

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MARCH 13, 2014

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, March 13, 2014, at the township building and was called to order at 6:40 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich, Secretary
Gerhardt Egri, Treasurer
Richard Ruffennach, Assistant Secretary/Treasurer

Excused Absence:

Edward Smith, Vice-Chairman

Also present:

Michael Kaleugher, Solicitor
Marlin Bartos, NIRA
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC:

Donn Seger – CTMA Accountant, review and discuss Audit for year December 31, 2012 and 2011 and Budget for 2014.

The Authority Board conducted the regular March Reorganization Meeting. The solicitor directed the Reorganization Meeting until the Chairman was appointed.

An all-inclusive motion by Egri, seconded by Ruffennach, to reelect Dan Oberleitner to the office of Chairman and that all other posts and appointments remain the same:

Ed Smith was reelected to the office of Vice Chairman
Dan Fotovich was reelected to the office of Secretary
Gerhardt Egri was reelected to the office of Treasurer
Richard Ruffennach was reelected to the office of Assistant Secretary/Treasurer
Solicitor: Michael B. Kaleugher, Esq.
Engineer: NIRA Consulting Engineers
Recording Secretary/Office Administrators: Lori Thompson and Patie Asturi
Official depositories: Citizens Bank, Dollar Bank and PLGIT
Official newspapers: Tribune Review and Pittsburgh Post-Gazette as alternate

Unanimous ballot was cast for retention for same positions.

On motion of Ruffennach, seconded by Fotovich, the Minutes of February 13, 2014 were approved. Motion carried.

On motion of Fotovich, seconded by Egri, the Treasurer's Report for February 13, 2014 was approved as submitted. Motion carried.

On motion of Fotovich, seconded by Ruffennach, additional bills paid in February 2014 totaling \$61,864.64 and bills paid to March 13, 2014 totaling \$78,002.47 were authorized for payment. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from February 13, 2014 through March 12, 2014 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor informed Board that Authority has received detailed set of plans for Settler's Pointe, which consists of 78 single family units and recommended Board authorize Engineer and Solicitor begin to review and prepare Development Agreement upon receipt of an initial \$5,000.00 Escrow Deposit. (motion covered under New Business, Item A).

The Solicitor informed Board on status of violations in Cabbage Hill and that 60-70% of the violations have been corrected and will request Board authorize Solicitor to send follow up notices to the remaining properties at next month's Authority meeting.

The Solicitor informed Board that Authority has received the FAA Agreement and that FAA has cap of \$15,000 on the project; the Authority currently has \$11,000 into project for engineering and legal fees. Stated both he and Engineer are complete with project and recommends Chairman execute and sign the agreement,

ENGINEER'S REPORT:

2013 Sanitary Sewer Repairs and Replacements

The 2014 Sanitary Sewer Replacements & Improvements project (formerly titled 2013 Sanitary Sewer Replacements and Improvements) Bid Opening is scheduled for 3:00 P.M., May 2, 2014 at the CTMA Office. The estimated construction cost is \$210,165.00 for the following sites.

- Robinson Run Realignment Site – Obtained Verghies Easement, Allegheny County License Agreement and Pittsburgh West Development Easement Agreement.
- Vanadium Road Site – Obtained Barrows and Cyphers executed Easement Agreements.
- Washington Pike Site – Obtained Sunoco Temporary Construction Easement. Received Temporary Construction Easement from Bridgeville Chamber of Commerce for processing.

St. Andrews Pump Station Site and Access Drive Improvements

IEI completed approximately 90% of the project, including security fencing and guide rail. Remaining items to be completed: privacy fencing and remaining paving.

Hilltop Sewer Extension

Strnisha Excavation, Inc. completed the pipe work the week of January 27, 2014. Air pressure tests and manhole vacuum tests complete, mandrel tests and final surface restoration remains to be completed.

Strnisha Excavation, Inc. submitted Partial Payment No. 1 in the amount of \$29,267.63 for work substantially completed for the Hilltop Road Sanitary Sewer Extension Phase 1 project. NIRA Consulting Engineers, Inc. recommends approval of Payment No. 1 in the amount of \$29,267.63 with a retainage amount of \$1,540.40. (motion covered under New Business, Item B)

Prestley Street Sanitary Sewer Replacement

The Prestley Street Sanitary Sewer Replacement project Bid Opening was held on March 7, 2014 at the CTMA Office.

As a result of the twelve (12) Bid Proposals received, NIRA Consulting Engineers, Inc. recommends the award of the project to the Lowest Responsible Bid submitted by Strnisha Excavation, Inc. in the amount of \$259,359.20. (motion covered under New Business, Item C)

We have been in discussions with PAWC on cost sharing with PAWC for the repaving of Prestley Street

Preliminary Budget 2014

(motion covered under New Business, Item D)

Chapter 94 Wasteload Report

The Chapter 94 Wasteload Management Report was e-mailed to Alcosan on March 3, 2014. The results of the Report are that no conveyance capacity issues are projected to occur within the next five (5) years. (motion covered under New Business, Item E)

Upper Scotts Run NPDES Renewal

The Upper Scotts Run NPDES Permit will expire this year. We recommend submitting the NPDES Renewal Application to the ACCD for a renewal period of five (5) years. The renewal fee is \$500.00. If the NPDES Permit expires, a complete new Application and Detail Plans will be required. (motion covered under New Business, Item F)

Miscellaneous

Baymont Sewer Realignment (Cozza/Nevilleside Development)

W. D. Wright Contracting completed pipe work on the main lines and the lines between Buildings 10 and 11 and the lines between Buildings 12 and 13. Air and mandrel tests are complete. Manhole vacuum testing remains. W. D. Wright Contracting started pipe work on the line for Building 14.

Centennial Pointe Sewer Extension (Maronda Homes)

Frey Excavation completed working Centennial Drive Phase IA sanitary sewer installation. Air and vacuum tests complete, mandrel tests remaining.

Frey Excavation completed working on Patriot Drive Phase IA sanitary sewer installation. Air and vacuum tests complete, mandrel tests remaining.

Cabbage Hill Smoke Testing

A list of 19 residential violations has been forwarded to Mike Kaleugher for issuing violations notices. The Solicitor sent out Violation Notices on January 15, 2014. Of the 19 violation notices sent, nine (9) violations have been corrected, an additional seven (7) have indicated an intent to correct the problem, and three (3) have not responded.

Due to unusual smoke emissions, Tri-State Maintenance, Inc. performed additional CCTV video inspections in the Cabbage Hill area, awaiting CCTV Reports. Indications from field personnel are that the investigation was inconclusive.

Grand China Buffet (15.2 EDUs)

The DEP returned the Sewage Facilities Planning Module (SFPM) as incomplete. The Solicitor received the executed Connection Agreement and Connection Tap-In Fee.

A new grease trap was installed and lateral service connection was made on December 18, 2013.

FAA Sewer Extension (No change in status)

Mike Kaleugher and Marlin Bartos attended the FAA Pre-Bid Meeting held on January 29, 2014 at the FAA Facility. The project is broken down into four (4) separate Bid Alternatives to be awarded to one (1) Contractor.

Kim Valdes, FAA Representative, advised that the Bid Opening is scheduled on February 6, 2014. At this time, we have not received the Bid Results. Kim Valdes advised in an e-mail on February 12, 2014 that they no longer provide Bid Tabulations, only the Contractor to whom the Contract is awarded. She indicated that it would be several weeks before this information was available.

Prestley Heights Phase I Sewers (No change in status)

The Cash Maintenance Security in the amount of \$16,648.00 expired on December 14, 2013. Three (3) manholes were identified as needing height adjustments to meet final grading of the properties. As requested, by Mr. Hiroo Patel, we recommend that the CTMA retain \$4,500.00 (\$1,500.00 for each manhole) and release the remaining \$12,148.00 cash security.

OLD BUSINESS:

- A. Board to review Escrow Accounts and decide on how to proceed regarding monies due to Authority or refunds to Customer (see attached report & statements).
- B. Motion to establish a policy that would allow the Authority's Office Staff to make Administrative decisions regarding sewer billing account refunds of up to or at least \$100.00. On motion of Fotovich, seconded by Egri, motion was approved and accepted. Motion carried.

NEW BUSINESS:

- A. Motion to approve the Engineer and Solicitor to review and prepare required Developers Agreement for Settler's Pointe upon receipt of \$5,000.00 Escrow check. On motion of Egri, seconded by Fotovich, motion was approved and accepted. Motion carried.
- B. Motion to approve Partial Payment No. 1 to Strnisha Excavation in the amount of \$29,267.63 for the Hilltop Road Sanitary Sewer Phase I Project. On motion of Egri, seconded by Fotovich, motion was approved and accepted. Motion carried.
- C. Motion to approve award of project contract to Strnisha Excavation for the Prestley Street Sanitary Sewer Replacement in the amount of \$259,359.20. On motion of Egri, seconded by Ruffennach, motion was approved and accepted. Motion carried.
- D. Motion to approve and accept the 2014 Budget for the Collier Township Municipal Authority. On motion of Ruffennach, seconded by Fotovich, motion was approved and accepted. Motion carried.
- E. Motion to approve Title 25, Chapter 94 Annual Wasteload Management Report. On motion of Egri, seconded by Fotovich, motion was approved and accepted. Motion carried.
- F. Motion to approve renewal of NPDES Permit Application for a renewal period of five (5) years for the Upper Scotts Run Project. On motion of Egri, seconded by Fotovich, motion was approved and accepted. Motion carried.
- G. Motion to approve payment to Gary Mancini Construction in the amount of \$1,300.00 for the manhole frame and cover replacement performed at MH K25 on Thomas Street Extension. On motion of Fotovich, seconded by Ruffennach, motion was approved and accepted. Motion carried.
- H. Motion to approve payment to Gary Mancini in the amount of \$1,400.00 for the manhole frame and cover replacement performed at MH 73-2 on Thoms Run Road. On motion of Fotovich, seconded by Egri, motion was approved and accepted. Motion carried.

There being no further business to discuss, on motion of Fotovich, seconded by Egri, the meeting was adjourned at 8:15 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary