

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, June 9, 2011

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, June 9, 2011, at the township building and was called to order at 7:00 P.M. by Ed Smith, Assistant Secretary/Treasurer.

Roll call listed the following members present:

Dan Fotovich, Secretary
Edward Smith, Assistant Secretary/Treasurer
Joseph Miorelli, Treasurer

Excused Absence: Dan Oberleitner, Chairman

Also present:

Marlin Bartos, NIRA Consulting Engineers
Michael Kaleugher, Solicitor
Lori Thompson
Patie Asturi

PUBLIC: Tim Bart 136 Baldwin Road Carnegie, PA. Questioned why Independent Enterprise started the restoration of his property but then stopped. Marlin explained that he spoke to Independent Enterprise and was assured that the restoration would be completed.

On motion of Smith, first by Fotovich, Miorelli abstained; the Minutes of May 12, 2011, 2010, 2011 were approved. Motion carried.

On motion of Smith, seconded by Fotovich, the Treasurer's Report for May 12, 2011 was approved as submitted. Motion carried.

On motion of Smith, seconded by Smith, additional bills paid in May 2011 totaling \$5,515.37 and bills paid to June 9, 2011 totaling \$28,127.44 were authorized for payment. Motion carried unanimously.

On motion of Smith, seconded by Miorelli, approval of application of \$311.37 credit memo (Inv#502020) to be applied as payment for the \$230.00 bill received from Neenah Foundry (Inv#730572), payment authorized. Motion carried unanimously.

On motion of Smith, seconded by Fotovich, the office staff timesheets from May 12, 2011 through June 8, 2011 were approved. Motion carried unanimously.

SOLICITOR'S REPORT:

A. H2O Grant Denials:

1. Cowan/McMichael Sanitary Sewer Project – Job cost \$950,000.00
Grant application was properly submitted but was not funded. Letters
Were sent to Representative Pippi & Mustio regarding the funding by the
urging of the residents that were part of this project. Still CTMA was denied a
Grant for this project.

2. Upper Scotts Run Sanitary Sewer Project - Job cost \$1,100,000.00
Grant application was properly submitted but was not funded. Letters
Were sent to Representative Pippi & Mustio regarding the funding by the
urging of the residents that were part of this project. Still CTMA was denied a
Grant for this project.

B. Phase I Baldwin Road East/West Board of Viewers Update:

The Board of Viewers completed their view on June 6, 2011. Board of Viewers
hearing is scheduled for June 16, 2011.

C. Craig Cozza's Billing Problems with Alcosan:

Alcosan finally did adjust Mr. Cozza's bill. Mr. Cozza is entitled to get an
additional credit for his sewage in the amount of \$24,000.00. CTMA received a
credit from Alcosan in the amount of \$12,400.00.

D. Solicitor reminded Board of Consent Order Issue and DEP is starting to reach a
point where there should be a final ALCOSAN filing with regard to overflow
issues. NIRA submitted to Alcosan the Consent Order. Regarding the Chartiers
Creek Basin to make all the corrections necessary regarding overflow the cost
would be to CTMA 3 Million Dollars. Alcosan's cost would be 3 Billion
Dollars. Solicitor believes that it cannot be done but wanted to remind the Board
that the issue is still being reviewed.

ENGINEER'S REPORT:

Phase II Cowan/Upper McMichael Sewer Project

The CTMA Board approved Final Payment No. 10 in the amount of \$80,975.22 and Change
Order No. 1 at their January, 2011 Meeting.

The two (2) year Maintenance Bond is due to expire on June 15, 2011. We prepared and
processed Payment No. 10 with corrections and an updated Punch list of items to be addressed to
Macson Corp. and their Bonding Company on April 26, 2011. Awaiting Macson's Payment
Forms and Work Schedule.

- Malone Lateral Connection

Gary Mancini Construction completed the Malone lateral connection installation on Burrell
Drive. We reviewed Mancini's Invoice and recommend approval of payment in the amount
not to exceed \$5,795.00, awaiting revised Invoice.

Upper Scotts Run Sewer Project

Independent Enterprises, Inc. (IEI) completed the Baldwin Road milling and final surface paving on June 3, 2011. Final restoration issues remain to be completed. The amount remaining between the Bid Price and payments made to IEI is \$64,641.85. We are awaiting IEI request for Payment No. 3.

Cabbage Hill Sewer Repairs

Char-West COG Year 36 CDBG Delfred-Darlington Sanitary Sewer Replacement Project – Fleming-Walker, Inc. completed the main sewer line replacements, and driveway pavement repairs, lawn restorations and final road paving.

