

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, July 14, 2011

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, July 14, 2011, at the township building and was called to order at 7:02 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman  
Dan Fotovich, Secretary  
Edward Smith, Assistant Secretary/Treasurer

Excused Absence: Joseph Miorelli, Treasurer

Also present:

Marlin Bartos, NIRA Consulting Engineers  
Michael Kaleugher, Solicitor  
Lori Thompson  
Patie Asturi

**PUBLIC:** Donn Seger – CTMA Accountant. Reviewed draft report of 2010 Audit Report. Mr. Seger discussed the highlights of the report regarding current and non-current assets, current liabilities and net assets. The Final copy of the 2010 Audit Report will be ready in August. The final copy of the 2010 Audit Report will be reviewed at the September meeting.

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On motion of Oberleitner, first by Smith, seconded by Fotovich, the Minutes of June 9, 2011 were approved. Motion carried.

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On motion of Oberleitner, first by Smith, seconded by Fotovich, the Treasurer’s Report for June 9, 2011 was approved as submitted. Motion carried.

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On motion of Oberleitner, first by Smith, seconded by Fotovich, additional bills paid in June 2011 totaling \$35,059.28 and bills paid to July 14, 2011 totaling \$44,611.01 were authorized for payment. Motion carried unanimously.

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On motion of Oberleitner, first by Smith, seconded by Fotovich, the office staff timesheets from June 9, 2011 through July 13, 2011 were approved. Motion carried unanimously.

**SOLICITOR’S REPORT:**

A. Update on DeBlasio/Smith Claim:

The Solicitor updated the Board on the DeBlasio/Smith Claim. The lawsuit will be ongoing for the next several years. DeBlasio filed an Equity Injunction which was dismissed by the Judge. DeBlasio will appeal. This lawsuit will be handled by the Insurance Company.

## ENGINEER'S REPORT:

### Phase II Cowan/Upper McMichael Sewer Project

The CTMA Board approved Final Payment No. 10 in the amount of \$80,975.22 and Change Order No. 1 at their January, 2011 Meeting.

The two (2) year Maintenance Bond is due to expire on June 15, 2011. We prepared and processed Payment No. 10 with corrections and an updated Punch list of items to be addressed to Macson Corp. and their Bonding Company on April 26, 2011. Awaiting Macson's Payment Forms and Work Schedule.

#### - Malone Lateral Connection

Gary Mancini Construction completed the Malone lateral connection installation on Burrell Drive. The Board previously approved payment to Mancini in the amount not to exceed \$5,795.00. We received and processed Gary Mancini Construction's revised invoice for payment in the amount of \$4,927.32.

### Upper Scotts Run Sewer Project

Independent Enterprises, Inc. (IEI) completed the Baldwin Road milling and final surface paving and restoration.

IEI submitted Partial Payment No.3 in the amount of \$43,744.34 with a retainage of 2% in the amount of \$8,254.36. We prepared Change Order No. 2 for as-built quantities and additional pavement items for a decrease amount of \$3,283.93. We also prepared a Punch List of items to be addressed.

We reviewed and revised Partial Payment No. 3 in the amount of \$44,474.84, which includes Change order No. 2 and a 4% retainage amount of \$16,883.08. The Revised Partial Payment No. 3, Change Order No. 2 and the Punch List of items were faxed to IEI on July 13, 2011, awaiting IEI response.

In conclusion, we recommend approval of Partial Payment No. 3 in the amount of \$44,474.84, subject to IEI accepting the Revised Partial Payment No. 3, Change Order No. 2 and addressing the Punch List of Items. On motion of Oberleitner, first by Smith, seconded by Fotovich, Partial Payment No.3 in the amount of \$44,474.84 subject to IEI accepting the Revised Partial Payment No.3, Change Order No. 2 and addressing the Punch List items was approved. Motion carried unanimously.

### Cabbage Hill Sewer Repairs

Char-West COG Year 36 CDBG Delfred-Darlington Sanitary Sewer Replacement Project – Fleming-Walker, Inc. completed the main sewer line replacements, and driveway pavement repairs, lawn restorations and final road paving.

We received and reviewed Fleming-Walker, Inc. Final Payment No. 3 in the amount of \$44,923.11. We prepared Change Order No. 2 for as-built quantities for an increase in the amount of \$2,783.65. We also prepared Closeout Documents and a Punch List of items to be addressed. We recommend approval of Final Payment No. 3 in the amount of \$44,923.11, subject to Fleming-Walker, Inc. addressing the Punch List of items, providing Closeout Documents and Maintenance Bond and receiving Char-West COG and Allegheny County approval and Invoice. On motion of Oberleitner, first by Smith, seconded by Fotovich, Final Payment No. 3 in the amount of \$44,923.11, subject to Fleming-Walker, Inc. addressing the

Punch List of items, providing Closeout Documents and Maintenance Bond and receiving Char-West COG and Allegheny County approval and Invoice was approved. Motion carried unanimously.

CITF Grant, Colecrest Sewer Replacement Project – On May 11, 2011, Char-West COG received and opened five (5) Bid Proposals for this project. We reviewed the bid Proposal and recommend award of the project to the Lowest Responsible Bid submitted by Independent Enterprises, Inc. in the amount of \$138,437.00 the Grant amount is \$60,000.00. Awaiting Char-West COG notice of project status.

#### Kirwan Heights Sewer Repairs (No change in status.)

Petrakis' Subcontractor, Vigliotti, completed the Punch List items, including lawn restoration, pavement repairs and miscellaneous concrete sidewalk replacements and utility service curb box adjustments. We are awaiting Petrakis' request for final payment in the amount of \$2,003.69 and the closeout documents.

#### Miscellaneous Maintenance and Repairs

Miscellaneous Manhole Maintenance and Repairs Project – We issued the Contract Award Notice to Gary Mancini Construction on May 16, 2011 for the contract amount of \$96,402.00. The contract documents were signed July 5, 2011 and the notice to proceed, dated July 6, 2011, was issued to Gary Mancini Construction. We are awaiting Mancini's submission of shop drawings and work schedule.

#### Miscellaneous Items

#### CDBG Year 38 Application

Steen Road Sewer Replacement total construction cost estimate is \$165,175.00, with a \$107,364.00 Grant request. The Household Income surveys are complete and the total income for 75% of the persons that reside in these households is above the CDBG Year 38 Income limits. Therefore, this project does not qualify for CDBG funding and a full application will not be submitted. Project is postponed for a future date.

#### Cabbage Hill Sewage Cross Connection

We are preparing Contract Bid Documents for dye testing the homes within the specific areas in Cabbage Hill relative to the suspected sanitary/storm sewer cross upper side/Collier Avenue section. The best solution is to Camera the lines. Estimated replacement cost is \$3,000.00.

#### Miscellaneous Line Replacements and Spot Repairs

We prepared Plans Specifications and Contract Documents for the replacement of several line sections of defective or damaged piping and multi spot repair areas requiring excavation. We intend to schedule the Project Bid Opening for August 10, 2011.

#### Centennial Pointe

Construction of Phase I internal sanitary sewers are complete. NIRA personnel field viewed the manholes and found the majority of the Punch List items have been addressed by the Contractor. Prepared and issued updated Punch List to Maronda Homes/Bailey Construction.

Prestley Heights Development

The Contractor, McGowan-Stauffer, began construction of the Prestley Heights internal sanitary sewer system on June 16, 2011. The Contractor installed lines along and crossing the roadway areas. Awaiting the Contractor's work schedule for the remaining lines to be installed.

Dye Test Program

Due to ongoing multi complaints from plumbers, realtors and property owners and the time consuming efforts of the office staff and NIRA personnel, we recommend that CTMA bid out the Dye Test Program to establish a single registered plumber as the CTMA agent responsible to perform dye testing for the CTMA. The Solicitor suggested the specifications for dye testing in Collier Township be reviewed by him and our Engineer, Marlin Bartos, before CTMA decides to bid out the Dye Testing Program.

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OLD BUSINESS: None

NEW BUSINESS:

- A. Motion from Board to approve refund to Tacar Investments a/k/a Byham Family LP, 1225 Washington Pike, Bridgeville, PA 15017 for \$1,573.04, new owner, who paid the amount as CTMA sent a delinquent notice in May 2011. CTMA was informed by PAWC, after the payment was faxed to PAWC that the account was supposed to have been closed in December 2010 but due to some internal communication/ other issues it was not. Resident is due a refund in the amount of \$ 1,518.72 a credit was given by PAWC and no charges are due. On motion by Oberleitner, first by Smith, seconded by Fotovich, for a refund of \$1,518.72 be issued to Tacar Investments a/k/a Byham Family LP was approved. Motion carried unanimously.
- B. Motion from Board to approve and additional refund to Heather Humbert, 171 Baldwin Road Carnegie, PA 15106 in the amount of \$588.13 for sewer charges paid October 2010 through June 2011. Mrs. Humbert is not yet connected to the sewer. She is on the Phase I Baldwin Road East/West Project. A credit of \$1,978.36 was approved by the Board at the December 2010 meeting. Mrs. Humbert would like to apply both of these refunds to her tap-in-fee. On motion by Oberleitner, first by Smith, seconded by Fotovich, for an additional refund of \$588.13 be applied to the tap-in-fee for Heather Humbert was approved. Motion carried unanimously.

There being no further business to discuss, on motion of Smith, the meeting was adjourned at 8:40 P.M. Motion carried unanimously.

Respectfully submitted,

Lori Thompson  
Recording Secretary