motion of Egri, seconded by Fotovich, the office staff timesheets from May 10, 2018 through June 13, 2018 were approved. Motion carried.

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SOLICITOR'S REPORT:

The Solicitor discussed the release of the Escrow Agreement for the Fresh Thyme Market. The Solicitor drafted a letter for the Chairman, Dan Oberleitner, to sign to release the escrow.

The Solicitor discussed sewer billing situation at 12 Columbia Avenue. PAWC has discontinued this account and there has been no sewer billing for this account since 2015. The Township visited the property and reported back that the property seems to be occupied. The Solicitor has drafted a letter to the owner stating that owner has 10 days for NIRA to come and inspect the water meter. If the Owner does not comply, CTMA will bill \$50.00 a month and will back bill the owner from 2015 for sewage charges.

The Solicitor discussed that the Bid Opening for the Cleaning & CCTV Inspection of Sanitary Sewers for Collier Town Square and The Villages of Neville Park will be July.

The Solicitor discussed the televising work by ALCOSAN's contractor for the Robinson Run Interceptor which will be performed at CTMA's expense. The Solicitor discussed having the Scott Township line CCTV inspected (which would be added to the contract). The Board decided to get permission from Scott Township to CCTV the line before that expense is added to the contract.

#### ENGINEER'S REPORT:

##### Allegheny County Health Department (ACHD) Administrative Consent Order

The Phase 1 Interim Consent Order will expire on June 1, 2018. It is anticipated that the next round of consent orders will be distributed by the end of 2018. In the interim period, DEP has determined that municipalities will not be permitted to self-regulate taps which have not yet been applied for, regardless of whether planning approval has been granted. DEP has indicated they are willing to issue tap awards to municipalities that submit to DEP for its review and approval, a request for taps anticipated to be needed from June 2, 2018 through December 31, 2018. The request must be submitted as part of an interim Corrective action Plan (CAP). NIRA prepared and submitted the CAP on May 18, 2018. Approval of the CAP was received from DEP on May 24, 2018.

ALCOSAN has reviewed the documentation that was compiled and submitted to them for consideration of including the Robinson Run Interceptor as part of the regionalization program. ALCOSAN wishes to see more recent televised documentation of the sewer than that which was provided and has asked that CTMA submit in writing their interest in having CCTV of the Robinson Run Interceptor included in one of their upcoming inspection contracts. As instructed by CTMA at the May Board meeting, clarification on cost responsibility was requested from and provided by AECOM. The additional televising work by ALCOSAN's contractor for the Robinson Run Interceptor would be performed at CTMA's expense. CTMA will be provided with these costs for their consideration when available prior to any commitment being made.

##### Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified on May 21, 2018.

##### CDBG Grant Applications

Pre-applications for both the Noblestown Road Sanitary Sewer Extension and the Summer Drive Low Pressure Sewer System were submitted to the Char-West COG by the September 8, 2017 deadline. Full applications are due November 15, 2017. A decision on the applications is anticipated in late January or early February 2018. Full applications were submitted to the Char-West COG on October 23, 2017.

Based on a phone call from one of his assistants, we anticipate support from State Representative Jason Ortity for the grant application for the Noblestown Road Sanitary Sewer Extension project.

Field survey revealed an issue with the direction of grade for the proposed Noblestown Road Extension. A revision to the plan requires an easement from an alternate property owner. Preliminary discussions and a site visit with the owner have been favorable.

##### GEDF Grant Application (no change in status)

Applications for the 2018 Gaming Economic Development Fund Grants are due by the end of April. The Char-West COG will assist with the submission of this application.

NIRA submitted the GEDF Grant Application for the Hilltop Road Sanitary Sewer Extension to the Char-West Council of Governments (CWCOG) on March 20, 2018. The CWCOG reviewed the application package and forwarded the application to the Redevelopment Authority of Allegheny County on March 26, 2018.

Steen Road Sewer Pipe Bursting & N. Gray Street Sewer Replacement

Merante Contracting mobilized to the Steen Road pipe bursting site on June 6, 2018 and has been performing excavations and other preparations to perform the actual installation of the pipe scheduled for today, Thursday June 14, 2018. No pay application for this month has been prepared.

Upper Scotts Run Sanitary Sewer Extension – Phase 2

Advertisement for public bids for the Upper Scotts Run Sanitary Sewer Extension – Phase 2 was published on May 18, 2018. Bids will be opened on July 6, 2018 for consideration of contract award at the July CTMA Board Meeting. To date, there are 17 plan holders.

PA Small Water and Sewer Program (no change in status)

The PA Small Water and Sewer Program Grant applications are due by February 28, 2017.

The Application was submitted to the PA Department of Community and Economic Development on February 20, 2018.

Collier Township Sewers

NIRA has prepared the Contract Documents for the Cleaning & CCTV Inspection of Sanitary Sewers Contract for the Collier Town Square and Villages at Neville Park sanitary sewers.

The Township has indicated that they are agreeable to the liability insurance requirements proposed for the Contract. NIRA recommends advertisement for public bids be issued for receipt and consideration at the July CTMA Board meeting.

Miscellaneous

Great Southern Shopping Center

The owner's engineer prepared a proposed remediation plan dated July 13, 2017. NIRA reviewed the plan and provided comments to the engineer on July 17, 2017.

Zamias Group's contractor began work on the Great Southern Shopping Center sanitary sewer corrections on Monday April 23, 2018.

The plaza owner's legal counsel provided notice on June 11, 2018 that all work has been completed, and requests CTMA release of the escrow being held to ensure the work was done.

Gregg Station Residential Development (No change in status.)

The proposed Gregg Station Residential Development is a 70-Lot single family residential subdivision and proposes the use of 28,000 gallons per day or seventy (70) EDUs. The proposed connection for the sanitary sewer internal collection system is an existing manhole on the Robinson Run Interceptor.

A developer agreement needs to be executed for this project.

Sheetz Collier (No change in status)

The proposed Sheetz development is located at the corner of Washington Pike and Steen Road in Kirwin Heights. The new store will replace three (3) former residential units and proposes the use of 4 additional EDUs. The proposed connection for the new store is the existing Washington Pike North collection system.

Settlers Pointe – Phase 2 (No change in status)

A set of Preliminary Plans for the Settlers Pointe – Phase 2 development were received on February 20, 2018. The Sanitary Sewer Plans were reviewed by NIRA and a review letter issued to the Developer's Engineer on February 23, 2018.

Revised plans were received by NIRA on March 27, 2018. These plans were approved for construction on April 2, 2018.

ADMINISTRATIVE COMMENTS: NONE

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OLD BUSINESS: NONE

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NEW BUSINESS:

- A. Motion to accept and approve authorization to release the escrow agreement with PZ Southern Limited Partnership for Fresh Thyme Farmers Market, GSSC. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- B. Motion to authorize advertisement for public bidding for the Cleaning & CCTV Inspection of Sanitary Sewers Contract for the Collier Town Square and Villages at Neville Park Sanitary Sewers. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve Lateral Rebate to Daniel Moretti, 29 Mitchell Drive, minus the costs for dye and camera testing and additional footage, in the amount of \$1,160.00, upon submitted written request from Mr. Moretti. On motion of Ruffennachh, seconded by Fotovich, motion was accepted and approved. Motion carried.

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There being no further business to discuss, on motion of Fotovich, seconded by Ruffennach the meeting was adjourned at 7:10 P.M. Motion carried.

Respectfully submitted,

Lori A. Thompson  
Recording Secretary