We received Char-West COG's Invoice for CTMA's share of Payment No. 2 in the amount of \$50,736.27. The Board previously approved CTMA's share of partial payment #2 in the amount of \$17,757.70 based on 35% CTMA share. However, the remaining amount of Grant Funds available is \$23,500.00. Therefore, we recommend approval of an additional amount of \$9,478.57 for CTMA share of partial Payment No. 2 for a total share amount of \$27,236.27.

CITF Grant, Colecrest Sewer Replacement Project – On May 11, 2011, Char-West COG received and opened five (5) Bid Proposals for this project. We reviewed the bid Proposal and recommend award of the project to the Lowest Responsible Bid submitted by Independent Enterprises, Inc. in the amount of \$138,437.00 the Grant amount is \$60,000.00. Awaiting Char-West COG notice of project status.

Kirwan Heights Sewer Repairs

Petrakis' Subcontractor, Vigliotti, completed the Punch List items, including lawn restoration, pavement repairs and miscellaneous concrete sidewalk replacements and utility service curb box adjustments. We are awaiting Petrakis' request for final payment in the amount of \$2,003.69 and the closeout documents.

Miscellaneous Maintenance and Repairs

Miscellaneous Manhole Maintenance and Repairs Project – On May 11, 2011, CTMA received and opened (6) Bid Proposals for this project. We reviewed the Bid Proposals and recommend award of the project to the Lowest Responsible Bid submitted by Gary Mancini Construction in the amount of \$96,402.

We issued the award notice to Gary Mancini Construction on May 16, 2011, awaiting return of Contract Documents.

Miscellaneous Items

CDBG Year 38 Application

Prepared and submitted Pre-Application for the Steen Road Sewer Replacement project for a total construction cost estimate of \$165,175.00, with a (\$107,364.00 correction) Grant request. Income Survey Forms given to CTMA office staff for distribution. CTMA's approval of Resolution to apply for Grant is required. On motion of Smith, first by Miorelli, seconded by Fotovich, approval of Resolution to apply for Grant was given. Motion carried unanimously.

Centennial Pointe

Construction of Phase I internal sanitary sewers are complete. We met with Bailey Construction personnel and field viewed the manholes and find that the majority of the Punch List items have been addressed by the Contractor. The remaining items to be addressed by the Contractor.

OLD BUSINESS: None

NEW BUSINESS:

- A. Donn Seger, CPA for CTMA noted the February 10, 2011 minutes did not mention William Godfrey's resignation. He advised that a motion be made from Board at the June 9, 2011 meeting to accept Board Member, William Godfrey, 2/3/11 resignation letter, who resigned on March 1, 2011. On motion by Smith, seconded by Fotovich, Resignation of William Godfrey was accepted. Motion carried unanimously.
- B. Technical corrections to January 2011 minutes per Donn Seger, CPA for CTMA.
 - 1. Motion from Board, reflected in June 2011 minutes, that previous motion made at the January 13, 2011 meeting under New Business, Item A be revoked and a new motion be made by the Board to approve changing the write off amount for PAWC charge off accounts from \$50.00 minimum delinquent amount to a \$10.00 minimum delinquent amount, that staff will internally write off in accounting system (QuickBooks). On motion by Smith, first by Miorelli, seconded by Fotovich, approval of clarification of previous motion made at 1-13-2011 meeting regarding changing the write off amount for PAWC Charge Off's from \$50.00 minimum to \$10.00 minimum. Motion carried unanimously.
- C. Motion to approve Gary Mancini Construction payment in the amount not to exceed \$5,795.00 upon receipt of revised invoice. On motion by Smith, first by Miorelli, seconded by Fotovich, approval of payment in the amount not to exceed of \$5,795.00 upon revised invoice was approved. Motion carried unanimously.
- D. Motion to approve additional amount of \$9,478.57 for CTMA share for partial Payment No. 2 for a total share amount of \$27,236.27, for Char-West COG invoice for payment to Fleming-Walker, Inc. (Board previously approved CTMA's share of Payment No. 2 in the amount of \$17,757.70, based on 35% CTMA share). On motion by Smith, First by Miorelli, seconded by Fotovich, approval of additional payment of \$9,478.57 to Char-West COG for the total shared amount of \$27,236.27 was approved. Motion carried unanimously.

There being no further business to discuss, on motion of Smith, the meeting was adjourned at 7:35 P.M. Motion carried unanimously.

Respectfully submitted,

Lori Thompson
Recording Secretary