

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, JANUARY 8, 2015

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, December 11, 2014, at the township building and was called to order at 6:35 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich - Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: - Donna Herleman 2643 Hilltop Road Presto, PA 15142. Came to the meeting to discuss with the board her options for tapping into the public sewer system. The property behind her home is tapped into a private sewer system. If she were to go through her neighbor's property she would need to get an easement agreement from him.

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On motion of Egri, seconded by Ruffenanch, the Minutes of December 11, 2014 were approved. Motion carried. Dan Fotovich abstained from the vote.

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On motion of Egri, seconded by Ruffenanch the Treasurer's Report for December 11, 2014 was approved as submitted. Motion carried. Dan Fotovich abstained from the vote.

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On motion of Egri, seconded by Ruffenanch, additional bills paid in December 2014 totaling \$26,197.36 and bills paid to January 8, 2015 totaling \$55,304.06 were authorized for payment. Motion carried. Dan Fotovich abstained from the vote.

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On motion of Egri, seconded by Ruffenanch, the office staff timesheets from December 11, 2014 through January 7, 2015 were approved. Motion carried.

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SOLICITOR'S REPORT:

Accepting sanitary sewers and Manholes along Washington Pike and Vanadium road were deferred till the February Board Meeting.

Motion to accept and approve Resolution No. 2015-01-08-02 Establishing Payment Schedule for the Board of Viewers Assessments for the Hilltop Road Sanitary sewers Phase I Project. On motion by Oberleitner, first by Fotovich, seconded by Ruffenanch, motion approved. Motion carried.

The Solicitor to review and discuss ALCOSAN Rate Resolution (2015 – 11% increase). Board to make a decision on CTMA Rate Structure Resolution 2015-01-08-01 for 2015 rate increase. Board decided to increase sewage rate to \$10.75 per thousand gallons and increase the service charge to \$4.75. Increase will take affect in February 2015. On motion by Oberleitner, first by Ruffenanch and seconded by Fotovich, motion was approved to increase the sewer rate to \$10.75 per thousand gallons and increase the service charge to \$4.75. Motion carried.

## ENGINEER'S REPORT:

### 2014 Sanitary Sewer Repairs and Replacements (No change in status)

Independent Enterprises, Inc. (IEI) has completed repairs and replacements at all three (3) sites of the Project.

A Punch List of items was developed and transmitted to IEI on October 31, 2014. We await notice of completion of these items and submission of a Final Payment Application.

### St. Andrews Pump Station Site and Access Drive Improvements (No change in status)

IEI completed 99% of the project.

Final paving was completed on July 17, 2014. A Final Punch List of items was transmitted to IEI, along with the Closeout Documents on August 8, 2014. NIRA recommends CTMA continue to withhold payment of Partial Payment Application No. 3 (Final) in the amount of \$11,574.61, subject to the Final Punch List being satisfactorily completed.

The Collier Township Board of Commissioners has elected to have a gate installed at the end of the drive. NIRA has secured an estimate in the amount of \$1,890.00 for the selected gate. Allegheny Fence has been authorized to proceed with the gate installation and will advise on a date, weather permitting.

### Colecrest Darlington Sanitary Sewer Replacement

Advertisements for the invitation to Bid will be published on December 11 and 18, 2014. The Bid Opening is scheduled for January 30, 2015. Currently (14) sets of plan holders on the Bidders list.

### Steen Hollow Sanitary Sewer Extension

A mandatory Pre-Bid Meeting was held for the Steen Hollow Sanitary Sewer Extension project on Wednesday, December 10, 2014. Bids will be opened at the Municipal Authority of the Township of South Fayette office on Tuesday, January 6, 2015. The details of the Construction and Maintenance Agreements with CTMA need to be finalized.

Bids were opened on January 6, 2015. The apparent Low Bidder is Strnisha Excavation, Inc. in the amount of \$254,983.00. An estimate of CTMA's portion of the construction costs has been prepared based on this bid.

### Act 57 Tap Fee Study (No change in status)

As requested, an estimate for the Board's information for performing an Act 57 Study, as a guide for the CTMA in considering an update to the current tapping fee, has been prepared in the amount of \$12,000 to \$15,000.00. Work on this Study will begin in December and is expected to take several months to complete a draft.

### Annual Budget

A preliminary 2014 Consulting Engineer's Annual Report and 2015 Operating Budget will be presented at the February Meeting for the Board's consideration in adopting at the march Meeting.

## Miscellaneous

### Baymont Sewer Realignment (Cozza/Nevilleside Development (No change in status)

The testing and repairs remain incomplete and NIRA recommends the CTMA continue to withhold Tap Applications until such time as the Developer has provided the remaining items necessary for CTMA to adopt the sewers.

### FAA Sewer Extension (No change in status)

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

### Settler's Pointe (No change in status)

NIRA received Revised Plans from the Developer's Engineer on September 5, 2014. The Plans have been approved, but there is no Developer's Agreement in place yet.

Mike Kaleugher and the Developer's Attorney are in the process of finalizing the Developer's Agreement. We anticipate sewer construction in early spring 2015.

### Phase 3, Prestley Heights Sewers

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

The Developer's Contractor, Advanced Builders, inc. submitted Shop Drawings on December 17, 2014, which were subsequently reviewed and approved. The Contractor anticipates mobilization on Monday, January 12, 2015.

### Centennial Pointe, Phase 1B

The plans for Centennial Pointe, Phase 1B and 1C were approved on December 15, 2014. Mike Kaleugher and the Developer are in the process of finalizing the developer's Agreement for Phase 1B. The Developer's Engineer anticipates late spring for mobilizing on the sanitary sewers.

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## OLD BUSINESS:

- A. The Board reviewed the Escrow Accounts.
- B. Board to make a motion to accept the Boys Home O & M Agreement and Construction Agreement. On motion by Oberleitner, first by Fotovich, seconded by Egri, to accept the Boys Home O & M Agreement and Construction Agreement, motion approved. Motion carried.

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## NEW BUSINESS:

- A. Motion to accept and approve 2014 Deduct Refund to Jessica Berti in the amount of \$103.98, she did not receive letter that was sent out on September 2, 2014, thinks either her kids threw away or she just never received it by mail. On motion by Oberleitner, first by Egri, seconded by Reuffenanch, motion approved. Motion carried.
- B. Motion to accept and approve refund to Neville Manor Homeowners Assn. (cust# C2512) for \$1,605.94 (current credit due). Customer was overcharged for consumption by PAWC who issued two cancel/rebills to adjust off 190,900 gallons. CTMA adjusted off same resulting in a credit that customer is requesting a refund check. On motion by Oberleitner, first by Egri, seconded by Fotovich, motion approved. Motion carried.

C. Motion to approve NIRA designing the Lou Beccari Sanitary Sewer Extension for the Steen Hollow Road Project. On motion by Oberleitner, first by Egri, second by Fotovich, motion accepted. Motion carried.

There being no further business to discuss, on motion of Ruffenanch, seconded by Fotovich, the meeting was adjourned at 7:50 P.M. Motion carried.

Respectfully submitted,

Lori A. Thompson  
Recording Secretary