

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JANUARY 14, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, January 14, 2016, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Ed Smith – Vice Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: None

On motion of Egri, seconded by Ruffennach, the Minutes of December 10, 2015 were approved. Motion carried. Ed Smith abstained.

On motion of Egri, seconded Ruffennach, the Treasurer’s Report for December 10, 2015 was approved as submitted. Motion carried. Ed Smith abstained.

On motion of Egri, seconded by Ruffennach, additional bills paid in December 2015 totaling \$24,798.03 and bills paid to January 14, 2016 totaling \$ 67,235.02 were authorized for payment. Motion carried. Ed Smith abstained. Note: Mr. Smith’s reason for abstaining is that he has concerns regarding the internal controls as regards to the Solicitor and Engineer.

On motion of Ruffennach, seconded by Fotovich, the office staff timesheets from December 10, 2015 through January 13, 2016 were approved. Motion carried.

SOLICITOR’S REPORT:

Board needs to review ALCOSAN 2016 Rate Resolution; Decision on CTMA Rate Structure DRAFT Resolution No. 2016-01-14-01 for 2016 Rates. Board decided to raise CTMA Sewage Usage Rate to \$11.40 per thousand gallons and the Service Charge to \$6.05 starting February 1, 2016. See Motion New Business, Item A.

Board to discuss the Bible Chapel Resolution 111815-01 and Position of the Board on a payment plan. The Board decided it needs Financial Records and Credit Reports if a Payment Plan is to be approved.

Board needs to discuss the status regarding Collier Development at 999 Steen Road sewer billing issue. The Board needs to decide how far to back bill the customer. ALCOSAN is back billing CTMA six years. Board decide to start invoicing Collier Development at 999 Steen Road effective February 2016 Billing. The Board decided to defer the vote on back billing Collier Development until the February 2016 meeting.

The Solicitor discussed the status of the Hoover / Alexander Lateral Issue. The issue is at a standstill. CTMA is waiting to receive the recorded easement.

The Board to discuss and comment on the DRAFT of the Policy regarding usage charges for non-connect properties. The Board decided to accept the Policy and a motion was taken. See Motion New Business, Item B.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order (No Change in status)
As of September 30, 2015, the limited information requested by ALCOSAN regarding CTMA's trunk sewers has been transferred to their website.

NIRA attended the Municipal Managers Meeting hosted by ALCOSAN to receive a briefing on the status of their Consent Decree negotiations appears to be the implementation of flow targets. While the main culprits responsible for excessive wet weather flow to the ALCOSAN System are Combined Sewer Systems, the targets will ultimately impact all ALCOSAN customer municipalities. The Phase 1 Interim Consent Order is a direct result of these target flows, which have yet to be developed. The main focus of the Phase 1 Interim Consent Order is the implementation of flow studies that will enable the developments of these flow targets.

Landgraf Avenue Sanitary Sewer Replacement (No Change in status)
Survey for the Landgraf Avenue Sanitary Sewer Replacement project has been completed. Design is moving forward.

Neeb Street Sanitary Sewer Lining
The Neeb Street Sanitary Sewer Lining Contract is in the design stage.

Dye Test Services
The Contract for Dye Testing Services between CTMA and All States Plumbing expired at the end of 2015. However, the Form of Proposal contained a provision that gives CTMA the option to extend the services for an additional year at the 2015 prices. NIRS recommends CTMA exercise this option as opposed to bidding out a new Dye Testing Contract. See Motion New Business, Item C.

Noblestown Road Bridge Replacement
PennDOT is scheduled to replace the bridge that crosses over Scotts Run Road on Noblestown Road at the intersection of Scotts Run Road. The existing Robinson Run Interceptor facilities are clear of this work. However, the original sewer design included an extension that is in the vicinity of the proposed work. For the Board's consideration, a rough cost estimate to have PennDOT include the portion of the sewer that is in the area of their work is \$47,000.00.

A Utility Meeting was held at PennDOT's District Office on December 17, 2015 to discuss issues related to the potential Scotts Run extension off of the Robinson Run Interceptor. The results of the Meeting are that it does not appear to be in CTMA's best interest to pursue the extension at this time. NIRA recommends postponing the extension until the bridge replacement project is complete. The Board recommended postponement.

Thoms Run Road Realignment

The Allegheny County Public Works Department is realigning a portion of Thoms Run Road near the Nesbitt Road intersection. They are scheduled to go out for bid very soon on this project that has been in the planning stages for years. The County requests a signature on the Plan assented. NIRA recommends signing the Plan. See motion New Business, Item D.

Miscellaneous

FAA Sewer Extension (No change in status)

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

A “Final” inspection of the FAA Sanitary Sewer Extension was conducted on March 25, 2015, at the FAA’s request. Results of the inspection are that all Punch List Items, with the exception of the final pavement restoration, have been acceptably addressed. We await the Maintenance Security and request for acceptance from the FAA before recommending acceptance of the lines.

As-builts received by CTMA are currently under review.

Settler’s Pointe – (No change in status)

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete. Minor Punch List items remain. Discuss Tap Application policy exception.

Currently, two (2) Tap Applications have been accepted by CTMA. As per Motion passed at the August 13, 2015 CTMA Board Meeting, if the Developer does not complete the remainder of the Developer’s Agreement requirements by November 11, 2015, additional taps will be denied.

As the remainder of the Developer’s Agreement requirements has not been met, it is recommended that no further Tap Applications be accepted until further notice.

Phase 3, Prestley Heights Sewers

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

The Developer’s Contractor, Advanced Builders, began construction of the sanitary sewers on January 21, 2015. The Contractor completed construction of the sewers on April 16, 2015.

All testing has been successfully completed as of May 29, 2015. We await Maintenance Security and As-Built Plans from the Developer.

As-Built Plans were received on Wednesday, January 13, 2016, and are currently under review. Upon approval of the Plans and submission of the required Maintenance Security, NIRA will recommend CTMA adoption of the sewers.

Revised Nevilleside PRD (Baymont) – (No change in status)

As witnessed repeatedly by NIRA field personnel, the manholes for this Development continually are covered by earth and construction debris. The Developer’s Agreement between CTMA and the Developer requires the grade at each manhole to be maintained. As the Developer has failed to meet

this obligation, in addition to failing to meet other requirements of the Agreement, it is recommended that acceptance of further Tap Applications within this Development be withheld until these requirements have been met.

Representatives of the Developer and Developer's Engineer have contacted NIRA. We provided the Construction Observer's field markups to their Engineer for use in preparing As-Built Plans.

As-Built Plans were received on December 11, 2015. The Plans were returned to the Developer's Engineer with mark-ups and comments on December 23, 2015. Revised Plans were received electronically on December 29, 2015. The Revised As-Built Plans are approved. NIRA recommends approval and adoption of the Revised Nevilleside PRD Sanitary Sewers upon preparation of the Resolution. NIRA, consequently, recommends tap-in approvals for the remaining units within this Development. See motion New Business, Item E.

Matlak Force Main - (No change in status.)

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main. One downstream resident has indicated a willingness to participate in the cost of construction and tap in as well.

CTMA received a Highway Occupancy Permit from Allegheny County Department of Public Works dated December 28, 2015. The Permit authorizes the construction of the Ridge Road Force Main within Ridge Road right-of-way. An electronic copy of the Plan was received on January 7, 2016. Review comments were returned to the Design Engineer on January 14, 2016.

Existing Service Lateral Connection Relocation – (No change in status)

On behalf of the owner of a new house being constructed at 15 South Cowan Road, the plumber is requesting a modification to the location on CTMA's sewers to accommodate the elevation of the newly constructed basement. NIRA recommends approval of the proposed relocation.

The office staff will send a certified letter to the neighbor Mary Ann Alexander explaining this modification.

Amalfi Ridge

Plans have been received for a new development located below the Tuscany Ridge Development.

A preliminary review has been performed and a review letter was sent to the Developer's Engineer on January 6, 2016.

Forza Collier

The Developer's Engineer submitted Plans for review on January 6, 2016. The Plans were reviewed and a review letter was sent to the Design Engineer on January 13, 2016.

Bible Chapel (No change in status)

The Bible Chapel is proposing to connect to the Baldwin Road Sewer portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road lateral connection to this extension. (See Solicitor's Report regarding assessment issues and Developer's Agreement).

OLD BUSINESS – None

NEW BUSINESS

- A. Motion to accept and approve CTMA 2016 Rate Resolution No. 2016-01-14-01. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried. However, Ed Smith does not believe that the Solicitor should be advising the Board on Financial Issues. The Chairman advised Mr. Smith that he did not take the Solicitor's advice regarding this issue.
- B. Motion to accept and approve Resolution 2016-01-14-02 a Resolution establishing a written policy requiring property owners that fail to connect the sanitary sewer system after notice will be subject to sanitary sewer charges. On motion of Egri, seconded by Smith, motion was accepted and approved, Motion Carried.
- C. Motion to accept and approve extending Dye Testing Services Contract with All States Professionals for an additional year at the 2015 rates (\$110.00 Residential / \$135.00 Commercial / \$70.00 Re-inspection Residential/Commercial). On motion of Egri, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- D. Motion to accept and approve adding Camera Inspection to the Lateral Inspection and Dye Test Specifications. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried
- E. Motion to accept and approve the signing of the Plan for the Thoms Run Realignment Project for the Allegheny County Public Works Department. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion Carried.
- F. Motion to accept and approve accepting tap-in applications for the remaining units within the Revised Nevilleside PRD (Baymont) project. On motion of Ruffennach, seconded by Fotovich, motion accepted and approved. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 7:30 P.M. Motion carried.

Respectfully submitted,

Lori Thompson
Recording Secretary