

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JUNE 12, 2008

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, June 12, 2008, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
William Godfrey, Vice Chairman
Dan Fotovich, Secretary
Ed Smith, Assistant Secretary/Treasurer
Joe Miorelli, Treasurer

Also present:

Marlin Bartos, NIRA
Michael B. Kaleugher, Solicitor
Michele Krugh
Lori Thompson

PUBLIC:

The following comments are regarding the proposed design of the Upper Scott's Run/Baldwin Road Sanitary Sewer Extension Project:

Bob Schuler, 177 McMichael Road expressed concerns over his lateral connection into the main line. A letter from Schuler stating his concerns was received.

On motion of Miorelli, seconded by Fotovich, the Minutes of May 8, 2008 were approved as submitted. Motion carried unanimously.

On motion of Godfrey, the Treasurer's Report for May 2008 was approved as submitted. Motion carried unanimously.

On motion of Fotovich, with the approval of the Treasurer, seconded by Godfrey, bills paid in May 2008 totaling \$15,480.60 and bills to June 12, 2008 totaling \$89,201.10 were authorized for payment. Motion carried unanimously.

SOLICITOR'S REPORT:

Reported on the status of Right of Ways. One major Right of Way outstanding for, Cowan/McMichael Phase II Project is the Flavins. Due to time restraints the Flavins property needs to be condemned. Mike Kaleugher asked for a motion to condemn main line and not the spur line.

On motion of Fotovich, seconded by Miorelli, the condemnation of the Flavin's property was approved. Motion carried unanimously.

Solicitor asked for a motion for the CTMA office staff to have view only access to PLGIT account information.

On motion of Godfrey, seconded by Miorelli, the view only access for PLGIT was approved. Motion carried unanimously.

ENGINEER'S REPORT:

Phase IC Cowan/South Cowan Sanitary Sewer Extension Project

Remaining issues – McArdle's two (2) trees, Godfrey's property corners. Provided Godfrey's Plot Plan and Sewer Mapping to Grant Kitterman, Independent Enterprises, Inc.

Phase II Cowan/Upper McMichael Sewer Project

The Phase II Cowan, McMichael Project has been advertised and the Bid Opening is scheduled on June 18, 2008 at 3:00 P.M. at the Collier Township Municipal Building. As of today, nine (9) Contractors have picked up Contract Bid Documents.

Prepared and sent response to DEP Part II WQM Sewerage Permit Technical Deficiencies, awaiting DEP response.

Received PennDOT Highway Occupancy Permit. Township Road Opening Permit Application submitted, awaiting response.

Upper Scotts Run Sewer Project

Preparing Design Plans, Specifications and Easements. Preliminary Plans submitted to Collier Township Municipal Authority last month. Received some residents' comments.

Michael Baker, Jr., Inc. has completed the Phase I Archaeological Field Investigation and is preparing the Final Report. Baker's representative verbally advised that no significant Archaeological Artifacts have been found.

Administrative Consent Order (No change in status.)

Phase I Dye Test Project

Twenty (20) units completed violation corrections. Five (5) units completed partial violation corrections. Six (6) units need re-dye tested. Three (3) units requested time extension. Nine (9) units' violations remain to be corrected.

C & K Industrial Services, Inc. submitted Revised Final Dye Test Report on March 28, 2008. Prepared and sent notice to C & K Industrial, Inc. to correct Report deficiencies, awaiting response.

Thoms Run Trunk Sewer Lining/Repairs

Insituform Technologies, Inc. completed the lining on approximately 40% of the project. The project is on hold, due to limited access caused by the re-built beaver dam. The CVFCDA has contracted Gregori Construction for the dredging of the Chartiers Creek back channel and the removal of the beaver dam, awaiting Gregori Construction's work schedule.

We recommend approval of Insituform's Partial Payment No. 1 in the amount not to exceed \$79,030.80. Paperwork will be forthcoming.

On motion to approve by Miorelli, seconded by Fotovich, the Insituform's partial payment. Motion carried unanimously.

Awaiting Matco Associates Pipe Analysis Report.

Prepared Change Order No. 2 for change in Contract Time Extension. Most likely will require an additional change in Contract Time Extension due to beaver dam removal.

Colecrest/Prestley Line Repairs

Issued Contract award notice to D'Andrea Plumbing and Construction, Inc. on May 20, 2008. Received signed Contract Documents, awaiting the proper Certificate of Insurance.

Prepared cost estimates for each private lateral replacement, based on the Add-On Alternate Bid Prices for use by property owners to consider accepting the costs or for use by the property owners to solicit their own plumber to replace the private laterals and to complete the internal video inspection of the remaining lateral not originally videoed.

Thoms Run Pump Station Abandonment

Issued Contract award notice to Independent Enterprises, Inc. on May 15, 2008. Received signed Contract Documents and Certificate of Insurance. Contract Documents forwarded to CTMA on June 2, 2008, awaiting Contract Documents to be returned.

Delfred Drive Storm/Sanitary Sewer Project (No change in status.)

Sangro, Inc. submitted Payment No. 2 and Change Order No. 2 to Michele Lutz, Char-West COG for processing. Char-West COG awaiting Payroll Certifications.

Change Order No. 2 reduced the Contract Price by \$4,436.30 (paid bituminous and topsoil materials only). The final County CD balance \$2,456.65 (Distribution - \$1,995.37 to Sangro, Inc. and \$461.28 reimbursement to CTMA).

Notice previously sent to Sangro, Inc. for Jet Jack, Inc. and Lakewood Mechanical Invoices to be paid. Sangro, Inc. agreed to pay Lakewood \$600.00, Invoice reduced to \$800.00.

Mancini Ewing Road Sewer Extension (No Change in Status.)

CTMA accepted sewer lines by Resolution 10-11-07-02. Awaiting Maintenance Bond. Work associated with the existing manhole remains to be completed.

Barrett Baldwin Road Extension Grinder Pump Sewer Service (No change in status.)

Prepared preliminary cost estimates: Church only \$68,277.00; Watershed \$201,630.00 - \$68,580.00 Tap-in Fees = \$133,050.00.

Met Mr. Barrett on January 22, 2008 and provided Mr. Barrett with probable quantities and cost estimates. Awaiting response.

Miscellaneous Developments

Centennial Pointe – Construction of Phase I internal sanitary sewers complete, majority of Punch List items complete. Sent notice to Maronda Homes issues with infiltration. Awaiting execution of Developer's Agreement and Bonds. Robert Mihok request discussions regarding tap-in credits for Pump Station costs, awaiting submission of cost comparisons. Maronda completed paving the Pump Station Access Drive and will soon schedule, fence installation and landscaping.

Gary Mancini Construction (No change in status.) – Completed the Baldwin Road sewer extension at the Centennial Pointe Pump Station. Hold 5% retainage in the amount of \$173.75 for mandrel test.

Neville Manor (No change in status.) – Sanitary sewer construction complete and final field inspection complete. Received and reviewed Final As-Built Plans.

Tuscany Ridge (No change in status.) – Construction of Phase I and Phase II internal sanitary sewers, on hold. Issued Punch List and testing tabulation. Contractor continues work on the Punch List items. CTMA accepted the K.P. Hollow line by Resolution 01-10-08-02. Issued notice to Maronda Homes sewer acceptance procedures. Received K.P. Hollow Maintenance Bond.

Summit Ridge (No change in status.) – Construction Phase 2/3 internal sanitary sewers, on hold.

108/110 McMichael Road (No change in status.) – Capital Builders installed manhole, awaiting test schedule.

Cozza Plan (No change in status.) – W. D. Wright Contracting completed construction of a portion of the internal Sanitary Sewer lines to service the Craig Cozza property (Lot No. 1) only. Air and vacuum tests complete. Awaiting mandrel test scheduled. On June 29, 2007 issued W.D. Wright Punch List items. Need to complete final inspection. Awaiting execution of Developer's Agreement.

Bryna Ridge (No change in status.) – CTMA accepted the Bryna Ridge sewer lines by Resolution 08-09-07-01. Issued notice to Greicon, LLC sewer acceptance procedures, awaiting response.

OLD BUSINESS

None

NEW BUSINESS

Solicitor presented information discussed at Pennsylvania American Water Companies Informational Billing meeting on May 28, 2008 at the Greentree Borough Building.

Solicitor advised delinquent account collections to be every 30 days. No interest payment plans are offered to customers.

Dan Oberleitner presented the Cash Flow Projection Report, created by Michele Krugh, which will be presented at every future Board Meeting.

Dan Oberleitner presented a proposal to update the Human Resources Policies and the job description by HMK. Proposal cost \$1,500.00.

On motion of Godfrey, seconded by Miorelli, the Board approved the proposal to update the Human Resources Policies and job descriptions. Motion carried unanimously.

There being no further business to discuss, on motion of Fotovich, seconded by Godfrey, the meeting was adjourned at 7:54 pm. Motion carried unanimously.

Respectfully submitted,



Lori Thompson
Acting Recording Secretary