

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JANUARY 9, 2020

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, January 20, 2020, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Richard Ruffenanch, Vice-Chairman
- Gerhardt Egri, Treasurer
- Richard Kuppelweiser, Assistant Secretary/Treasurer

Excused Absence:

- Dan Fotovich, Secretary

Also, present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

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**PUBLIC:** John King, 1 Summer Drive; asked for an update on the status of the project. The Engineer explained that in February the line will be accepted by CTMA. During the month of February, the Solicitor will send out the 90 Day connection notices after lines have been accepted. Connection extensions will be accepted by written request.

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On motion of Kuppelweiser, seconded by Ruffenanch, the Minutes of November 14, 2019 were approved. Motion carried.

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On motion of Egri, seconded by Ruffenanch, the Treasurer’s Report for November 14, 2019 was approved as submitted. Motion carried.

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On motion of Egri, seconded by Kuppelweiser, additional bills paid in November 2019 totaling \$48,183.94 and bills paid to January 9, 2020 totaling \$130,534.81 were authorized for payment. Motion carried.

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On motion of Ruffenanch seconded by Egri, the office staff timesheets from November 14, 2019 through January 8, 2020 were approved. Motion carried.

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**SOLICITOR’S REPORT:**

The Solicitor informed the Board that ALCOSAN has increased their rates for 2020. The Board has decided to postpone the decision to raise CTMA’s Sewage Rates for 2020 until the February 13<sup>th</sup> meeting.

The Solicitor informed the Board that ALCOSAN is considering to take over the ownership of the C48 Line. This line runs through the Cabbage Hill & Cloverleaf areas. The Board has decided to put off this discussion until the February 13, 2020 meeting.

The Executive Session ended and the Board returned to the public meeting at 7:00 PM.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

The Transfer Agreement and all required attachments and exhibits have been submitted to ALCOSAN. We await feedback on approval of the documents as presented.

ALCOSAN held a meeting on Wednesday, January 8, 2020 to provide detail on recent requests that were sent to municipalities for additional information including updates on source reduction studies and ordinances, flow monitoring data, and mapping. The information is requested to be submitted by February 28, 2020.

NIRA submitted an updated tap allocation request to DEP with all taps anticipated to be needed for the interim period of January 1, 2020 through June 30, 2020. DEP approved the request.

Grease and Oil Separation and Removal Program

Follow-up inspections to the four non-respondents have been conducted, and reports generated. NIRA recommends surcharges to cover the extra costs incurred by CTMA to perform the inspections be added to the billing for these customers.

Summer Drive Low Pressure Sewer

NIRA was informed by the Char-West COG on August 16, 2018, that the County will be funding \$123,500.00 toward the Summer Drive Low Pressure Sewer System Project, and requested an update on the estimated cost. NIRA provided a revised total construction cost estimate to the Char-West COG on August 20, 2018 which resulted in the approval of an additional \$18,850.00 in funding.

Bids for the Summer Drive Low Pressure Sewer System Contract were opened on July 30, 2019. J5 Construction submitted the apparent Low Bid in the amount of \$198,989.50. NIRA recommends award of the Noblestown Road Sanitary Sewer Extension Contract to J5 Construction in the total amount of \$198,989.50. Written notice is required to the Char-West COG of CTMA's decision and instruction for the COG to proceed with the award.

As of November 12, 2019, majority of all construction items are complete.

J5 Construction has submitted Partial Payment Application No. 3 (Final) in the amount of \$9,855.47, for which NIRA has reviewed and recommends approval. The approved Payment No. 3 will be forwarded to Char-West COG for processing the payment through the Allegheny County Department of Economic Development (ACED). Once approved by ACED, Char-West COG will invoice CTMA the amount due. The invoice amount to CTMA from the COG for Payment No. 3 is anticipated to be \$9,855.47.

Upper Scotts Run Sanitary Sewer Extension – Phase 2

Partial Payment Application No. 9 (Final) was received, reviewed, approved and forwarded to CTMA on December 18, 2019. NIRA recommends payment to W.A. Petrakis Contracting in the amount of \$10,382.31.

### Lateral Certification Testing

NIRA has prepared a specification for the CCTV portion of the lateral certification testing, which will be presented to the plumbers that wish to be on the list of plumbers pre-qualified to perform lateral certification testing for CTMA. The application form must also be updated.

### Pump Stations

The temporary rental unit emergency backup generator for the St. Andrews Pump Station was delivered and hooked up on July 22, 2019, and will remain in place until the permanent replacement is received and placed into operation.

Shop drawing submittals for the replacement generator and transfer switch have been reviewed and returned to Penn power Systems. NIRA solicited bids for the installation and wiring of the replacement generator from electrical contractors that NIRA has experience working with on other projects, and recommends award of this contract to PFB Electric, LLC as the low bidder in the amount of \$12,970.00. Expected delivery date of the replacement generator is November 27, 2019.

PFB Electric, LLC is scheduled to unload and begin setting and wiring for the replacement generator on Friday, January 10, 2020. Startup services by Penn Power Systems will be completed following installation.

### Miscellaneous

#### Gregg Station Residential Development

T.A. Ward Constructors began construction for the sanitary sewer extension to serve the Gregg Station project on November 6, 2019.

#### Amalfi Ridge – Phase 3 (Maronda Homes)

Wagner Development began construction of the sanitary sewers for Amalfi Ridge on Wednesday, November 21, 2019.

#### Noblestown Road Paving Contract (No change in status.)

PennDOT intends to advertise for bids later this year for a paving project in spring of 2020 on Noblestown Road. Eighteen (18) manholes have been identified for adjustment by PennDOT, and they are proposing to incorporate this work into their contract. An abbreviated agreement and a Resolution for this are required.

NIRA submitted the request letters, PennDOT form Resolution, and the Utility Relocation Clearance Report forms to PennDOT on behalf of CTMA following the executions at the September CTMA Board meeting. CTMA subsequently has received a Utility Relocation Abbreviated Incorporated Work Reimbursement Agreement for execution and return to PennDOT for final execution.

#### Collier Restaurant

NIRA recommends approval of 6.5 EDUs for the proposed Collier Restaurant project.

#### Lateral Certification Test Failure

Board to consider written request from DDI, Inc. for waiver of repairs required as a result of lateral certification test failure. DDI is the intended purchaser of 305 Murray Avenue, and intends to demolish the house upon completion of the sale.

#### Service Connection on Noblestown Run Interceptor

A proposal for service connection to the Noblestown Road interceptor has been received from Schneider Excavation in the amount of \$8,500.00. NIRA recommends approval of this proposal.

ADMINISTRATIVE COMMENTS:

- A. Review of Escrow Accounts by Board. The Board did not have any questions regarding the accounts.
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PLANNING COMMISSION MINUTES:

October 17, 2019 & November 21, 2019 Commission Minutes were distributed to the Board prior to the meeting. There were no comments from the Board.

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OLD BUSINESS: NONE

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NEW BUSINESS:

- A. Motion to accept and approve Partial Payment Application No. 3 (Final) from J5 Construction in the amount of \$9,855.47 and forward to the Char-West COG for payment processing for the Summer Drive Low Pressure Sanitary Sewer Project. On motion of Kuppelweiser, seconded by Ruffenanch motion was accepted and approved. Motion carried.
  - B. Motion to accept and approve Partial Payment application No. 9 (Final) to W.A. Petrakis Contracting in the amount of \$10,382.31 for the Upper Scotts Run Sanitary Sewer Extension Project. On motion of Egri, seconded by Ruffenanch, motion was accepted and approved. Motion carried.
  - C. Motion to accept and approve 6.5 EDU's for the Collier Restaurant Project. On motion of Kuppelweiser seconded by Ruffenanch, motion accepted and approved. Motion carried.
  - D. Motion to approve requested waiver, from DDI, Inc. for repair requirements for 305 Murray Avenue Lateral Certification Test failure. On motion of Egri, seconded by Kuppelweiser, motion was accepted and approved. Motion carried.
  - E. Motion to accept and approve proposal from Schneider Excavation in the amount of \$8,500.00 for the service line connection on the Robinson Run Interceptor. On motion of Egri, seconded by Kuppelweiser, motion was accepted and approved. Motion carried.
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The Collier Township Municipal Authority Board decided to cancel the Regular December Board Meeting in order for the Board, Solicitor, Engineer and CTMA Staff can attend the Collier Township's Annual Advisory Board Meeting and Appreciation Dinner on December 12, 2019.

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There being no further business to discuss, on motion of Oberleitner, seconded by Ruffennach, the meeting was adjourned at 7:45 P.M. Motion carried.

Respectfully Submitted,

Lori A. Thompson  
Recording Secretary