

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, July 11, 2013

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, July 11, 2013, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Ed Smith, Vice Chairman
Dan Fotovich, Secretary
Gerhardt Egri, Treasurer

Also present:

Michael Kaleugher, Solicitor
Marlin Bartos, NIRA
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: Howard Gardner, Sr. 209 Jones Drive, Bridgeville PA, spoke to the Board seeking an additional credit for a leak he had in his shed. PAWC & ALCOSAN awarded him a credit for 74,800 gallons which CTMA gave him a credit for \$695.64. The Board decided to give Mr. Gardner an extra credit for \$572.95. On motion of Oberleitner, first by Egri, seconded by Fotovich, the credit to Mr. Howard Gardner, Sr. in the amount of \$572.95 was approved. Motion carried. The Solicitor, Mike Kaleugher, will sent a letter to Mr. Gardner regarding his credit.

On motion of Oberleitner, first by Egri, seconded by Fotovich, the Minutes of May 9, 2013 and June 13, 2013 were approved. Motion carried.

On motion of Oberleitner, first by Fotovich, seconded by Egri, the Treasurer's Reports for May 9, 2013 and June 13, 2013 were approved as submitted. Motion carried.

On motion of Oberleitner, first by Fotovich, seconded by Smith, the approval of additional bills paid in May 2013 totaling \$55,354.82, bills in June 2013 totaling \$72,344.76 and bills paid through July 11, 2013 in the amount of \$64,476.46 were approved. Motion carried.

On motion of Oberleitner, first by Smith, seconded by Egri, approval of the office staff timesheets from May 9, 2013 through June 12, 2013 and June 13, 2013 through July 10, 2013 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor discussed the Robinson Run Interceptor possible transfer to ALCOSAN and the approval of payment to Bodnar Real Estate Services for Summary Report. See motion; Item C, New Business. The Solicitor recommended approval of Resolution 07-11-2013-01 authorizing the repair and relocation of a portion of Robinson Run Sanitary Sewer. See motion; Item D, New Business.

The Solicitor recommended approval of (1) EDU for Kossman Development Company – CVSH, Unit G Panera Bread Store upon Agreement Execution. See motion; Item E, New Business.

The Solicitor discussed Diversified Technology billing. Needs approval from the Board to proceed with \$6.00 annual fee for billing invoices to tenants either July or August. See motion; Item F, New Business. Also, discussed the Electronic Lockbox that Diversified Technology offers. Board has to decide to not implement the Electronic Lockbox at this time. The Solicitor will notify Diversified Technology of the Board's decision.

The Solicitor discussed and recommended approval from the Board for the Developers Agreement and Bond for Centennial Pointe, Phase IA – 21 lots along Centennial Drive and 15 lots and (1) open space along Patriot Drive. See motion; Item F, New Business.

The Solicitor discussed and asked the Board to approve sending out for bid to install sewers to (3) houses on Hilltop Road to rear lots for Maronda Home Plan. See motion; G, New Business.

ENGINEER'S REPORT:

2013 Sanitary Sewer Repairs and Replacements (No change in status.)

We are preparing Plans and Specifications to bid the following sites: Washington Pike Replacement; Vanadium Road Realignment; and Forsythe Road Sewer Repairs.

Robinson Run Realignment Site (no change in status.) - Obtained Verghies Easement and Allegheny County License Agreement. Outstanding easement Pittsburgh West Development, acquiring easement by condemnation. The Robinson Run site is on hold until Easement is obtained.

Vanadium Road Realignment Site (No change in status.) – Preparing plans to reline existing sewer in place under Cyphers house and add manhole near Burrows lateral. Prepared/processed Barrows and Cyphers easements to Kaleugher. Kaleugher recommends not to accept the modified easement by Cyphers and to return the easement back to Cyphers.

Washington Pike Site – Prepared, processed and received executed temporary construction easement from Sunoco. Preparing to solicit separate Bids.

