

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, MARCH 8, 2012

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, March 8, 2012, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich, Secretary
Joe Miorelli, Treasurer
Gerhardt Egri

Excused Absence:

Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: NONE

The Authority Board conducted the regular March Reorganization Meeting. The solicitor directed the Reorganization Meeting until the Chairman was appointed.

On motion of Miorelli, seconded by Fotovich, Dan Oberleitner was reelected to the office of Chairman. Motion carried unanimously.

On motion of Miorelli, seconded by Fotovich, Ed Smith was elected to the office of Vice Chairman. Motion carried unanimously.

An all-inclusive motion by Miorelli, seconded by Fotovich, all other posts and appointments remain the same:

Dan Fotovich was reelected to the office of Secretary
Joseph Miorelli was reelected to the office of Treasurer
Solicitor: Michael B. Kaleugher, Esq.
Engineer: NIRA Consulting Engineers
Recording Secretary/Office Administrators: Lori Thompson and Patie Asturi
Official depositories: Citizens Bank and PLGIT
Official newspapers: Tribune Review and Pittsburgh Post-Gazette as alternate

Gerhardt Egri abstained. Motion carried.

On motion of Miorelli, seconded by Fotovich, Gerhardt Egri was elected to the office of Assistant Secretary/Treasurer. Motion carried.

On motion of Miorelli, seconded by Fotovich, the Minutes of February 9, 2012 were approved. Motion carried.

On motion of Oberleitner, seconded by Miorelli, the Treasurer's Report for February 9, 2012 was approved as submitted. Motion carried.

On motion of Oberleitner, seconded by Fotovich, additional bills paid in February 2012 totaling \$4,239.07 and bills paid to March 8, 2012 totaling \$39,979.66 were authorized for payment. Motion carried.

On motion of Oberleitner, seconded by Fotovich, the office staff timesheets from February 9, 2012 through March 7, 2012 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor informed Board of status of Diversified Technology performing test runs for sewer billing in May 2012 and then going live in June 2012 and asked the Board to review the attached CTMA Property Owner's Acknowledgement & Direction of Sewer Billing Account Form and the ACH Application Form for general approval to be mailed out to residents once finalized in May 2012. The Solicitor asked the Board if they would want a notice letter mailed to residents informing them of the change over in sewer billing from PAWC; the Chairman stated that he would and Solicitor stated that he and staff would work on the notice letter to be ready for mailing in May 2012.

The Solicitor informed Board that he filed a tax exemption with Allegheny County for the Centennial Point Pump Station asking that it be exempt as the assessment went from \$700.00 to \$7,300.00. The Solicitor also filed an appeal with the Allegheny County Board of Appeals to protect the record.

The Solicitor informed board of procedure for Grant Application information, for the ACED/GEDF and CITF Grant that CTMA applied to, and that he would need to file formal Right-To-Know requests for both programs and if Board wanted to proceed he would need the Board to authorize the filings. The Chairman asked that this be tabled until the next board meeting so that Ed Smith could be present before decision was made.

ENGINEER'S REPORT:

Cabbage Hill Sewer Repairs

#0910-2-CITF-067 Grant, Colecrest Sewer Replacement Project – IEI completed the pipe work, trench restoration, lawn stabilization and mandrel testing. Final roadway milling and paving in the Spring, 2012. CTMA approved Partial Payment No. 1 in the amount of \$105,412.38 with retainage in the amount of \$5,548.02 and approved Change Order No. 1 for Contract Time Extension to May 31, 2012, in order to complete the milling and paving. The Char-West COG and Allegheny County also approved Change Order No. 1.

Kirwan Heights Sewer Repairs

We received the Contract Closeout Documents from W. A. Petrakis Contracting Co. on February 21, 2012, including Final Payment No. 6 in the amount of \$2,277.81 and Change Order No. 3 in the amount of \$274.12 for additional concrete sidewalk work. NIRA continues to review paperwork.

Miscellaneous Maintenance and Repairs

Miscellaneous Manhole Maintenance and Repairs Project

Gary Mancini Construction has completed the majority of the Contract work items and the requested additional work items. Partial Payment No. 6 was issued to Gary Mancini Construction in the amount of \$16,520.50 with retainage in the amount of \$4,565.02. We intend to schedule meeting with PennDOT Permit and Maintenance Departments to further review and discuss the PennDOT 2007 Noblestown Road Paving Project and the effects on CTMA manholes.

2011 Sanitary Sewer Repairs and Replacements

IEI has completed the majority of the work sites' pipe work, trench restoration and surface stabilization for the project. Milling and paving related issues to be scheduled in the Spring, 2012.

We prepared and processed a Preliminary Punch List of items and response to IEI claims for additional time and material work issues.

We prepared and processed Partial Payment No. 3 in the amount of \$32,233.97 with retainage amount of \$7,313.72 to IEI on February 9, 2012.

Cubbage Hill Sewage Cross Connection

Tri-State Maintenance, Inc. has completed all of the dye testing that could be scheduled. NIRA has contacted the ACHD and forwarded contact information for the uncooperative/unreachable residence owners for the ACHD's use in sending notices to the owners for scheduling. Tri-State Maintenance, Inc. has submitted Partial Payment No. 1 in the amount of \$9,796.89 with a retainage in the amount of \$515.63.

We recommend approval of Partial Payment No. 1 in the amount of \$9,796.89.

Dan Oberleitner requested motion be made by Board to approve Partial Payment No. 1 in the amount of \$9,796.89 with a retainage amount of \$515.63 to Tri-State Maintenance, Inc. for the Cubbage Hill Sewage Cross Connection Program. On motion of Fotovich, seconded by Miorelli, motion was approved. Motion carried.

Miscellaneous Items

Chapter 94 Report

We submitted the Municipal Wasteload Management Report for the 2011 Operating Year electronically to ALCOSAN on March 5, 2012.

Dan Oberleitner requested motion be made by Board to approve the Chapter 94 Municipal Wasteload Management Report for 2011 Operation Year to ALCOSAN. On motion of Miorelli, seconded by Fotovich, motion was approve. Motion carried.

Allegheny County Economic Development – Gaming Economic Development Fund (ACED/GEDF)

Hilltop Road Sanitary Sewer Extension project. The total project estimated cost is \$780,000.00 and a 50% grant request of \$390,000.00.

Although the previous Application does meet the eligibility criteria, this project cannot be recommended to the Commonwealth Finance Authority at this time, due to the lack of available funding.

We prepared and resubmitted the GEDF Grant Application for Year 2012 to ACED on March 2, 2012.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – The total estimated project cost is \$346,223.00 and the Grant request amount is \$173,111.50.

Although the previous Application does meet the eligibility criteria, this project cannot be funded at this time, due to the lack of available funding.

We prepared and resubmitted the CITF Grant Application for 2011-2012 Round 2 to ACED on February 20, 2012.

OLD BUSINESS: NONE

NEW BUSINESS:

- A. Motion to approve Partial Payment No.1 in the amount of \$9,796.89 with a retainage amount of \$515.63 for the Cabbage Hill Dye Testing/Cross Connection Program. (this motion covered under Engineer's Report)
 - B. Motion to approve the Chapter 94 Municipal Wasteload Management Report for the 2011 Operating Year to Alcosan. (this motion covered under Engineer's Report)
 - C. Motion regarding Court Case Number GD-09-024218; CTMA will defend, hold harmless, and indemnify the CTMA Board Members and prior Board Member, William Godfrey, and also hold harmless and indemnify Mike B. Kaleugher and Marlin S. Bartos for any resulting settlement or other expenses incurred that exceed collectable insurance proceeds. On motion of Miorelli, seconded by Fotovich, motion was approved. Motion carried.
 - D. Motion for CTMA to retain the services of attorneys Coen, Seglias Pallas Greenhall & Furman PC to provide legal counsel to the Authority, Board Members, and prior Board Member, William Godfrey in case number GD-09-024218. On motion of Fotovich, seconded by Miorelli, motion was approved. Motion carried.
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There being no further business to discuss, on motion of Miorelli, seconded by Fotovich, the meeting was adjourned at 7:50 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary