

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JUNE 9, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, June 9, 2016, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Ed Smith, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

Absent: Richard Ruffennach, Vice Chairman

PUBLIC: - Jack Onodi, The HDH Group – He addressed the Board regarding the renewal of the Public Officials Policy. Mr. Onodi answered the Board’s questions regarding their coverage. All past, Present and future public officials are covered under this policy. If an lawsuit is filed the Insurance Company will assign an Attorney to defend the Board Members as well as the Municipal Authority. On motion of Oberleitner, first by Egri, seconded by Fotovich, the Public Officials Policy with Darwin Insurance Company was renewed for 2016.

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On motion of Egri, seconded by Smith, the Minutes of May 12, 2016 were approved. Motion carried.

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On motion of Fotovich, seconded by Egri, the Treasurer’s Report for May 12, 2016 was approved as submitted. Ed Smith abstained from the vote.

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On motion of Egri, seconded by Fotovich, additional bills paid in May 2016 totaling \$21,355.62 and bills paid to June 9, 2016 totaling \$13,870.00 were authorized for payment. Motion carried. Ed Smith abstained from the vote.

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On motion of Egri, seconded by Smith, the office staff timesheets from May 12, 2016 through June 8, 2016 were approved. Motion carried.

SOLICITOR’S REPORT:

The Solicitor reviewed and discussed from the Township a request to waive charges for the Hilltop Park Restroom at 2301 Hilltop Road, Presto, PA. The Board approved this motion in New Business.

The Solicitor discussed the Township’s Community Center’s water consumption which totals

\$17,000.00. The Township did install sprinkler system but did not install a deduct meter. Solicitor spoke to Township Manager, Sal Sirabella, and the Manager agreed to install a deduct meter. Due to the excessive usage at this facility, it was discussed to bill the Township the difference between the normal usage and the high usage do to the sprinkler system. Board decided to table this matter until the July Board meeting.

The Solicitor discussed a letter which was sent to every Collier resident regarding a sewer lateral protection program. However, this program only covers a clog or root infiltration. It does not cover a failed sewer lateral. When ALCOSAN requires camera inspection mandatory, this particular program will become a problem homeowners will not be covered for a failed sewer lateral.

During the Solicitors Report, Ed Smith, raised an issue regarding the 2015 Audit Report. The portion of the audit regarding the Custodial Risk with having over \$250,000.00 balance in your account. The Chairman asked the Office Staff to contact the Auditor's, Hosack, Specht Muetzel & Wood, and have them send a letter regarding a possible solution to the Custodial Risk problem.

Ed Smith also raised the issue of The Solicitor and his wife's Proposal regarding his Parcel 330-C-3 located on the left hand side of Nike Site Road. The Solicitor proposed he and hi wife would provide the Authority with an recordable easement for \$1.00, in exchange he asks the Authority to construct a manhole on the opposite side of Robinson Run from the location where it is now constructed. This manhole would be then able to provide access to the entire watershed when development is slated for that area. Mr. Smith suggested that the Board request an Advisory Opinion from the Collier Township Commissioners regarding this request. The Chairman, Dan Oberleitner, advised the Board that he would speak to the Township Manager, Sal Sirabella, regarding this suggestion by Mr. Smith.

#### ENGINEER'S REPORT:

##### Allegheny County Health Department (ACHD) Administrative Consent Order

A Pre-Construction Meeting was held at ALCOSAN's O & M Building on Wednesday, May 25, 2016 for the upcoming CCTV Inspection Contract between ALCOSAN and the Contractor, Robinson Pipe Cleaning Company. The Meeting Agenda focused mostly on contact information for the parties involved and the extent of the Contract Scope of Work. As the Contract had not been executed yet, a Schedule had not been prepared.

NIRA is informed that as of Monday, June 6, 2016, the Contract has been executed and a Notice to Proceed has been issued. The Contractor has indicated they are still putting together their Schedule and do not yet, at this time, know when the Thoms Run Trunk Sewer and a short segment of the Cabbage Hill Trunk Sewer will be done.

##### Landgraf Avenue Sanitary Sewer Replacement

Strnisha Excavation, Inc. mobilized to the site and began construction of the Landgraf Avenue Sanitary Sewer Replacement on Monday, May 16, 2016. At this time, the majority of construction has been completed, with mostly restoration items remaining. Strnisha Excavation, Inc. has elected to not submit a Partial Payment Application for approval this month.

##### Neeb Street Sanitary Sewer Lining (No change in status)

The Neeb Street Sanitary Sewer Lining Contract is also in the final design stage. Bidding for this Contract will be coordinated so as not to conflict with the Landgraf Avenue project.

The Collier Township Public Works is in the process of replacing and/or re-designing a catch basin and possibly the associated storm sewers at the corner of Neeb Street and Landgraf Avenue. The Neeb Street Lining Project will be coordinated with the Public Works Department.

##### Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified Monday, May 9, 2016.

Instructions in the letter require the grease maintenance records to be submitted to CTMA within 30 days of the receipt of the notice. To date, only 13 of the 30 recipients have complied with this requirement.

NIRA recommends CTMA have their Solicitor follow up the enforcement letters following expiration of the 30 day requirement.

The CTMA Office Staff will provide to the Solicitor a copy of the Grease Trap Spreadsheet which contains the Names and addresses for the non-compliant Businesses. After the 30 day requirement has expired Enforcement Letters will be mailed to the non-compliant Businesses.

Moretti Property Sanitary Sewer Extension (No change in status)

On behalf of the Developer and in agreement with the Developer's Agreement approved by the CTMA at the March, 2016 Board Meeting, NIRA has completed the field survey and design for the Moretti property. The Plans have been provided to the owner for construction and use in soliciting costs from a contractor.

One (1) potential Contractor has contacted NIRA regarding the construction of the Moretti Sanitary Sewer Extension. Details were discussed, and the Contractor, Don Bigley Plumbing, is in the process of obtaining prices on materials.

PennDOT Paving

NIRA has been contacted by PennDOT and informed that milling and resurfacing is scheduled to occur on Walkers Mill Road in the next couple weeks. Considering the issues historically experienced with access to the manholes on this road, and the age of the existing frames and covers, it is recommended that the frames and covers (five (5), possibly six (6) be replaced. On motion of Oberleitner, first by Fotovich, seconded by Egri, motion to replace the frames and covers on Walkers Mill Road was accepted and approved. Motion carried.

Miscellaneous

Settler's Pointe (no change in status)

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete.

NIRA recommends approval and acceptance of the Settlers Pointe – Phase 1 sanitary sewers upon preparation of the proper Resolution.

Matlak Force Main

NIRA was informed on May 31, 2016 of a Plan Revision to the previously approved alignment to connect to the existing sewers within the Settlers Pointe Development by an alternate route. NIRA has requested, but not been given this Plan Revision for review.

Amalfi Ridge, Phase I

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016.

Forza Collier

The Developer's Contractor, DAV Construction, began construction of the portion of the Upper Scotts Run Sewer necessary to reach for Forza Collier Subdivision on Monday, May 23, 2016. As of Monday,

June 6, 2016, all pipe, including the extension into the Development, has been installed. Testing remains.

Bible Chapel

On Thursday, May 26, 2016, the Contractor for the Bible Chapel cored the existing manhole in Baldwin Road and completed the extension. The extension has passed the pressure and vacuum testing. The Developers Agreement has been submitted to the Authority and has been signed.

Frazer Subdivision

A Sewage Facilities Planning Module for a two (2) lot subdivision creating one (1) new lot is recommended for approval by CTMA for one (1) EDU. (See New Business, B).

Lateral Rebate

NIRA recommends a lateral rebate to the applicant, Curtis Dixon, 78 Ridge Road, for the installation of a new wye and lateral in the amount of \$1,400.00. (See New Business, C).

Centennial Pointe Phase 1C

Sanitary sewer construction for Centennial Pointe Phase 1C was complete as of June 2, 2016. Testing remains.

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ADMINISTRATIVE COMMENTS: NONE

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OLD BUSINESS: NONE

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PLANNING COMMISSION MINUTES: NONE

NEW BUSINESS:

- A. Motion to accept and approve Township request to waive sewer charges for Hilltop Park restroom at 2301 Hilltop Road, Presto, PA. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve (1) EDU for the Frazier Subdivision. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve tap in lateral refund to Curtis Dixon, 78 Ridge Road, Carnegie, Pa for \$1,400.00. On motion of Egri, seconded by Smith, motion was accepted and approved. Motion carried.
- D. Motion to accept and approve Proposal Option (Standard eCode360) from General Codes for online Codes Manual for \$1,295.00 and recurring Annual Maintenance Fee for \$995.00. On motion of Smith, seconded by Fotovich, motion was accepted and approved. Motion carried.

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There being no further business to discuss, on motion of Fotovich, seconded by Egri, the meeting was adjourned at 8:10 P.M. Motion carried.

Respectfully submitted,

Lori A. Thompson  
Recording Secretary