Forsythe Road Repairs Site – No easements required, obtained PennDOT Highway Occupancy Permit. Preparing to solicit separate Bids.

St. Andrews Pump Station Site and Access Drive Improvements

Garvin Boward Beitko Engineering, inc. prepared and submitted the slope reconstruction Plans and Specifications to stabilize the access drive embankment for a total cost of \$6,870.00. We recommend approval of payment to Garvin Boward Beitko Engineering, Inc. in the amount of \$6,870.00. NIRA continues to prepare site improvements Plans and Specifications for bidding this project. On motion by Oberleitner, first by Egri, seconded by Fotovich, motion was approved. Motion carried.

Grease and Oil Separation and Removal Program

1. Grease Trap or Interceptor

As of June 28, 2013, all requests for grease trap maintenance records have been answered. All respondents, with the exception of Vocelli Pizza, have provided the requested records. A site visit to the store to inspect the grease trap will be scheduled.

2. Oil Water Separator

Response to the Oil Water Separator Survey requests has been relatively favorable with more than half the Surveys being completed. The results of the completed Surveys do indicate there exists a need for regulation. A draft Requirements and Procedures Manual has been prepared for the Board's review.

Following review and finalizing of the Manual, the Board should adopt a Resolution for the requirements.

Baldwin Phase I East/West Sanitary Sewer Project

Sent notice of claim for several minor maintenance issues to Arch Insurance Company on May 30, 2013 and received their response on June 11, 2013. We are preparing the necessary documentation, as requested by arch Insurance Company. On June 21, 2013, IEI crew welded MH 105 riser ring to manhole frame, no noise detected. No action taken on MH 104, IEI claims riser ring damaged by others.

Miscellaneous

Street Paving – (No change in status)

Re-sent notice to Dave Reinhart, PennDOT, Aspinwall Maintenance Shed on May 2, 2013 requesting PennDOT to remove the Bituminous Surface Treatment Materials from CTMA manholes on Walkers Mill Road. Awaiting response.

NIRA personnel met with Don Lassiter, A. Folino Construction, Inc., on February 22, 2013. Mr. Lassiter agreed to remove the bituminous material from the manhole covers on Prestley Road, when the weather is favorable for resealing. Faxed notice to Don Lassiter, A. Folino Construction, Inc., awaiting response.

FAA Sewer Extension (No change in status.)

We have been informed by FAA that they intend to open Bids for the sewer extension work August 30, 2013. The Developer's Agreement is under review.

Pump Stations

Centennial Pointe Pump Station, access paving off Baldwin Road. Mondine Asphalt Paving completed the access paving on May 15, 2013. Mondine Asphalt Paving submitted their Invoice in the amount of \$5,107.00, along with the two (2) Year Maintenance Bond. We recommend approval of payment in the amount of \$5,107.00. On motion by Oberleitner, first by Fotovich, seconded by Smith, to approve the payment of \$5,107.00 to Mondine Asphalt and Paving for access paving for centennial Pointe Pump Station, motion approved. Motion carried.

ACHD Pump Stations Inspection – Sent response notice to ACHD dated June 4, 2013 outlining several maintenance items completed after the County's Inspection was performed.

Colonial Ridge Sanitary Sewers

CTMA accepted the sanitary sewers by Resolution 9-13-07-1. Matt Venek advised and J.R. Gales & Associates, Inc. confirmed that the Colonial Ridge sanitary sewer Easements have not been recorded and As-Built Sanitary Sewer Plans have not been prepared. Matt Venek requested NIRA to prepare As-Built Plan and prepare record Easements.

Also, sent notices to Hoag and Davidson regarding connection application and fee. Vanek may be due rebates.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project. Senator Matt Smith submitted a letter dated May 8, 2013 to the Redevelopment Authority of Allegheny County in support of the Colecrest-Darlington Sewer Replacement Project, CITF Grant Application.

Drainage Discharge – 1274 Noblestown Road (No change in status.)

Mike Lonergan, PennDOT, reported a possible sewage discharge at 1274 Noblestown Road. NIRA personnel met with Bill Hamilton, ACHD, and obtained samples of the discharge. Awaiting results of the samples analysis. This issue will be referred to Andy Grease, ACHD SEO, for further investigation.

Prestley Street Sewer Replacement

In conjunction with the Collier Township's Road Paving Program, we are preparing plans and specifications for the Prestley Street Sanitary Sewer Replacement. Possible bid early Year 2014.

Chartiers Valley Shopping Center (No change in status.)

On September 25, 2012, met with Mr. Rice and Mr. Miline, Kossman Development and Mr. Long, Robinson Pipe cleaning Company, and reviewed the CVSC Sewer System. Kossman Development agreed to schedule Robinson Pipe Cleaning Company to CCTV inspect the CVSC Sewer System and provide As-Built Plans.

On June 7, 2013, received a PA One Call regarding rehabilitation of sanitary sewers within the Chartiers Valley Shopping center. Through follow-up phone calls, it was revealed that Kossman had attempted to camera the sewer system, but that several sewer line defects prevented them from completing the work. They now intend to excavate and repair the known defects, as necessary, to complete the camera work.

Unit G Expansion – Independence Excavating, Inc. began sewer realignment and repairs on certain sewer sections. In early July, C. W. Cummings Plumbing installed new exterior grease trap for Panera Bread.

Walker Street Manhole Repair

We contracted with Gary Mancini Construction to replace the manhole frame and cover on Walker Street damaged by unknown Contractor. We recommend approval of payment to Gary Mancini Construction in the amount of \$1,000.00. On motion by Oberleitner, first by Egri, seconded by Fotovich, approval for payment of \$1,000.00 to Gary Mancini Construction for replacing manhole frame and cover on Walker Street, motion approved. Motion carried.

Allegheny County Economic Development – Gaming Economic Development Fund (ACED/GEDF)

Hilltop Road Sanitary sewer Extension project. The total project estimated cost is \$780,000.00 and a 50% grant request of \$390,000.00

Although the previous Application does meet the eligibility criteria, this project cannot be recommended to the Commonwealth Finance Authority at this time, due to the lack of available funding. We prepared and resubmitted the GEDF Grant Application for year 2013 to ACED on October 4, 2012.

In a phone conversation with ACED personnel on May 28, 2013, it was discovered that the Applications submitted in October, 2012 have not been processed as of yet. Regardless that these Applications are still under consideration for funding awards, we submitted a letter of request for reconsideration for the next round, in order to meet this round's Application deadline of June 12, 2013.

Maronda Homes is developing the Tuscany Ridge Phase 2A adjacent to (3) Hilltop Road residences. We recommend constructing three (3) sewer sections within this Phase to service the Hilltop properties, prior to the construction of houses and the lots developed. The probable construction cost is approximately \$47,375.00.

Kastle and Haney Plan of Lots SFPM

Recommend approval of two (2) EDU's. On motion by Oberleitner, first by Fotovich, seconded by Egri, for the approval of (2) EDU's for the Kastle and Haney Plan of Lots was approved. Motion carried.

CDBG Year Applications

CDBG Pre-Applications are due the middle of May, 2013 and Final Applications are due the middle of July, 2013. We submitted CDBG Pre-Application for Landgraf Avenue Sewer Replacement on April 23, 2013 for a probable total project of \$196,000.00 and CDBG funding request of \$127,400.00.

Received Char-West COG/ACED Pre-Application approval. Preparing full Application for submission due July 22, 2013. CTMA Resolution required. On motion by Oberleitner, first by Egri, seconded by -

otovich, to approve Resolution 07-11-2013-04 COG/ACED Grant request for Sewer Replacement for Landgraf Avenue, motion approved. Motion carried.

Alcosan Feasibility Study Report

We continue preparing Alcosan Feasibility Study Reports for remaining seven (7) POC's due July 31, 2013. Two (2) CTMA Resolutions required; one (1) Resolution for Thoms Run Sewershed and one (1) Resolution for CTMA remaining Sewersheds. On motion by Oberleitner, first by Fotovich, seconded by Egri, motion to approve Resolution 07-11-2013-02 for Thoms Run Sewershed and Resolution 07-11-2013-03 for CTMA's remaining Sewersheds was approved. Motion carried,

324 and 325 Nesbitt Street

NIRA received a call that there was water in the basements of 324 and 325 Nesbitt Street. However, upon inspection the sanitary sewers were cleared.

92 Delfred Drive

NIRA received a call water had backed up at the residence at 92 Delfred Drive. Upon inspection found that the area drain in the street and a trap was blocked. Bigley Plumbing was called to fix the problem. This is the homeowner's responsibility.

804 Collier Avenue

NIRA received a call that there was sanitary sewer water issue at the residence at 804 Collier Avenue. The homeowner needs to submit to the Authority in writing his complaint. Upon receipt of his written complaint the Authority will submit the complaint to CTMA's Insurance Company for review.

OLD BUSINESS: - None

NEW BUSINESS:

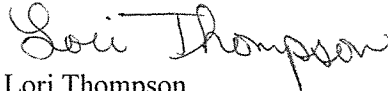
- A. John Leininger, 1091 Gregg Station Road, New Well Account from ALCOSAN. Discuss/Consider back billing the account, property was tapped into sewer line but not billed. They are not tapped into PAWC for water service although it is available to property. Board decided to wait till Alcosan bills the Authority before the Customer is back billed.
- B. Donn Seger, CPA for CTMA noted that the December 8, 2011 minutes & December 13, 2012 minutes did not state staff's salary increase amounts and rate. He advised a motion be made by the Board at the July 11, 2013 meeting, to be reflected in minutes, of staff's rate and increase amount for salary increase staff received at the December 8, 2011 meeting & the December 13, 2012 meeting. Patie Asturi rate 2011 \$14.00 hr. rate increase December 2011 Meeting \$14.40 hr. Lori Thompson rate 2011 \$14.50 hr rate increase December 2011 Meeting \$14.90 hr. Patie Asturi rate 2012 \$14.40 hr. rate increase December 2012 Meeting \$15.00 hr. Lori Thompson rate 2012 \$14.90 hr. rate increase December 2012 Meeting \$15.50 hr. On motion by Oberleitner, first by Fotovich, seconded by Egri, motion approved. Motion carried.
- C. Motion from Board to have Solicitor contact ALCOSAN to determine interest in taking over the Robinson Run Interceptor line and approval of payment to Bodnar Real Estate Services for Summary Report. On motion by Oberleitner, first by Fotovich, seconded by Egri, motion approved. Motion Carried.
- D. Motion from Board to Accept and Approve Resolution No. 07-11-2013-01 Authorizing the Repair and Relocation of a Portion of Robinson Run Sanitary Sewer and Authorizing and Directing CTMA Board Take All Necessary Steps and Actions to Secure Right-of-Ways Needed to Complete

Project.. On motion by Oberleitner, first by Fotovich, seconded by Smith, motion approved.
Motion carried.

- E. Motion from Board to approve and sign Letter Memorandum of Agreement Executed by Kossman Development for Unit G, Chartiers Valley Shopping Center. On motion by Oberleitner, first by Fotovich, seconded by Smith, motion approved. Motion carried.
- F. Motion from Board to approve Developer's Agreement and Bond amount for Centennial Pointe, Phase IA. On motion by Oberleitner, first by Fotovich, seconded by Smith, motion approved. Motion carried.
- G. Motion from Board to allow Engineer to Bid out Project to extend sewers to three houses on Hilltop Road to rear of lots for Maronda Home Plan. On motion by Oberleitner, first by Egri, seconded by Fotovich, motion approved. Motion carried.

There being no further business to discuss, on motion of Fotovich, seconded by Egri, the meeting was adjourned at 8:45 P.M. Motion carried.

Respectfully submitted,



Lori Thompson
Recording Secretary