

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MARCH 9, 2017

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, March 9, 2017, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman  
Richard Ruffennach, Vice-Chairman  
Dan Fotovich, Secretary,  
Gerhardt Egri, Treasurer  
Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor  
Jim Nordquist, NIRA  
Patie Asturi  
Lori Thompson

PUBLIC: Geoff Shorts, 1020 Pennsbury Blvd., Pittsburgh, PA 15205. Planning on purchasing a lot in Amalfi Ridge Phase I, wanted to know when the sanitary sewers would be complete. Engineer informed Mr. Shorts on the status and update on the project.

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On motion of Egri, seconded by Fotovich, the Minutes of February 9, 2017 were approved. Ruffennach abstained. Motion carried.

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On motion of Egri, seconded by Fotovich, the Treasurer's Report for February 9, 2017 was approved as submitted. Ruffennach abstained. Motion carried.

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On motion of Ruffennach, seconded by Fotovich, additional bills paid in February 2017 totaling \$54,473.44 and bills paid to March 9, 2017 totaling \$3,902.55 were authorized for payment. Motion carried.

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On motion of Egri, seconded by Fotovich, the office staff timesheets from February 9, 2017 through March 8, 2017 were approved. Motion carried.

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SOLICITOR'S REPORT:

The Solicitor informed the Board of the closing of business for The Grand China Buffett and update on the usage for the premise in regards to a refund for the tap in fee paid. Solicitor informed that the usage appears lower than determined and had Engineer review the usage records confirming a refund of \$12,556.10 is due. Solicitor spoke with Kossman Development (owner of property) and there may be possible new tenant, not sure if it will be retail or another restaurant. Solicitor recommends refund to The Grand China Buffett and will send letter to owner with agreement to terminate Escrow Agreement.

The Solicitor recommended Board approve draft letter Board reviewed to the Ware's. Solicitor informed the Board that the Ware's are still in the process of refinancing and if there are no modifications and no objections he would send letter out. Board gave a non-majority objection authorizing Solicitor to send letter to the Ware's.

#### ENGINEER'S REPORT:

##### Allegheny County Health Department (ACHD) Administrative Consent Order

NIRA submitted the required Progress Report to the Allegheny County Health Department by the December 1, 2016 deadline. The Report outlined the steps taken since the execution of the Interim Consent Order toward compliance with the Consent Order and steps remaining. Recommendations for the draft Ordinance requiring dye testing and CCTV inspections of private sanitary sewer service laterals during property transfers have been provided to the Board.

A meeting with 3 Rivers Wet Weather and their mapping representative, CivicMapper, was held at NIRA to discuss 3RWW's mapping initiative and GIS data transfer. Updated GIS data was given to them. Future mapping updates were discussed.

A proposal for flow monitoring services at eight (8) sites within CTMA's collection and conveyance system was secured from Drnach Environmental, Inc. Proposal is for \$8,366.00 per month for three (3) months for a total cost of \$25,098.00. NIRA recommends approval and acceptance of the proposal for flow monitoring to assist with current and future Consent Order requirements. (motion covered under New Business Item C).

##### Lateral Testing (no change in status)

Bids for the Sanitary Sewer Certification Testing Services Contract were opened on Tuesday, December 6, 2016. The Low Bidder on the Contract was Mister Sewer with a Low Bid for the combined dye and CCTV testing services of \$98.75 (\$74.01 each for dye tests, and \$24.74 each for CCTV video inspection). NIRA recommends award of the Sanitary Sewer Certification Testing Services to Mister Sewer. Fully executed Contracts were returned to Mister Sewer on January 5, 2017.

##### Chapter 94 Municipal Wasteload Report

The results of the Chapter 94 Municipal Wasteload Management Report for operating year 2016 are that no conveyance capacity issues exist or are projected to occur within the next five (5) years. Discuss and adopt. (motion covered under New Business Item D).

##### Sanitary Lateral Surface Discharge

At the Board's request, additional dye testing and investigation into the claim of additional properties being connected into the sanitary lateral that was tied into CTMA's system from 5273 Thoms Run Road have been performed. A Memo has been prepared regarding the results of the investigation for discussion. Consider Solicitor's proposed notice.

##### Lift Station Maintenance (no change in status)

Pump No. 2 at the St. Andrews Lift Station was pulled and replaced with the spare pump by CWM Environmental on December 13, 2016. The failed pump was taken to Industrial Pump & Motor Repair for evaluation, where it was determined that the repair will involve a new seal kit, impeller, and repair kit at a quoted cost of \$3,032.88. For comparison, NIRA secured a budgetary estimate from the pump manufacturer's vendor in the amount of \$6,700.00. NIRA recommends replacement of the pump. The manufacturer's rep is in the process of preparing the quote for the replacement pump.

### Manhole Repairs Contract

Advertisement for bids was published for the 2017 Manhole Repairs Contract on Thursday, February 22, 2017 and March 3, 2017. Bids will be opened on Friday, April 7, 2017. At the present time, six (6) contractors have the Bid Documents.

### Route 50 Roadway Widening Project

A Utility Meeting was held on September 22, 2016 at the proposed roadway widening project on Washington Pike. Preliminary plans were presented. Several manholes and subsequently sanitary sewer lines will be affected by the widening project. Authorization letter to proceed with preliminary engineering was received from PennDOT dated January 17, 2017.

Field survey of the existing conditions has been completed with the exception of manhole data directly in Washington Pike. PennDOT's engineer, Whitman, Requardt & Associates, LLP, is scheduled to perform field survey sometime in the next few weeks, and will pick up that data for NIRA's use in the relocation design.

### 7-Year Replacement Program

A preliminary estimate for the Cabbage Hill area 2017 Sanitary Sewer Rehabilitations has been prepared for the 2017 round of the Replacement Program in the amount of \$60,000.00.

### Annual Report and Budget

A draft of the Consulting Engineer's Annual Report and Budget is provided to the Board for review and comment. Discuss and consider Board adoption. (motion covered under New Business Item E).

### Miscellaneous

#### Matlak Force Main (Ridge Road Force Main)

NIRA received proposed changes to the alignment from J.R. Gales & Associates, Inc. on June 14, 2016. J.R. Gales & Associates, Inc. satisfactorily revised the Plans to address comments in NIRA's review letter subsequently issued on June 16, 2016 and an approval letter was issued on June 23, 2016.

Shop drawings have been received and processed from the contractor, J. Stewart Excavating, LLC. Contractor intends to core the existing manhole within the Settlers Pointe Phase 1 development for the force main discharge sometime next week, and begin construction of the force main the following week.

#### Amalfi Ridge, Phase I (Maronda Homes)

The Developer's Contractor, Neiswonger Construction, began construction for the sanitary sewers with the Amalfi Ridge Plan on Thursday, May 19, 2016.

As of November 23, 2016, all sanitary sewers for this project are installed. An extensive Punch List has been prepared and delivered to the Developer for corrections.

The developer has engaged the services of a separate contractor, John T. Subrick, Inc., to perform corrections in manholes and on sanitary sewer lines. The corrections have been completed, with final flushing and video inspection occurring today, March 9, 2017. Provided that no significant defects remain as evidenced by the video, NIRA anticipates recommendation for acceptance and adoption of the Amalfi Ridge Phase 1 Sanitary Sewers at the April Board meeting.

Parkside Residential Subdivision (Hornel)

The developer has indicated that the developer agreement and escrow deposit for this plan are to be submitted to the CTMA in the near future. The developer's contractor intends to submit shop drawings for review and approval.

Amalfi Ridge Phase II (Maronda Homes) (no change in status)

NIRA received plans for Phase 2 of the Amalfi Ridge Plan on October 20, 2016. A preliminary review letter was returned to the Developer's Engineer on October 31, 2016. A bonding and escrow estimate letter was sent to Mike Kaleugher for use in drafting a Developer's Agreement for the project.

Sanitary Sewer and Lateral Protection

As discussed at the February Board meeting, a cost for the repair and prevention of a sinkhole located in the right-of-way of Winstein Street that was threatening the integrity of the sanitary sewer and a service lateral has been secured and authorized in the amount of \$8,500.00. A notice advising of the repair and its apparent cause was issued to the owners of the property on which the sinkhole was occurring.

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ADMINISTRATIVE COMMENTS: NONE

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OLD BUSINESS:

Review/Discuss letter to the Ware's regarding sewer lateral issue at 5273 Thoms Run Road. (covered under Solicitors Report).

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PLANNING COMMISSION MINUTES: NONE

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NEW BUSINESS:

- A. Motion to authorize Solicitor to send a Letter to Mr. & Mrs. Ware on 5273 Thoms Run Road regarding a proposed offer of resolution on their sewer lateral issue. No motion taken, there was a non-majority objection by the Board authorizing the Solicitor to send letter.
- B. Motion to accept and approve that no Board member, office staff or appointed CTMA representative are permitted to attend the Allegheny League Spring Conference or any subsequent conferences until further notice. Any reservations that may have been made will be cancelled. Board members, office staff or appointed representatives may attend conferences at their own expense. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve proposal for professional services related to sanitary sewer flow monitoring from Drnach Environmental, Inc. in the amount of \$25,098.00. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.

- D. Motion to accept and approve the Chapter 94 Municipal Wasteload Report for operating year 2016. On motion of Egri, seconded by Ruffennach, motion was accepted and approved. Motion carried.
  - E. Motion to accept and approve the Consulting Engineer's Annual Report and 2017 Budget, with agreed upon amended changes. On motion of Ruffennach, seconded by Egri, motion was accepted and approved. Motion carried.
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Chairman called for and Executive Session at 7:14pm to discuss legal matters, Mr. Smith was asked to not attend Executive Meeting. The Regular Meeting resumed at 7:35 P.M.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 7:35 P.M. Motion carried.

Respectfully submitted,

Patie Asturi  
Recording Secretary