

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MARCH 14, 2013

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, March 14, 2013, at the township building and was called to order at 7:10 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Marlin Bartos, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: NONE

The Authority Board conducted the regular March Reorganization Meeting. The solicitor directed the Reorganization Meeting until the Chairman was appointed.

An all-inclusive motion by Smith, seconded by Fotovich, to reelect Dan Oberleitner to the office of Chairman and that all other posts and appointments remain the same.:

- Ed Smith was reelected to the office of Vice Chairman
- Dan Fotovich was reelected to the office of Secretary
- Solicitor: Michael B. Kaleugher, Esq.
- Engineer: NIRA Consulting Engineers
- Recording Secretary/Office Administrators: Lori Thompson and Patie Asturi
- Official depositories: Citizens Bank, Dollar Bank and PLGIT
- Official newspapers: Tribune Review and Pittsburgh Post-Gazette as alternate

Unanimous ballot was cast for retention for same positions with the exception of Treasurer which is now filled by Gerhardt Egri, leaving the position of Assistant Secretary/Treasurer vacant.

On motion of Egri, seconded by Fotovich, the Minutes of February 14, 2013 were approved. Miorelli and Smith abstained. Motion carried.

On motion of Oberleitner, seconded by Egri, the Treasurer's Report for February 14, 2013 was approved as submitted. Motion carried.

On motion of Fotovich, seconded by Egri, additional bills paid in February 2013 totaling \$3,838.92 and bills paid to March 14, 2013 totaling \$287,057.32 were authorized for payment. Motion carried.

On motion of Egri, seconded by Fotovich, the office staff timesheets from February 14, 2013 through March 13, 2013 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor informed Board of meeting notice for Annual Meeting of MRM Property & Liability Trust on April 4, 2013 at 5:00pm at Seven Springs Mountain Resort. Under the Trust procedure the Authority is authorized to appoint a representative to attend the meeting to cast a vote for the election of trustees and to participate in other business matters. (motion covered under New Business, Item A)

The Solicitor informed Board of issues that arose out of PAWC not coding premise and usage data files correctly and explained coding issue and process and how it is used for billing in that information is to be given to Diversified Technology and ALCOSAN for billing. Ed Smith asked how is it that the coding is incorrect, Solicitor explained how problem was brought to Staff's attention, discussed issues and asked Staff to obtain the Real Estate Transfers Report from Township monthly to cross check with our billing system. Board discussed matter and various scenarios.

The Solicitor gave Board update on Vanadium Road and Robinson Road Realignment Sites. Vanadium Road Right-Of-Way not received from the DeBoer's who stated they are not interested in the project at this time. The Engineer stated that he had another option to realign Cyphers and not traversing DeBoer's property but he would need to change Cyphers easement and cost would be about same as before.

Chairman asked Engineer to give Solicitor information needed for new easement Right-Of-Way. The Solicitor stated for Robinson Run Road that one property owner has not acknowledged the correspondence he mailed and he cannot reach property owner. The Engineer stated that this section is of a critical matter and Board should consider condemning the property to acquire easement Right-Of-Way to replace this section of the line.

The Solicitor informed Board of insurance on Pump Stations covering replacement costs and that he had Engineer review. Both Solicitor and Engineer advised Board to consider purchase, by motion, of the insurance for \$175,000 for the cost of \$195.00 per year. On motion of Fotovich, seconded by Smith, motion to purchase insurance for replacement costs for the Pump Stations was approved. Motion carried.

ENGINEER'S REPORT:

2013 Sanitary Sewer Repairs and Replacements

We are preparing Plans and Specifications for the Repairs and/or Replacement of Sewers at the following sites: Robinson Run Realignment; Washington Pike Replacement; Vanadium Road Realignment; and Forsythe Road Sewer Repairs.

Robinson Run Realignment Site – Obtained Verghies Easement and Allegheny County License Agreement. Outstanding Easement Pittsburgh West Development. Recommend acquiring easement by condemnation. (motion covered under New Business, Item B)

Vanadium Road Realignment Site – Received Barrows and Cyphers Easements. Outstanding Easement Deboer. Options: Obtain Deboer Easement by condemnation; or realign sewer within Cyphers property only and reconnect Barrows Lateral; or abandon realignment and reline the sewer under Cyphers house and add a manhole at the end of the line near Borrows lateral connection; or abandon this project site.

Washington Pike Site – Preparing Temporary Construction Easements.

Forsythe Road Repairs Site – No easements required, obtained PennDOT Highway Occupancy Permit.

St. Andrews Pump Station Site and Access Drive Improvements

Boward Geotechnical recommended the installation of a soldier beam and lagging wall at a probable cost estimate of \$33,000.00. Boward provided a cost proposal for the design of the wall in the amount of \$6,950.00. The total probable construction cost of the St. Andrews access and site improvements is approximately \$136,800.00.

For informational purposes, we investigated and prepared a cost estimate to construct a line extension from Thoms Run Road to the St. Andrews site. The probable total project cost estimate is approximately \$360,000.00. This line extension will traverse through property owned by Woodville Associates.

We are researching the Woodville Associates Deeds (formerly Guest property) for the potential use of the existing gas line easements traversing the property.

Chapter 94 Wasteload Management Report – Motion to Approve.

(motion covered under New Business, Item C)

2013 Budget – Motion to Approve.

(motion covered under New Business, Item D)

Grease and Oil Separation and Removal Program

Requests for grease trap or interceptor maintenance records from food service establishments were mailed out on February 21, 2013. We are still awaiting responses for the majority of these requests. We intend to follow-up with additional enforcement measures for the non-responsive establishments.

Oil water separator requirements are also being developed for petroleum users within the collection system. We anticipate a Resolution by CTMA will be required to regulate this waste stream. A survey to assist in evaluating these establishments and the need for additional control measures will be mailed to all suspected petroleum users when complete.

Miscellaneous

Centennial Pointe

Doerfler Testing completed the mandrel testing on the main 12 inch lines on March 8, 2013. We sent notice to Maronda Homes on March 13, 2013 for the reimbursement of \$1,415.00 for the final testing and cleaning of the sewer lines. We recommend CTMA accept the ownership and maintenance responsibility of the Centennial Pointe Phase I Sanitary Sewer System, subject to Maronda Homes submitting reimbursement costs.

At the Solicitor's suggestion, Board tabled motion until next month's Authority meeting on April 11, 2013.

Street Paving (No change in status.)

We sent notice to Dave Reinhart, PennDOT, Aspinwall Maintenance Shed, requesting PennDOT to remove the Bituminous Surface Treatment Materials from CTMA manholes on Walkers Mill Road. Awaiting Response.

NIRA personnel met with Don Lassiter, A. Folino Construction, Inc., on February 22, 2013. Mr. Lassiter agreed to remove the bituminous material from the manhole covers on Prestley Road, when the weather is favorable for resealing.

Great Southern Shopping Center (GSSC), Chartiers Valley Shopping Center (CVSC) Sewers
(GSSC) (No change in status.) – Brian Templin, Zamias Services, responded the EADS Group is preparing the Corrective Action Plan. Awaiting a copy of the CCTV video inspection of the Firestone line blockage issue.

(CVSC) (No change in status.) – Unit G Expansion. We tabulated the previous usage records for the former CiCi's Pizza and Rosalent Kenneth Dance Studio for comparison to the proposed Unit G expansion usage yet to be received.

On September 25, 2012, met with Mr. Rice and Mr. Milne, Kossman Development, and Mr. Long, Robinson Pipe Cleaning Company, and reviewed the CVSC Sewer System. Kossman Development agreed to schedule Robinson Pipe Cleaning Company to CCTV inspect the CVSC Sewer System and provide As-Built Plans.

FAA Sewer Extension (No change in status.)

We received and reviewed the Revised FAA Sanitary Sewer Extension Plans and the Collier Township Easement Plan, as prepared by Rhea Engineers. The project is scheduled to Bid January/February, 2013, allowing the FAA to award the project within ninety (90) days. Construction is scheduled to start April/May, 2013.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – The total estimated project cost is \$346,223.00 and the Grant request amount is \$173,111.50.

Although the previous Application for 2012-2013 Round 1, does meet the eligibility criteria, this project cannot be funded at this time, due to the lack of available funding.

We resubmitted the CITF Grant Application for 2012-2013 Round 2 to ACED on February 20, 2013.

Pump Stations

We met with Ed Watkins, ACHD, and Bill Newcomer, CWM Environmental, on March 1, 2013 to field view CTMA's Pump Stations. The St. Andrews and Hilltop Stations were cleaned two (2) days before this visit; however, the trash baskets collected some debris. During the cleaning process, spillage occurred at the St. Andrews Station and noted by Watkins. A new Pump #1 is on order for St. Andrews Station.

CDBG Year 40 Applications

CDBG Pre-Applications are due the middle of May, 2013 and Final Applications are due the middle of July, 2013. In order to determine if a project qualifies, Income Survey Forms were sent on March 1, 2013 to residents on Collier Avenue, Darlington Road and Prestley Street in Cubbage Hill and Landgraf Avenue and Neeb Street in Kirwin Heights. Awaiting Income Survey responses.

OLD BUSINESS:

- A. Motion from the Board to approve License Agreement for 45 South Cowan Road House Gas Line. On motion of Fotovich, seconded by Egri, motion to approve License Agreement for 45 South Cowan Road Gas Line was approve. Motion carried.

NEW BUSINESS:

- A. Motion from Board to appoint a representative of the Authority to attend the annual meeting of MRM Property and Liability Trust and vote. On motion of Smith, seconded by Fotovich, motion to appoint staff Lori Thompson was approved. Motion carried.
 - B. Motion from Board to approve condemning of an easement through a small part of Pgh West Development Assoc., Parcel 331-K-2, Right-Of-Way for the Robinson Run Realignment Site. On motion of Fotovich, seconded by Egri, motion was approved. Motion carried.
 - C. Motion from Board to approve the Chapter 94 Wasteload Report. On motion of Egri, seconded by Smith, motion was approved. Motion carried.
 - D. Motion from Board to approve and adopt the 2013 Budget. On motion of Egri, seconded by Fotovich, motion was approved. Motion carried.
 - E. Motion from the Board to authorize and approve Authority staff to setup Authority's utility and insurance bills for electronic payment, subject to Donn Seger (Auditor) approval. On motion of Egri, seconded by Fotovich, motion was approved. Motion carried.
 - F. Motion made by Chairman to authorize and approve Board Members, Solicitor, Engineer and Staff to attend PMAA meeting on April 9, 2013 Spring Management Workshops at Nemaquin Woodlands and/or April 12, 2013 Financial Controls for Municipal Authorities at Bella Sera Venue. On motion of Fotovich, seconded by Smith, motion was approved. Motion carried.
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There being no further business to discuss, on motion of Miorelli, seconded by Egri, the meeting was adjourned at 8:45 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary