

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, December 13, 2007

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, December 13, 2007, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
William Godfrey, Vice Chairman
Dan Fotovich, Secretary
Ed Smith, Assistant Secretary/ Treasurer
Joe Miorelli was absent due to a medical emergency

Also present:

Marlin Bartos, NIRA
Michael B. Kaleugher, Solicitor
Lisa A. Fischer, Office Manager
Donn T. Seger, CPA

PUBLIC:

Donn Segar, CPA presented 2006 audit to the Board.

On motion of Smith, seconded by Fotovich, the Minutes of November 8, 2007 were approved as submitted. Motion carried unanimously.

On motion of Godfrey, with the approval of the Treasurer, seconded by Smith, the Treasurer's Report for November 2007 was approved as submitted. Motion carried unanimously.

On motion of Godfrey, with the approval of the Treasurer, seconded by Smith, bills paid in November 2007 totaling \$68,936.76 and bills paid in December 2007 totaling \$85,310.28 were authorized for payment. Motion carried unanimously.

SOLICITOR'S REPORT:

Maronda Homes, Colonial Ridge needs to be paid an additional \$20,000 per contract terms.

ENGINEER'S REPORT:

Phase IC Cowan/South Cowan Sanitary Sewer Extension Project

Final payment issued to IEI. CTMA accepted sewer lines by Resolution 10-11-07-01. Maintenance bond filed. Sent IEI notice remaining issues – McArdle's two (2) trees, Godfrey's property corner set and Mulvihill bituminous apron.

Phase II Cowan/Upper McMichael Sewer Project

Design/Construction Plans submitted to CTMA. Easement Plans submitted to the Solicitor.

DEP Part II Permit Application, General Permits Application, and Allegheny County Conservation District Erosion and Sedimentation Control Application submitted to appropriate agency. Awaiting response.

PennDOT Highway Occupancy Permit Application and Township Road Opening Permit Application submitted. Awaiting response.

PennDOT Permit documents require a Resolution to be executed that verifies the person signing a document has the authority to bind the governmental unit to the documents signed. A Letter of Credit or Bond in the name of the CTMA is required to be provided by the Contractor. On motion by Fotovich, seconded by Smith a letter of credit or bond in the name of CTMA is accepted. Motion carried unanimously.

Upper Scotts Run Sewer Project

Preparing Design Plans, Specifications and Easements. Plans may be ready for viewing late December, 2007/early January, 2008.

Phase I Dye Test Project

C & K Industrial Services, Inc. submitted the Revised/Updated Dye Test Reports November 6, 2007. Report review in progress. C & K scheduled re-dye testing December 14, 2007.

Phase II Dye Test Project

Jet Jack, Inc. submitted Updated Dye Test Reports. A list of violations submitted to the Solicitor for processing.

Issued Jet Jack, Inc. Partial Payment No. 3 on December 12, 2007 in the amount of \$5,911.00. Issued Change Order No. 2 in the amount of \$595.00. Needs signed.

Miscellaneous Maintenance and Repairs 2007

Issued State Pipe Services, Inc. Partial Payment No. 1 in the amount of \$45,486.00. Prepared Change Order No. 2 in the amount of \$7,980.00. Submitted to State Pipe Services, Inc. request for several days of cleaning lines and additional manhole work.

Thoms Run Trunk Sewer Repairs

Thoms Run trunk sewer lining and manhole rehabilitation Bid Opening scheduled December 20, 2007, 3:00 P.M. Contacted Dennis McClain, representing Ductile Iron Pipe Research Association (DIPRA), to prepare Ductile Iron Pipe Summary Report. Contacted Matco, failure analysis and corrosion engineering group to perform test analysis on the ductile iron pipe sample.

Received DEP General Permit Nos. 5 and 8 for wetland access and utility work.

Submitted Allegheny County Conservation District Erosion and Sedimentation Control Application and received verbal approval.

Prepared and sent to residents Temporary Access Easement Agreements. Received response from Kossman, Cavanaugh, Christoff and Best.

Delfred Drive Storm/Sanitary Sewer Project

Michele Lutz, Char-West COG, sent Payment No. 2 and Change Order No. 2 to Sangro, Inc. Awaiting response.

Issued fourth notice to Sangro, Inc. for Jet Jack, Inc. and Lakewood Mechanical Invoices to be paid.

Miscellaneous Developments

Gary Mancini Construction completed the Baldwin Road sewer extension at the Centennial Pointe Pump Station. CTMA issued partial payment to Mancini in the amount of \$3,109.50, 10% retainage. Awaiting test schedule. CTMA issued payment to

Worthington Sales in the amount of \$1,613.60 for pipe and manhole materials. Maronda will schedule paving access drive, install fence and landscaping. Robert Mihok request discussions regarding tap-in credits for Pump Station costs, awaiting submission of cost comparisons.

On motion of Godfrey, seconded by Fotovich, approval of the \$1,400 rebate check to be issued to Mr. and Mrs. Recchio. Motion carried unanimously.

OLD BUSINESS:

None

NEW BUSINESS:

On motion by Fotovich, seconded by Smith approval for the office Manager to purchase a new laptop computer not to exceed \$1,500 is accepted. Motion carried unanimously.

On motion by Smith, seconded by Godfrey approval of the premier CyBerJaz account authorization to invest \$2,500 to receive a 5% discount has been accepted. Motion carried unanimously.

On motion by Fotovich, seconded by Smith approval to switch health insurance to UPMC for all full time employees accepted. Motion carried unanimously.

There being no further business to discuss, on motion of Godfrey, seconded by Smith, the meeting was adjourned at 8:50 P.M. Motion carried unanimously.

Respectfully submitted,

Lisa A. Fischer
Recording Secretary