

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, FEBRUARY 13, 2014

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, February 13, 2014, at the township building and was called to order at 6:30 P.M. by Ed Smith, Vice-Chairman.

Roll call listed the following members present:

- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Excused Absence:

- Dan Oberleitner, Chairman

Also present:

- Michael Kaleugher, Solicitor
- Marlin Bartos, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC:

John McLaughlin, 2663 Hilltop Road, Presto, PA regarding concerns and issues with a portion of his driveway being cut and removed during the construction of the Hilltop Road Sewer Extension Project and property boundary issues. Both the Solicitor and Engineer addressed his issues and questions.

Tim Nadik, 804 Collier Avenue, Carnegie, PA regarding offer letter he received from Board; asked if Board would look into other option he suggested. Board stated they would and if it was possible would he and Mr. Riddle sign a waiver releasing the Authority from any future claims. Mr. Nadik stated he would. Engineer and Solicitor stated they would explore other option he suggested.

The Annual Board Reorganization was tabled by Board until next month's meeting when the Chairman would be in attendance.

On motion of Smith, seconded by Egri, the Minutes of January 9, 2014 were approved. Motion carried.

On motion of Smith, seconded by Ruffennach, the Treasurer's Report for January 9, 2014 was approved as submitted. Motion carried.

On motion of Smith, seconded by Egri, additional bills paid in January 2014 totaling \$32,154.96 and bills paid to February 13, 2014 totaling \$304,613.96 were authorized for payment. Motion carried.

On motion of Smith, seconded by Fotovich, the office staff timesheets from January 10, 2014 through February 12, 2014 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor informed Board on status of Prestley Heights LP Phase I project being complete and recommended Board approval of lateral rebates due to the developer in the amount of \$46,200.00. (motion covered under New Business, Item A).

The Solicitor informed Board on status of the Boy's Home Project and meeting he had with Jerry Brown and SFMA Solicitor on February 4, 2014 regarding possible resolve of the Beccari issues and other issues still outstanding. Also reminded Board of the Executive Workshop meeting, with SFMA, that the Authority is holding on February 20, 2014 at 6:30pm to discuss and review project.

The Solicitor informed Board on status of illegal connections with bulk of violations being in Cabbage Hill and that most of the violations have been corrected with the exception of two properties still needing corrections. Solicitor stated he has received no response from these two property owners and recommends that Board decide if they would like him to file action with the Magistrate against the two property owners, Sowers at 102 Delfred Drive and McMillen at 681 Prestley Street. Vice-Chairman recommended this decision be tabled until next month's meeting when the Chairman would be in attendance.

The Solicitor informed Board of the FAA Pre-Bid Meeting he and Engineer attended on January 28, 2014 at the FAA Facility and that project is out for bidding consisting of four separate phases that will be awarded to one contractor. Bid Opening was on February 6, 2014 and FAA has not released the bid results at this time.

ENGINEER'S REPORT:

2013 Sanitary Sewer Repairs and Replacements

We are preparing Plans and Specifications to bid the following sites: Washington Pike Replacement; Vanadium Road Relining; Robinson Run Realignment.

- Robinson Run Realignment Site (no change in status) – Obtained Verghies Easement and Allegheny County License Agreement. The Solicitor received Pittsburgh West Development executed Easement Agreement.
- Vanadium Road Site (no change in status) – The Solicitor received Barrows and Cyphers executed Easement Agreements.
- Washington Pike Site – Obtained Temporary Construction Easement from Sunoco. The Temporary Construction Easement for Bridgeville Chamber of Commerce was sent to the Chamber, awaiting response. Jim Nordquist and Mike Kaleugher met with Dick Kasmer and Chamber Members on December 17, 2013. Chief among Chamber Members' concerns is access to not only the rear entrance to the building, but also the main front entrance. We are in the process of trying to minimize the construction limits. Awaiting the Chamber's proposed revisions to the Construction Easement Agreement.

Upon receipt of the Temporary Construction Easement from the Chamber, and with all other right-of-way issues now settled, the project can be bid as originally intended. Recommend issue for bids as single project, Spring 2014.

St. Andrews Pump Station Site and Access Drive Improvements

IEI completed approximately 85% of the project. Remaining items to be completed: fencing, guide rail, and remaining paving.

Hilltop Sewer Extension

Strnisha Excavation, Inc. began work the week of January 13, 2014 and completed the pipe work the week of January 27, 2014. Manhole vacuum tests are complete. Air and mandrel tests and final surface restoration remaining to be completed.

The adjoining property owner, Mr. McLaughlin, 2663 Hilltop Road, reported his complaint for the removal of part of his bituminous driveway that is located on the Maronda property, Tuscan Ridge Phase 2A, Lots 203 and 204. Prepared and sent notice to Daniel Wolf, Maronda Homes, regarding bituminous driveway encroachment. Maronda responded, not authorized to replace pavement on Lots 203 and 204. Sent McLaughlin a copy of Maronda's response.

Prestley Street Sanitary Sewer Replacement

We have completed the Design Plans, Specifications and Contract Documents for the Prestley Street Sanitary Sewer Replacement project. This project Bid Opening is scheduled for 3:00 P.M., on March 7, 2014, at the CTMA Office.

We have been in discussions with PAWC on cost sharing with PAWC for the repaving of Prestley Street.

Miscellaneous

Baymont Sewer Realignment (Cozza/Nevilleside Development)

W.D. Wright Contracting continues working sanitary sewer installation and storm sewers intermittently. Additional pipe work and mandrel testing remains to be completed.

Centennial Pointe Sewer Extension (Maronda Homes)

Frey Excavation completed working Centennial Drive Phase IA sanitary sewer installation. Air and vacuum tests complete, mandrel tests remaining.

Frey Excavation began work on Patriot Drive Phase IA sanitary sewer installation the week of February 3, 2014. Work is ongoing.

Cabbage Hill Smoke Testing

A list of 19 residential violations has been forwarded to Mike Kaleugher for issuing violations notices. The Solicitor sent out Violation Notices on January 15, 2014. Due to unusual smoke emissions, additional CCTV video inspections and dye testing will be scheduled in the Colecrest, Prestley and Collier Avenue areas.

Preliminary Budget

Board tabled until next month's meeting when the Chairman would be in attendance.

Grand China Buffet (15.2 EDUs)

We have processed CTMA's section of the Sewage Facilities Planning Module (SFPM). Trant Corp. submitted the SFPM to the Township on February 4, 2014 for processing. The Solicitor has sent the Revised Agreement to Kossman Development for execution. Awaiting return of the Agreement and Connection Tap-In Fee. A new grease trap was installed and lateral service connection was made on December 18, 2013.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – The total estimated project cost is \$346,223.00 and the Grant request amount is \$173,111.50.

Although the previous Application for 2012-2013 Round 2, does meet the eligibility criteria, this project cannot be funded at this time, due to the lack of available funding.

We resubmitted the CITF Grant Application for 2013-2014 Round 1 to the Redevelopment Authority of Allegheny County on January 23, 2014.

FAA Sewer Extension

Mike Kaleugher and Marlin Bartos attended the FAA Pre-Bid Meeting held on January 29, 2014 at the FAA Facility. The project is broken down into four (4) separate Bid Alternatives to be awarded to one (1) Contractor.

Kim Valdes, FAA Representative, advised that the Bid Opening is scheduled on February 6, 2014. At this time, we have not received the Bid Results.

Prestley Heights Phase I Sewers

The Cash Maintenance Security in the amount of \$16,648.00 expired on December 14, 2013. Three (3) manholes were identified as needing height adjustments to meet final grading of the properties. As requested, by Mr. Hiroo Patel, we recommend that the CTMA retain \$4,500.00 (\$1,500.00 for each manhole) and release the remaining \$12,148.00 cash security. (motion covered under New Business, Item B).

OLD BUSINESS:

- A. Board to review Escrow Accounts and decide on how to proceed regarding monies due to Authority or refunds to Customer (see attached report & statements).

Board tabled until next month's meeting when the Chairman would be in attendance.

NEW BUSINESS:

- A. Motion to approve lateral rebates for Phase I of the Prestley Heights Development to Prestley Heights LP in the amount of \$46,200.00. On motion of Smith, seconded by Egri, motion was approved and accepted. Motion carried.
- B. Motion to approve release of portion of Prestley Heights Ph I Cash Maintenance Security in the amount of \$12,148.00 and retain \$4,500.00 for (3) Manholes needing height adjustments. On motion of Smith, seconded by Ruffennach, motion was approved and accepted. Motion carried.
- C. Motion to authorize Solicitor to file Magistrate action for driveway drain violations for the following (2) properties: Sowers – 102 Delfred Drive and McMillen – 681 Prestley Street. Board tabled until next month's meeting when Chairman would be in attendance.

- D. Motion to re-issue deduct meter refund check to Daniel Conn 4140 Muirfield Circle Presto, PA 15142 in the amount of \$797.66. The original check #357 dated 11-4-13 never cleared Dollar Bank and Mr. Conn says that he never received the check. Stop payment will need to be placed on Check #357 for the amount of \$797.66. Dollar Bank has agreed to waive the \$39.00 stop payment fee. On motion of Smith, seconded by Egri, motion was approved and accepted. Motion carried.
 - E. Motion to accept and approve the proposal by Hosack, Specht, Muetzel & Wood LLP to provide Accounting Consulting Service to the Collier Township Municipal Authority regarding QuickBooks Chart of Accounts, Budget, etc. for an approx amount of \$2,000 - \$4,000. On motion of Smith, seconded by Egri, motion was approved and accepted. Motion carried.
 - F. Motion to refund overpayment of sewage to Mr. Paul DiNardo, 604 Aylesworth Avenue in the amount of \$19.06. On motion of Smith, seconded by Egri, motion was approved and accepted. Motion carried.
 - G. Motion to establish a policy that would allow the Authority's Office Staff to make Administrative decisions regarding sewer billing account refunds of up to or at least \$100.00. Board tabled until next month's meeting when Chairman would be in attendance.
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There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 8:05 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary