

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MARCH 12, 2020

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, March 12, 2020, at the township building and was called to order at 6:35 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Gerhardt Egri, Treasurer
- Richard Kuppelweiser, Assist. Secretary/Treasurer

Excused:

- Dan Fotovich, Secretary

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

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**EXECUTIVE SESSION:** Chairman called for an Executive Session at 6:24pm to discuss legal matters. The regular meeting resumed at 6:53pm with the Board opening the meeting to the public.

**PUBLIC:** John & Lynn King, 1 Summer Drive; wanted to know if the Board received his letter asking for an extension in time to connect to the sanitary sewer. The Solicitor informed Mr. King that his letter was received and it is on tonight’s agenda for Board approval.

Ray Ford, 701 Prestley Street; was here for Theresa Tapper who lives at 1302 Noblestown Road. Mr. Ford was inquiring if the Authority had any plans of extending the sanitary sewers on Noblestown Road in this area to service this address. The Chairman informed Mr. Ford about the situation with the Township of Collier Commissioners wanting to dissolve the Authority and that we are in a flux and therefore have no future plans at this time.

Tim Downey, 9 5<sup>th</sup> Street; here regarding the same property owner at 1302 Noblestown Road. Mr. Downey wondered if they could go underneath the small stream to connect in the property at the manhole located near there. He heard that the Township is considering dissolving the Authority but wanted to talk to the Authority before going to the Township with this. The Chairman informed him that the Authority is in a flux and cannot say if it can/cannot be done at this time. The Solicitor asked if there are private properties or easements that would need to be given. The Chairman and Engineer went over several scenarios and the Engineer advised that the property owners could put grinder pumps in, provided that easements are recorded for the discharge lines for access to the public sewer. Mr. Ford advised an easement exists. The Engineer informed the Board of a telephone call he received from a potential buyer for this property who was told that if the septic system needed repair, the Allegheny County Health Department would not permit. The buyer wanted the Engineer to put something in writing on this, Engineer informed the called that he has no authorization to speak on behalf of the County, but sent an email regarding sewer availability. Also discussed a HOP and the stream crossing. Mr. Downey informed that the owner had granted PennDOT a small piece of property, that she was compensated for, otherwise she would have owned it to use. The Chairman asked Engineer to take a look at this and Engineer stated he would and would also look into getting gravity service over to that part of the stream.

On motion of Egri, seconded by Kuppelweiser, the Minutes of February 13, 2020 were approved. Oberleitner abstained. Motion carried.

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On motion of Egri, seconded by Kuppelweiser, the Treasurer's Report for February 13, 2020 was approved as submitted. Motion carried.

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On motion of Egri, seconded by Kuppelweiser, additional bills paid in February 2020 totaling \$2,545.06 and bills paid to March 12, 2020 totaling \$62,872.13 were authorized for payment. Motion carried.

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On motion of Kuppelweiser, seconded by Egri, the office staff timesheets from February 13, 2020 through March 11, 2020 were approved. Motion carried.

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#### SOLICITOR'S REPORT:

The Solicitor confirmed everything has been done to close out the Noblestown Road, Summer Drive and Upper Scotts Run Road Projects. In looking at the Agenda motions under New Business, Items A, B & C, he would like to advise that those motions were discussed, considered and adopted at the February 13, 2020 Authority meeting and that this an error on staff's part.

The Solicitor informed Board that he received a call from Mrs. Smiley, who is on the Noblestown Road Project, and that she was discharged from Bankruptcy and does not live in the house so we can do what we want with it.

The Solicitor informed Board he received extension letters from Mr. & Mrs. King on 1 Summer Drive and Mr. & Mrs. Nichols on 5 Summer Drive and recommend Board approve them and then staff are to mail out letter to residents that the Board granted the extension to connect. Chairman made motion to accept extension letters for Summer Drive Project for 1 Summer Drive & 5 Summer Drive. On motion of Kuppelweiser, seconded by Egri, motion was accepted and approved. Motion carried.

#### ENGINEER'S REPORT:

##### Allegheny County Health Department (ACHD) Administrative Consent Order

The Transfer Agreement and all required attachments and exhibits have been submitted to ALCOSAN. We await feedback on approval of the documents as presented.

ALCOSAN held a meeting on Wednesday, January 8, 2020 to provide detail on recent requests that were sent to municipalities for additional information including updates on source reduction studies and ordinances, flow monitoring data, and mapping. The information is requested to be submitted by February 28, 2020. NIRA prepared and submitted all requested information and data to ALCOSAN on February 21, 2020.

##### Washington Pike Road Widening Project

The executed affidavit declaring the real property interests of the CTMA for all the properties outside of the currently established S.R. 50 right-of-way was transmitted to the Engineer working on behalf of PennDOT for their use in preparing the cost-share agreement.

##### Sanitary Sewer Overflow

A Sanitary Sewer Overflow occurred in the sewer main exiting the Great Southern Shopping Center. A jetting crew was mobilized to clear the blockage causing the backup, which turned out to be a heavy

buildup of grease. With authorization from the property owner, further cleaning and televising of the private Sewer System within the shopping center revealed the culprit to be the Gastropub Restaurant.

#### Lateral Certification Testing

As of February 1, 2020, the CTMA policy for applying for a municipal lien letter has been revised and updated to reflect that the applicant will be responsible for securing a plumber to complete lateral certification testing. Applications thus far have been few in number, but cooperation with the plumbers completing the certification forms has been promising.

#### Pump Stations

The temporary rental unit emergency backup generator for the St. Andrews Pump Station was delivered and hooked up on July 22, 2019, and will remain in place until the permanent replacement is received and placed into operation. Shop drawing submittals for the replacement generator and transfer switch have been reviewed and returned to Penn Power Systems. NIRA solicited bids for the installation and wiring of the replacement generator from electrical contractors that NIRA has experience working with on other projects, and recommends award of this contract to PFB Electric, LLC as the low bidder in the amount of \$12,970.00. Expected delivery date of the replacement generator is November 27, 2019.

Load bank testing on the generator was completed on February 28, 2020. Remote monitoring package installation and setup remains. NIRA will advise when this has been completed so that the remaining 10% of the invoice from Penn Power Systems can be paid.

#### Chapter 94 Report

Discuss and consider for adoption. (see motion New Business, Item D)

#### Annual Report and Budget

Discuss and consider for adoption. (see motion New Business, Item E)

#### Miscellaneous

##### Gregg Station Residential Development (Cozza) (No change in status)

T.A. Ward Constructors began construction for the sanitary sewer extension to serve the Gregg Station project on November 6, 2019.

##### Amalfi Ridge Phase 3 (No change in status.)

Wagner Development began construction of the sanitary sewers for Amalfi Ridge on Wednesday, November 21, 2019. Completion of construction of the internal Sanitary Sewer System for this phase is expected in the next couple days. Testing remains

##### Noblestown Road Paving Contract (No change in status.)

PennDOT intends to advertise for bids later this year for a paving project in spring of 2020 on Noblestown Road. Eighteen (18) manholes have been identified for adjustment by PennDOT, and they are proposing to incorporate this work into their contract. An abbreviated agreement and a Resolution for this are required.

A Utility Meeting with the Contractor performing the paving was held on March 5, 2020. Construction is scheduled to begin March 16, 2020. NIRA is coordinating the manhole adjustments.

##### Amalfi Ridge Phase 4

Request from the Developer to prepare a Developer Agreement for construction of the internal Sanitary Sewer System to serve Amalfi Ridge Phase 4 has been received and reviewed. A portion of Amalfi Ridge Phase 5 internal Sanitary Sewer System that will eventually serve sixteen (16) additional lots will be required to be constructed in order to serve Phase 4. However, approval of the system upon completion should be for serving Phase 4 of the development, exclusively.

ADMINISTRATIVE COMMENTS: NONE

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PLANNING COMMISSION MINUTES: NONE

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OLD BUSINESS: NONE

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NEW BUSINESS:

- A. Motion to accept and approve Resolution 2020-02-13-05 amending a previously adopted Resolution 10-12-2017-01 which authorizes the Upper Scotts Run Road Sanitary Sewer Extension to delete and eliminate those sections that designated the project as a Benefit Assessment Project. Taken at the February 13, 2020 meeting.
  - B. Motion to accept and approve Resolution 2020-02-13-04 amending a previously adopted Resolution 10-12-2018-02 which authorizes the Noblestown Road Sanitary Sewer Project as to delete and eliminate those sections that designated the project as a Benefit Assessment Project. Taken at the February 13, 2020 meeting.
  - C. Motion to accept and approve Resolution 2020-02-13-03 amending a previously adopted Resolution 10-11-2018-02 which authorizes the Summer Drive Project as to delete and eliminate those sections that designated the project as a Benefit Assessment Project. Taken at the February 13, 2020 meeting.
  - D. Motion to accept and approve the Chapter 94 Report. On motion of Kuppelweiser, seconded by Egri, motion was accepted and approved. Motion Carried.
  - E. Motion to accept and approve the Annual Report and 2020 Budget with changes in Rates discussed of \$0.60 consumption rate increase and \$0.40 service charge increase to be added. On motion of Kuppelweiser, seconded by Egri, motion was accepted and approved. Motion Carried.
  - F. Motion to accept and approve the Developer's Agreement exclusively for the Amalfi Ridge Phase 4 internal Sanitary Sewer System. On motion of Egri, seconded by Kuppelweiser, motion was accepted and approved. Motion Carried.
  - G. Motion to approve hiring GTN Law in the interim as Solicitor for the Collier Township Municipal Authority at an hourly rate of \$200.00/hr. On motion of Kuppelweiser, seconded by Egri, motion was accepted and approved. Motion carried.
  - H. Motion by Egri, to indemnify Dan Oberleitner, seconded by Kuppelseiser, motion was accepted and approved. Motion carried. Oberleitner abstained.
  - I. Motion by Kuppelweiser to indemnify Egri, seconded by Oberleitner, motion was accepted and approved. Motion carried. Egri abstained.
  - J. Motion by Oberleitner to indemnify Kuppelweiser and Fotovich, seconded by Egri, motion was accepted and approved. Motion carried. Kuppelweiser abstained.
  - K. Motion by Oberleitner to indemnify Office Staff, Thompson & Asturi, seconded by Egri, motion was accepted and approved. Motion carried.
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The Chairman called for an Executive Session at 7:50 pm to discuss professional services. The regular meeting resumed at 8:45pm with the Board taking the motions below:

There being no further business to discuss, on motion of Kuppelweiser, seconded by Egri, the meeting was adjourned at 8:45 P.M. Motion carried.

Respectfully submitted,

Patie Asturi  
Recording Secretary