

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MAY 12, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, May 12, 2016, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Ed Smith, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

Absent: Richard Ruffennach, Vice Chairman

PUBLIC: - None

On motion of Egri, seconded by Smith, the Minutes of April 14, 2016 were approved. Motion carried.

On motion of Egri, seconded by Smith, the Treasurer’s Report for April 14, 2016 was approved as submitted.

On motion of Egri, seconded by Smith, additional bills paid in April 2016 totaling \$8,891.41 and bills paid to May 12, 2016 totaling \$350,479.95 were authorized for payment.. Motion carried.

On motion of Egri, seconded by Smith, the office staff timesheets from April 14, 2016 through May 11, 2016 were approved. Motion carried.

SOLICITOR’S REPORT:

The Solicitor reviewed and discussed Draft Resolution for Manholes. A motion was called to adopt a Resolution 05-12-2016-02 making it a violation to cover over sanitary manholes. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.

The Board reviewed a similar type of Resolution requiring the Fresh Air Vent & Clean Out be required in order to pass a dye test. The Board decided to review this matter and discuss it at the June Board Meeting.

The Solicitor discussed requesting the Township to not object to CTMA acceptance of FAA line extension. The Board decided to have the Solicitor draft a letter to the Township and to have the Board approve the letter at the June Board meeting.

The Solicitor discussed the situation regarding the five (5) houses that are in Carnegie Boro but are connected into CTMA'S Sewer System. Carnegie Boro is not acknowledging this situation. Solicitor will call the Boro Manager again to discuss this matter. The Board will discuss this matter at the June Board Meeting.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

As of September 30, 2015, the limited information requested by ALCOSAN regarding CTMA's trunk sewers has been transferred to their website.

ALCOSAN is currently bidding out cleaning and televising work for the sewers in the Chartiers Creek basin that are under consideration for regionalization. At this time, it appears that the sewers in CTMA's drainage basin to be included in this work will be limited to the Thoms Run trunk sewer. ALCOSAN's intent is to award the Contract at their April Board Meeting and schedule an early May Preconstruction Meeting with the contractor and representatives of the municipalities. All costs associated with the preparatory cleaning and CCTV work will be included in the scope of work that ALCOSAN will be responsible for. Any repairs or heavy debris cleaning will be done at municipalities' expense.

The apparent Low Bidder for the Chartiers Creek CCTV Contract is Robinson Pipe Cleaning Company. The Contracts for this work are awaiting execution, and scheduling of Pre-construction meetings with the municipalities is anticipated in the next couple weeks.

Landgraf Avenue Sanitary Sewer Replacement

A Pre-construction meeting was held on April 27, 2016 with Strnisha Excavation, Inc. Shop drawings have been received and processed. Notifications have been issued to the residents on Landgraf Avenue. The Contractor intends to mobilize and begin construction on or about Monday, May 16, 2016. Construction timeframe is estimated at four (4) weeks.

Neeb Street Sanitary Sewer Lining (No change in status)

The Neeb Street Sanitary Sewer Lining Contract is also in the final design stage. Bidding for this Contract will be coordinated so as not to conflict with the Landgraf Avenue project.

The Collier Township Public Works is in the process of replacing and/or re-designing a catch basin and possibly the associated storm sewers at the corner of Neeb Street and Landgraf Avenue. The Neeb Street Lining Project will be coordinated with the Public Works Department.

Auditor's Report

NIRA was requested to provide additional information to the Auditor in preparing the Financial Statements for 2014 and 2015. This information has been prepared and transmitted on April 20 and April 26, 2016.

Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified Monday, May 9, 2016.

Note: Pizza Hut on Washington Pike removed their Grease Trap and did not replace the Trap. Allegheny County will be notified of this violation. Pizza Hut informed NIRA that they have hired a

Plumber to install a new Grease Trap. Any Costs associated with this violation Pizza Hut will be responsible to pay.

Moretti Property Sanitary Sewer Extension

On behalf of the Developer and in agreement with the Developer's Agreement approved by the CTMA at the March, 2016 Board Meeting, NIRA has completed the field survey and design for the Moretti property. The Plans have been provided to the owner for construction and use in soliciting costs from a contractor.

One (1) potential Contractor has contacted NIRA regarding the construction of the Moretti Sanitary Sewer Extension. Details were discussed, and the Contractor, Don Bigley Plumbing, is in the process of obtaining prices on materials.

S.R. 0050 Road Widening Project

A Utility Meeting scheduled by the Design Engineer, Whitman, Requardt & Associates, is taking place on Thursday, May 12, 2016. NIRA has provided sanitary sewer mapping and plans that have been requested and is attending the Utility Meeting on behalf of CTMA.

Miscellaneous

Settler's Pointe (no change in status)

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete.

NIRA recommends approval and acceptance of the Settlers Pointe – Phase 1 sanitary sewers upon preparation of the proper Resolution.

Phase 3, Prestley Heights Sewers (no change in status)

All testing has been successfully completed as of May 29, 2015. Minor revisions to as-builts remain.

Revised Nevilleside PRD (Baymont) (No change in status)

As-Built Plans were received on December 11, 2015. The Plans were returned to the Developer's Engineer with mark-ups and comments on December 23, 2015. Revised Plans were received electronically on December 29, 2015. The Revised As-Built Plans are approved. NIRA recommends approval and adoption of the Revised Nevilleside PRD Sanitary Sewers upon preparation of the Resolution.

Matlak Force Main (no change in status)

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main.

CTMA received a Highway Occupancy Permit from Allegheny County Department of Public Works dated December 28, 2015. The Permit authorizes the construction of the Ridge Road Force Main within Ridge Road right-of-way. An electronic copy of the Plan was received on January 7, 2016. Review comments were returned to the Design Engineer on January 14, 2016.

Revised Plans were received and reviewed. Additional comments were sent to the Developer's Engineer on March 7, 2016. The Plans have been revised as recommended, and are approved for construction. However, as the February, 2016 Planning Commission Minutes reflect there appears to be some consideration for the Matlak and adjacent properties to ultimately be consolidated into a possible future phase of Settlers Pointe.

Amalfi Ridge, Phase I (no change in status)

Preliminary review comments were addressed by the Developer's Engineer, and Revised Plans were received on February 4, 2016. Suggested alignment revisions were returned to the Developer's Engineer on February 8, 2016. A meeting to discuss the revisions has been scheduled for Monday, February 15, 2016.

Plan revisions were received on March 8, 2016. The Plans were approved for construction on March 9, 2016. A Developer's Agreement has yet to be executed. Shop Drawing submittals are being reviewed, but there is currently no schedule for construction.

Forza Collier (3 lot subdivision) (no change in status)

Plans were approved for construction of the Forza Collier sanitary sewer extension on February 2, 2016. Shop Drawings have been submitted and reviewed. Construction is anticipated in May, 2016.

The Contractor (DAV Construction) is scheduled to begin construction on the Forza Collier Sanitary Sewer Extension next Wednesday, May 18, 2016.

Bible Chapel

The Bible Chapel is proposing to connect to the Baldwin Road Sewer Extension portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road and lateral connection to this extension.

HOP for connection to the existing manhole on Baldwin Road received March 31, 2016. Minor revisions to internal (private) lateral portion of Plan were submitted and approved. Shop Drawings were submitted and approved on May 3, 2016. Construction Schedule not provided to date.

The Developer's Agreement has not been submitted to CTMA.

Hormel Residential Subdivision aka Parkside Development

NIRA received a Preliminary Plan for a 23 lot residential subdivision from the Developer's Engineer, along with a request for a sewer service availability letter on January 15, 2016. The requested letter was issued on January 22, 2016.

A Preliminary Plan review of the Plan was conducted by NIRA and a review letter was returned to the Developer's Engineer on March 16, 2016. No Revised Plans have been received to date.

A preliminary construction cost estimate and construction observation cost estimate were provided to Mike Kaleugher for use in drafting a Developer's Agreement.

A Sewage Facilities Planning Module for 23 EDUs for the Hormel Residential Subdivision is recommended for approval by CTMA.

ADMINISTRATIVE COMMENTS: NONE

OLD BUSINESS: Board reviewed Escrow Accounts. There were no questions regarding the Escrow Accounts.

PLANNING COMMISSION MINUTES

The Board reviewed and discussed items on the Planning Commission Minutes from March 2016 and April 2016.

NEW BUSINESS:

- A. Motion to accept and approve Bill of Sale and Resolution No. 05-12-2016-01 Acceptance of Sanitary Sewer Lines for Nevilleside PRD Baymont Project. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve 23 EDU's for the Hormel residential Subdivision Plan. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- C. Ed Smith has concerns regarding the Authority's Public Officials Policy. If a Board member were to leave the Board will that Board member be covered if there is a lawsuit filed. Also, is it possible for a Board member to acquire a lawyer of their choice to represent them in a lawsuit. Dan Oberleitner will call CTMA's Special Counsel Doug Hart regarding this matter. Also, the CTMA staff will call Jack Ondi with the HDH Group to attend the June Board Meeting to discuss the Public Officials Policy.

There being no further business to discuss, on motion of Fotovich, seconded by Egri, the meeting was adjourned at 8:20 P.M. Motion carried.

Respectfully submitted,

Lori A. Thompson
Recording Secretary