

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, FEBRUARY 9, 2017

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, February 9, 2017, at the township building and was called to order at 6:35 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich, Secretary, arrived at 6:40pm
Gerhardt Egri, Treasurer, left at 7:55pm
Edward Smith, Assistant Secretary/Treasurer

Excused Absence:

Richard Ruffennach, Vice-Chairman

Also present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: NONE

The Authority Board conducted the Annual Board Reorganization Meeting. The Solicitor directed the Reorganization Meeting until the Chairman was appointed.

On motion of Fotovich, and by unanimous ballot Dan Oberleitner was reelected to the office of Chairman. Motion carried unanimously.

An all-inclusive motion by Fotovich, seconded by Egri, that all other posts and appointments remain the same:

Richard Ruffennach was reelected to the office of Vice Chairman
Dan Fotovich was reelected to the office of Secretary
Gerhardt Egri was reelected to the office of Treasurer
Ed Smith was reelected to the office of Assistant Secretary/Treasurer
Solicitor: Michael B. Kaleugher, Esq.
Engineer: NIRA Consulting Engineers
Recording Secretary/Office Administrators: Lori Thompson and Patie Asturi
Official depositories: Dollar Bank and PLGIT
Official newspapers: Pittsburgh Post-Gazette

Unanimous ballot was cast for retention for same positions.

Mr. Smith wanted it noted in regards to the staff pension plan that at the time Board was voting on it he had just received a telephone message from the Township Manager that the Commissioners were going to discuss matter in an Executive Session at their meeting, therefore he cast a vote of “No” based on that. Since that time the Authority Solicitor gave documentation and a legal opinion regarding Mr. Smith’s concerns and he would like to change his vote to “Yes” for the staff pension plan.

Mr. Oberleitner informed the Board that he asked staff to inquire from PMRS on what cost would be for them to pick up their service and that staff is waiting on a response.

On motion of Egri, seconded by Fotovich, the Minutes of January 12, 2017 were approved. Oberleitner abstained. Motion carried.

On motion of Egri, seconded by Oberleitner, the Treasurer's Report for January 12, 2017 was approved as submitted. Motion carried.

On motion of Egri, seconded by Fotovich, additional bills paid in January 2017 totaling \$13,041.25 and bills paid to February 9, 2017 totaling \$411,904.22 were authorized for payment. Motion carried.

On motion of Fotovich, seconded by Egri, the office staff timesheets from January 12, 2017 through February 8, 2017 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor informed the Board of call from Township Manger regarding a rodent infestation in the Kirwin Heights area and of discussions had at the meeting held January 26, 2017, attended by two Allegheny County members, a Township Commissioner, Authority's Engineer, Township Manager and himself. Solicitor recommends a letter sent by Chairman be sent to the Township giving authorization to place rat bait into the Collier Township sewer manholes in the Kirwin Heights area. (motion covered under New Business, Item A).

The Solicitor informed the Board that the Forza Collier project is completed and recommends acceptance and approval of the sewer lines by Resolution No. 02-09-2017-01 and the Bill of Sale, when received from Forza Collier, Inc. (motion covered under New Business, Item B & C).

The Solicitor recommended the Board approve the processing and execution of the Developers Agreement for the Amalfi Ridge Phase II project when submitted by Maronda Homes. (motion covered under New Business, Item D).

The Solicitor updated the Board regarding request of residents located at 1274 Noblestown Road for a possible sewer extension to serve approx. five (5) homes on Noblestown Road. The Engineer prepared a preliminary estimate of construction costs of approx. \$300,000 and due to the costs associated with the project it would not be economically feasible. Solicitor will send a letter to the Smiley's attorney with the Boards position and recommendations.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order (no change in status)
NIRA submitted the required Progress Report to the Allegheny County Health Department by the December 1, 2016 deadline. The Report outlined the steps taken since the execution of the Interim Consent Order toward compliance with the Consent Order and steps remaining. Recommendations for the draft Ordinance requiring dye testing and CCTV inspections of private sanitary sewer service laterals during property transfers have been provided to the Board.

Approval letter, dated January 13, 2017, for the Progress Report submitted by NIRA in November was received from the Allegheny County Health Department.

Lateral Testing

Bids for the Sanitary Sewer Certification Testing Services Contract were opened on Tuesday, December 6, 2016. The Low Bidder on the Contract was Mister Sewer with a Low Bid for the combined dye and CCTV testing services of \$98.75 (\$74.01 each for dye tests, and \$24.74 each for CCTV video inspection). NIRA recommends award of the Sanitary Sewer Certification Testing Services to Mister Sewer. Fully executed Contracts were returned to Mister Sewer on January 5, 2017. To date, there have been no applicants requiring camera inspection.

To date, there have been two (2) properties tested by lateral camera inspection. No properties have revealed defects requiring action.

Neeb Street Sanitary Sewer Lining

Bids for the Neeb Street Sanitary Sewer Lining Contract were opened on Friday, October 7, 2016. The Low Bid received is from Jet Jack, Inc. in the amount of \$41,866.00. Contractor began work on the Neeb Street Sanitary Sewer Lining project of Wednesday, November 23, 2016. The majority of the work is complete with lateral grouting and a repair of one segment of sewer that developed a wrinkle in the liner during curing remaining.

As discussed at the January Board Meeting, a Change Order has been prepared for the repair of the 10" liner between Manholes V8 and V9. As of February 1, 2017, all work has been completed. NIRA recommends payment to Jet Jack, Inc. of Partial Payment Application No. 1 (Final) in the amount of \$44,542.00, which includes Change Order No. 1 in the amount of \$3,500.00.

Sanitary Lateral Surface Discharge

At the Board's request, additional dye testing and investigation into the claim of additional properties being connected into the sanitary lateral that was tied into CTMA's system from 5273 Thoms Run Road have been performed. A Memo has been prepared regarding the results of the investigation for discussion.

A Memo regarding the review of the CCTV of the lateral for 5273 Thoms Run Road was prepared and transmitted to CTMA. The results of the camera work were inconclusive due to the fact that none of the existing cast iron lateral that was tied in to terminate the illegal discharge was included in the camera work.

Lift Station Maintenance

Pump No. 2 at the St. Andrews Lift Station was pulled and replaced with the spare pump by CWM Environmental on December 13, 2016. The failed pump was taken to Industrial Pump & Motor Repair for evaluation, where it was determined that the repair will involve a new seal kit, impeller, and repair kit at a quoted cost of \$3,032.88. For comparison, NIRA secured a budgetary estimate from the pump manufacturer's vendor in the amount of \$6,700.00. NIRA recommends replacement of the pump. The manufacturer's rep is in the process of preparing the quote for the replacement pump.

Manhole Repairs Contract

An estimate for the Miscellaneous Manhole Repairs - 2017 has been prepared in the amount of \$95,000.00. The Plans and Specifications are nearly complete and will be ready for advertisement for Bids in the next couple weeks.

Route 50 Roadway Widening Project

A Utility Meeting was held on September 22, 2016 at the proposed roadway widening project on Washington Pike. Preliminary plans were presented. Several manholes and subsequently sanitary sewer lines will be affected by the widening project. Authorization letter to proceed with preliminary engineering was received from PennDOT dated January 17, 2017.

7-Year Replacement Program

An estimate for the Cabbage Hill area is being prepared for the 2017 round of the Replacement Program.

Annual Report and Budget

A draft of the Annual Report and Budget will be given to Board Members prior to the March Board Meeting for review and comment.

Miscellaneous

Matlak Force Main (no change in status)

NIRA received proposed changes to the alignment from J.R. Gales & Associates, Inc. on June 14, 2016. J.R. Gales & Associates, Inc. satisfactorily revised the Plans to address comments in NIRA's review letter subsequently issued on June 16, 2016 and an approval letter was issued on June 23, 2016.

Amalfi Ridge, Phase I

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016. As of November 23, 2016, all sanitary sewers for this project are installed.

An extensive Punch List has been prepared and delivered to the Developer for corrections.

Forza Collier (3 lot subdivision)

The Developer's Contractor, DAV Construction, began construction of the portion of the Upper Scotts Run sewer necessary to reach for Forza Collier Subdivision on Monday, May 23, 2016. As of Monday, June 6, 2016, all pipe, including the extension into the Development, has been installed. Testing remains.

The Developer's Contractor, DAV Construction, was issued a summary letter of deficiencies related to this extension on November 18, 2016.

All outstanding items have been addressed and are acceptable. NIRA recommends acceptance and adoption of the Forza Collier Sanitary Sewer Extension.

Amalfi Ridge Phase II

NIRA received plans for Phase 2 of the Amalfi Ridge Plan on October 20, 2016. A preliminary review letter was returned to the Developer's Engineer on October 31, 2016. A bonding and escrow estimate letter was sent to Mike Kaleugher for use in drafting a Developer's Agreement for the project.

Noblestown Road Extension

NIRA has prepared a preliminary estimate for the Board's consideration of a sanitary sewer extension to serve five (5) current dwellings on Noblestown Road including the request of the residents located at 1274 Noblestown Road.

ADMINISTRATIVE COMMENTS:

- A. Review and Discuss Pennsylvania One Call System's request that the Authority send them a Proclamation to designate the month of April as "Pennsylvania 811 Safe Digging Month".

After discussion Board decided to send a Proclamation.

- B. Discuss 2nd PLGIT Liquid Account - Staff would like Board to consider allowing a 2nd PLGIT liquid account be opened in order to transfer excess monies from Dollar Bank to avoid overages in the

Dollar Bank account and to have monies easily available in case of need, (ie, Alcosan bill, Project Contractor bills, etc.), so that all monies are not tied up in CD's.

After discussion Board decided that staff would purchase one month CD's when necessary and not open a new liquid account with PLGIT.

OLD BUSINESS:

- A. Review/Decision by motion regarding lateral connection correction invoicing for Mr. & Mrs. Ware for lateral connection correction on 5273 Thoms Run Road.

After discussion Board advised the Solicitor to send a letter to the Ware's with the Board's decision and recommendations.

PLANNING COMMISSION MINUTES: NONE

NEW BUSINESS:

- A. Motion to authorize Township to rodent bait CTMA manholes in Kirwin Heights area in connection with the Allegheny County Health Department. Chairman to send authorization letter to Township Manager. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve Resolution 02-09-2017-01 of the Collier Township Municipal Authority agreeing to accept ownership of certain Sanitary Sewers and Manholes as installed and constructed in and through Forza Collier Plan of Lots. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve The Bill Of Sale, when received, for the Forza Collier Plan Of Lots. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- D. Motion to accept and approve the Amalfi Ridge II Developers Agreement when submitted by Maronda Homes. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.
- E. Motion to accept and approve Partial Payment No.1 (Final) to Jet Jack, Inc. in the amount of \$44,542.00 which includes Change Order No. 1 in the amount of \$3,500.00 for the Neeb Street Sanitary Sewer Lining Project. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Fotovich, seconded by Smith, the meeting was adjourned at 8:12 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary