

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MARCH 10, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, March 10, 2016, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Edward Smith, Vice-Chairman
Dan Fotovich, Secretary
Gerhardt Egri, Treasurer
Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: NONE

The Authority Board conducted the regular March Reorganization Meeting. The Solicitor directed the Reorganization Meeting until the Chairman was appointed.

On motion of Fotovich, seconded by Ruffennach, Dan Oberleitner was reelected to the office of Chairman. Motion carried unanimously.

On motion of Fotovich, seconded by Oberleitner, Richard Ruffennach was elected to the office of Vice Chairman. Motion carried unanimously.

On motion of Ruffennach, seconded by Egri, Dan Fotovich was reelected to the office of Secretary. Motion carried unanimously.

On motion of Fotovich, seconded by Ruffennach, Gerhardt Egri was reelected to the office of Treasurer. Motion carried unanimously.

On motion of Ruffennach, seconded by Fotovich, Ed Smith was elected to the office of Assistant Treasurer/Secretary. Motion carried unanimously.

On motion of Egri, seconded by Fotovich, Michael Kaleugher was reelected as the Solicitor. Motion carried by a majority vote. Smith abstained.

On motion of Ruffennach, seconded by Fotovich, NIRA Consulting Engineers was reelected as the Engineers. Motion carried unanimously.

An all-inclusive motion by Oberleitner, seconded by Fotovich, that all other posts and appointments remain the same:

Recording Secretary/Office Administrators: Lori Thompson and Patie Asturi
Official depositories: Dollar Bank and PLGIT
Official newspapers: Tribune Review and Pittsburgh Post-Gazette as alternate

Motion carried unanimously.

On motion of Ruffennach, seconded by Egri, the Minutes of February 11, 2016 were approved. Oberleitner abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, the Treasurer's Report for February 11, 2016 was approved as submitted. Smith abstained. Motion carried.

On motion of Egri, seconded by Fotovich, additional bills paid in February 2016 totaling \$15,725.11 and bills paid to March 10, 2016 totaling \$26,299.40 were authorized for payment. Smith abstained. Motion carried.

Let the minutes reflect that Mr. Smith wanted the minutes to reflect that of the \$42,024.51 bills approved for payment this month, that \$33,111.82 were for legal & engineering costs.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from February 11, 2016 through March 9, 2016 were approved. Smith abstained. Motion carried.

Mr. Smith expressed his concerns regarding the Solicitor, Special Legal Counsel & Engineers with regards to he believes are operating on their own, ie: resident can call any of them and be on a telephone conversation for hours costing the Authority thousands of dollars. Chairman replied that the Board reviewed his concerns regarding this at the December 10, 2015 meeting, which Mr. Smith did not attend, and the Board discussed it and felt that it was not feasible to hire an Operating Manager to review and delegate what the Solicitor and Engineer should or should not handle.

Chairman asked Mr. Smith what he wanted to do regarding these concerns. Mr. Smith stated that every month at the meetings the numbers come in and that he feels that they are just rubber stamped for approval and he believes there should be some kind of controls over them. The Solicitor advised that his bills and the Engineers bills that involve Developer's with agreements are billed to those Developers so there is no cost to the Authority on Development Projects. Chairman replied that he understands Mr. Smith's concerns but doesn't know what the answer would be other than to hire someone and that would be costly. Mr. Smith replied that now that the Authority hired a new CPA firm that he would like to meet with them to discuss these concerns.

SOLICITOR'S REPORT:

The Solicitor informed and updated the Board that he received executed Developer's Agreement from Daniel Moretti to service his property. (Motion covered under New Business, Item A).

The Solicitor updated Board on the Bible Chapel and that a DRAFT of the Developer's Agreement was sent to them prior to meeting for approval. (Motion covered under New Business, Item B).

The Solicitor updated Board on the ALCOSAN Regionalization meeting held February 25, 2016. Both he and the Engineer attended the meeting. Solicitor informed some issue with Carnegie Borough homes connected into the Collier Township Municipal Authority lines and that he has mailed a letter to the Carnegie Borough and is awaiting a response. The Solicitor recommended this item be on the Agenda the following months until a response is received from Carnegie Borough.

Mr. Egri had a question regarding Cloverleaf Estates regarding article he read about in the paper about the boundary line. Both the Solicitor and Engineer stated that ALCOSAN is not worried about Cloverleaf. Mr. Egri stated he was concerned regarding if Cloverleaf was being billed for sewage by the Authority and Solicitor stated the Authority has always billed Cloverleaf.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

As of September 30, 2015, the limited information requested by ALCOSAN regarding CTMA's trunk sewers has been transferred to their website.

A meeting to discuss the next steps in the Regionalization process was held at ALCOSAN on February 25, 2016.

ALCOSAN is currently bidding out cleaning and televising work for the sewers in the Chartiers Creek basin that are under consideration for regionalization. At this time, it appears that the sewers in CTMA's drainage basin to be included in this work will be limited to the Thoms Run trunk sewer, although additional trunk sewers, including the Robinson Run Interceptor and a portion of the Cabbage Hill/Ewing Road trunk sewer may be added, before the bids are opened. ALCOSAN's intent is to award the Contract at their April Board Meeting and schedule an early May Preconstruction Meeting with the contractor and representatives of the municipalities. All costs associated with the preparatory cleaning and CCTV work will be included in the scope of work that ALCOSAN will be responsible for. Any repairs or heavy debris cleaning will be done at municipalities' expense.

The second half of the meeting focused on clarification and confirmation of the sewers under consideration for regionalization.

Landgraf Avenue Sanitary Sewer Replacement

Advertisement for bids was published for the Landgraf Avenue Sanitary Sewer Replacement on Thursday, February 25, 2016 and March 3, 2016. Bids will be opened on Friday, April 8, 2016. At the present time, seven (7) contractors have the Bid Documents.

Neeb Street Sanitary Sewer Lining (No change in status)

The Neeb Street Sanitary Sewer Lining Contract is also in the final design stage. Bidding for this Contract will be coordinated so as not to conflict with the Landgraf Avenue project.

Annual Report and Budget

A draft of the Consulting Engineer's Annual Report and Budget is provided to the Board for review and comment. Discuss and consider Board adoption. (Motion covered under New Business, Item C).

Chapter 94 Municipal Wasteload Report

The results of the Chapter 94 Municipal Wasteload Management Report for operating year 2015 are that no conveyance capacity issues exist or are projected to occur within the next five (5) years. Discuss and adopt. (Motion covered under New Business, Item D).

Miscellaneous

Settler's Pointe

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete.

Draft As-Built Plans were received on January 20, 2016. Minor revisions to the Plans will be required. A review letter was sent to the Developer's Engineer on March 4, 2016. Upon completion of the minor revisions, NIRA anticipates recommendation of approval and acceptance of the sewers.

Phase 3, Prestley Heights Sewers

All testing has been successfully completed as of May 29, 2015. Minor revisions to as-builts remain.

Revised Nevilleside PRD (Baymont) (No change in status)

As-Built Plans were received on December 11, 2015. The Plans were returned to the Developer's Engineer with mark-ups and comments on December 23, 2015. Revised Plans were received electronically on December 29, 2015. The Revised As-Built Plans are approved. NIRA recommends approval and adoption of the Revised Nevilleside PRD Sanitary Sewers upon preparation of the Resolution.

Matlak Force Main

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main.

CTMA received a Highway Occupancy Permit from Allegheny County Department of Public Works dated December 28, 2015. The Permit authorizes the construction of the Ridge Road Force Main within Ridge Road right-of-way. An electronic copy of the Plan was received on January 7, 2016. Review comments were returned to the Design Engineer on January 14, 2016.

Revised Plans were received and reviewed. Additional comments were sent to the Developer's Engineer on March 7, 2016

Amalfi Ridge, Phase I

Preliminary review comments were addressed by the Developer's Engineer, and Revised Plans were received on February 4, 2016. Suggested alignment revisions were returned to the Developer's Engineer on February 8, 2016. A meeting to discuss the revisions has been scheduled for Monday, February 15, 2016.

Plan revisions were received on March 8, 2016. The Plans were approved for construction on March 9, 2016. A Developer's Agreement has yet to be executed

Forza Collier (3 lot subdivision) (No change in status)

The Developer's Engineer submitted Plans for review on January 6, 2016. The Plans were reviewed and a review letter was sent to the Design Engineer on January 13, 2016

Bible Chapel (No change in status)

The Bible Chapel is proposing to connect to the Baldwin Road Sewer Extension portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road and lateral connection to this extension.

See Solicitor's Report regarding the Developer's Agreement.

Hormel Residential Subdivision (No change in status)

NIRA received a Preliminary Plan for a 23 lot residential subdivision from the Developer's Engineer, along with a request for a sewer service availability letter on January 15, 2016. The requested letter was issued on January 22, 2016.

A review of the Proposed Sanitary Sewer Plan will be conducted upon execution of a Developer's Agreement.

ADMINISTRATIVE COMMENTS: NONE

OLD BUSINESS:

Let the minutes reflect that Mr. Smith wanted minutes to reflect that he wanted the Chairman to review and approve of action items taken and approved by Board at last month's meeting during his absence. Chairman reviewed the action items and replied that he was ok with them.

NEW BUSINESS:

- A. Motion to accept and approve the Developer's Agreement for Moretti One House Line Extension. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
 - B. Motion to accept and approve the Developer's Agreement for the Bible Chapel. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.
 - C. Motion to accept and approve the 2015 Annual Report and 2016 Budget. On motion of Smith, seconded by Egri, motion was accepted and approved. Motion carried.
 - D. Motion to accept and approve the 2015 Title 25, Chapter 94 Municipal Wasteload Management Report. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried
-

There being no further business to discuss, on motion of Ruffennach, seconded by Egri, the meeting was adjourned at 8:20 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary