

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, FEBRUARY 13, 2020

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, February 13, 2020, at the township building and was called to order at 6:35 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich, Secretary
Gerhardt Egri, Treasurer (arrived at 7:15pm)
Richard Kuppelweiser, Assist. Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: John Zill, 3 Summer Drive; Asked about how many E-1 Pumps have been installed in Collier. Engineer advised there are about a half dozen. Mr. Zill stated that he is having a hard time getting a plumber to do work and how does everything get coordinated as there is some electrical involved. Engineer advised that he knows plumbers that do the electrical work themselves and he can provide some names of plumbers to contact. Mr. Zill asked what is the timeline for the work. Engineer advised the inspection from NIRA is scheduled immediately when plumber contacts them, Allegheny County is about a day notice and Engineer would coordinate with Trumbull to turn pump on and to bring to the location.

John & Lynn King, 1 Summer Drive; wanted to know if Summer Drive Project has been approved. Solicitor informed that it is on tonight's agenda for approval and that once approved certified letters will go out to the residents that they can tap-in and he can start tomorrow if he wants. Mr. King asked if he has ninety (90) days from tomorrow then. Solicitor informed that the County requires ninety (90) days and if he needs more time, he would need to ask for an extension.

The Authority Board conducted the Annual Board Reorganization Meeting. The Solicitor directed the Reorganization Meeting until the Chairman was appointed.

By unanimous ballot, Dan Oberleitner was reelected to the office of Chairman. Motion carried unanimously.

An all-inclusive motion by Oberleitner, seconded by Fotovich, that all other posts and appointments remain the same and for Rich Kuppelweiser to fill in Vice-Chairman vacancy:

Dan Fotovich was reelected to the office of Secretary
Gerhardt Egri was reelected to the office of Treasurer
Richard Kuppelweiser was reelected to the office of Assistant Secretary/Treasurer
Solicitor: Michael B. Kaleugher, Esq.
Engineer: NIRA Consulting Engineers
Recording Secretary/Office Administrators: Lori Thompson and Patie Asturi
Official depositories: Dollar Bank and PLGIT
Official newspapers: Pittsburgh Post-Gazette

Unanimous ballot was cast for retention for same positions.

On motion of Kuppelweiser, seconded by Oberleitner, the Minutes of January 9, 2020 were approved. Oberleitner abstained. Motion carried.

On motion of Kuppelweiser, seconded by Fotovich, the Treasurer's Report for January 9, 2020 was approved as submitted. Motion carried.

On motion of Oberleitner, seconded by Kuppelweiser, additional bills paid in January 2020 totaling \$76,226.62 and bills paid to February 13, 2020 in the amount of \$521,465.99 were authorized for payment. Motion carried.

On motion of Kuppelweiser, seconded by Oberleitner, the office staff timesheets from January 9, 2020 through February 12, 2020 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor recommended Board approval of Resolution 02-13-2020-02 accepting the lines for the Summer Drive Low Pressure Sewer Project (motion covered under New Business, Item A)

The Solicitor recommended Board approval of Resolution 02-13-2020-01 accepting the lines for Noblestown Road Sanitary Sewer Extension Project (motion covered under New Business, Item B)

The Solicitor recommended Board approval of Resolution No. 02-13-2020-05 amending previously adopted Resolution No. 10-12-2017-01 for the Upper Scotts Run Road Project. (motion covered under Executive Session, Old Business Item A3)

The Solicitor advised that notices to connect for all projects have been sent certified mail to residents but anyone coming in can apply for their tap-in.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

The Transfer Agreement and all required attachments and exhibits have been submitted to ALCOSAN. We await feedback on approval of the documents as presented.

ALCOSAN held a meeting on Wednesday, January 8, 2020 to provide detail on recent requests that were sent to municipalities for additional information including updates on source reduction studies and ordinances, flow monitoring data, and mapping. The information is requested to be submitted by February 28, 2020. NIRA is preparing the requested information and will submit it prior to the requested deadline.

Washington Pike Road Widening Project

An affidavit declaring the real property interests of the CTMA for all the properties outside of the currently established S.R. 50 right-of-way has been prepared and is recommended for execution.

Summer Drive Low Pressure Sewer

As of November 12, 2019, all construction items are complete. NIRA recommends acceptance and approval of the Summer Drive Low Pressure Sanitary Sewer. (motion covered under New Business Item A)

Noblestown Road Sanitary Sewer Extension

As of October 12, 2019, all construction items are complete. NIRA recommends acceptance and approval of the Noblestown Road Sanitary Sewer Extension. (motion covered under New Business Item B)

Lateral Certification Testing

As of February 1, 2020, the CTMA policy for applying for a municipal lien letter has been revised and updated to reflect that the applicant will be responsible for securing a plumber to complete lateral certification testing.

Pump Stations

The temporary rental unit emergency backup generator for the St. Andrews Pump Station was delivered and hooked up on July 22, 2019, and will remain in place until the permanent replacement is received and placed into operation.

Shop drawing submittals for the replacement generator and transfer switch have been reviewed and returned to Penn Power Systems. NIRA solicited bids for the installation and wiring of the replacement generator from electrical contractors that NIRA has experience working with on other projects, and recommends award of this contract to PFB Electric, LLC as the low bidder in the amount of \$12,970.00. Expected delivery date of the replacement generator is November 27, 2019.

PFB Electric, LLC completed the installation and wiring of the replacement generator, and startup of the generator was completed on January 24, 2020. Load bank testing remains. PFB has submitted an invoice for services in the previously approved amount of \$12,970.00. NIRA recommends payment to PFB Electric, LLC in the amount of \$12,970.00. (motion covered under New Business Item C)

7-Year Replacement Program

Discuss updates to 7-year replacement program.

Engineer and Board reviewed report and projects completed with one project yet to be completed, the Thoms Run Road Phase II Sewer Realignment, the Engineer recommended the project be completed sometime this year. The Board agreed and instructed the Engineer to put a draft together for the project costs, etc.

Annual Report and Budget

A draft of the Annual Report and Budget will be given to Board Members prior to the March Board Meeting for review and comment.

Miscellaneous

Gregg Station Residential Development (Cozza) (No change in status)

T.A. Ward Constructors began construction for the sanitary sewer extension to serve the Gregg Station project on November 6, 2019.

Amalfi Ridge Phase 3 (No change in status.)

Wagner Development began construction of the sanitary sewers for Amalfi Ridge on Wednesday, November 21, 2019.

Noblestown Road Paving Contract (No change in status.)

PennDOT intends to advertise for bids later this year for a paving project in spring of 2020 on Noblestown Road. Eighteen (18) manholes have been identified for adjustment by PennDOT, and they are proposing to incorporate this work into their contract. An abbreviated agreement and a Resolution for this are required.

NIRA submitted the request letters, PennDOT form Resolution, and the Utility Relocation Clearance Report forms to PennDOT on behalf of CTMA following the executions at the September CTMA

Board meeting. CTMA subsequently has received a Utility Relocation Abbreviated Incorporated Work Reimbursement Agreement for execution and return to PennDOT for final execution.

Collier Restaurant

NIRA recommends retraction of the previously approved 6.5 EDUs, and a revised approval of 5 EDUs, for the proposed Collier Restaurant project to reflect the net increase in flow for the change in use for this existing connection.

ADMINISTRATIVE COMMENTS: NONE

PLANNING COMMISSION MINUTES: NONE

OLD BUSINESS:

The Solicitor called for an Executive Session at 7:07pm to discuss items on Agenda. The regular meeting resumed at 7:35pm with the Board taking the motions below:

A. Review and discuss policy regarding Board of Viewers Assessments on the following Projects:

1. Summer Drive Low Pressure Sewer.

It was decided by the Board to forego a Board of Viewers Assessment on the project. On motion of Kuppelweiser, seconded by Oberleitner, motion to accept and approve Resolution No. 02-13-2020-03 to Authorize Amendment to Resolution No. 10-11-2018-02 to Delete and Eliminate Those Sections that Designated the Project as a Benefit Assessment Project for the Summer Drive Low Pressure Sewer Project was accepted and approved. Motion carried.

2. Noblestown Road Sanitary Sewer Extension.

It was decided by the Board to forego a Board of Viewers Assessment on the project. On motion of Egri, seconded by Kuppelweiser, motion to accept and approve Resolution No. 02-13-2020-04 to Authorize Amendment to Resolution No. 10-11-2018-01 to Delete and Eliminate Those Sections that Designated the Project as a Benefit Assessment Project for the Noblestown Road Sanitary Sewer Extension Project was accepted and approved. Motion carried.

3. Upper Scotts Run Phase II.

It was decided by the Board to forego a Board of Viewers Assessment on the project. On motion of Kuppelweiser, seconded by Fotovich, motion to accept and approve Resolution No. 02-13-2020-05 to Modify Resolution No. 10-12-2017-01 to Delete and eliminate Those Sections that Designated the Project as a Benefit Assessment Project for the Upper Scotts Run Road Phase II Project was accepted and approved. Motion carried.

NEW BUSINESS:

- A. Motion to accept and approve Resolution No. 02-13- 2020-02 Ownership and Maintenance responsibilities for the Summer Drive Low Pressure Sanitary Sewer. On motion of Fotovich, seconded by Kuppelweiser, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve Resolution No. 02-13- 2020-01 Ownership and Maintenance responsibility for the Noblestown Road Sanitary Sewer Extension. On motion of Kuppelweiser, seconded by Oberleitner, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve payment to PFB Electric, LLC in the amount of \$12,970.00 for the St. Andrews Pump Station Generator Replacement. On motion of Kuppelweiser, seconded by Fotovich, motion was accepted and approved. Motion carried.
- D. Motion to accept and approve the retraction of the previously approved 6.5 EDUs, and a revised approval of 5 EDUs, for the proposed Collier Restaurant project. On motion of Fotovich, seconded by Kuppelweiser, motion was accepted and approve. Motion carried.

There being no further business to discuss, on motion of Fotovich, seconded by Egri, the meeting was adjourned at 7:55 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary