

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, FEBRUARY 11, 2016

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, February 11, 2016, at the township building and was called to order at 6:30 P.M. by Edward Smith, Vice-Chairman.

Roll call listed the following members present:

- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Excused Absence:

- Dan Oberleitner, Chairman

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: NONE

On motion of Fotovich, seconded by Ruffennach, The Authority Board deferred the Reorganization Meeting until next months Authority meeting as Chairman would be present. Smith abstained. Motion carried.

On motion of Smith, seconded by Ruffennach, the Minutes of January 14, 2016 were approved. Motion carried.

On motion of Egri, seconded by Fotovich, the Treasurer's Report for January 14, 2016 was approved as submitted. Motion carried.

On motion of Ruffennach, seconded by Egri, additional bills paid in January 2016 totaling \$4,023.09 and bills paid to February 11, 2016 totaling \$360,546.66 were authorized for payment. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from January 14, 2016 through February 10, 2016 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor discussed proceeding with suit against Darwin Insurance for the Woodville Litigation and that Attorney Hart would need to file by approx. February 20, 2016 and Board would need to authorize and approve the proceeding. Smith stated could this be postponed till next month's Authority meeting so that Chairman would be present. Staff spoke with Chairman and he stated he was for proceeding with the filing. Solicitor stated could not wait till next month as filing deadline is approx. February 20, 2016. On motion of Egri, seconded by Ruffennach, motion to authorize Attorney Hart to proceed with the filing of suit against Darwin Insurance was approved. Smith abstained. Motion carried.

The Solicitor informed Board of Prestley Heights Phase III Project being near completion recommends Board approval of Resolution No. 2016-02-11-01 accepting sanitary sewer lines for Phase III of the Prestley Heights Project (motion covered under New Business, Item A).

The Solicitor informed Board of office issues with computers and that he spoke with Plummer Slade, Inc. regarding issues. Plummer Slade submitted a proposal to perform a Network Assessment at the Authority office and evaluate the system. Egri stated he reviewed the proposal and believes it to be an excessive amount just for a review and assessment of the system. No comments from other Board members.

The Solicitor updated Board on the Bible Chapel being sent letter regarding Board's position. The Bible Chapel decided they would pay the full tap in amount vs. a payment plan. They anticipate using 4 EDU's and would put their own lateral in. The Solicitor stated the Developer's Agreement would require an escrow for \$18,800 for the Tap In for the 4 EDU's with review of usage after extended period, an escrow for \$32,900 for the Benefit Assessment and an escrow for \$7,500 to cover engineering and legal costs. The Engineer stated that the Planning Module calls for 4 EDU's but the Bible Chapel proposed 7 EDU's which would make those fees more, he has a memo on it and would need to double check the numbers that are at his office. Solicitor recommended Board authorize the Developer's Agreement to be prepared for review and Board approval at next month's Authority meeting. On motion of Smith, seconded by Fotovich, motion to approve preparation of Developer's Agreement was accepted and approved. Motion carried.

The Solicitor informed Board that ALCOSAN has requested a meeting to discuss the Regionalization process and that the meeting will be on February 25, 2016 at 9:00am at ALCOSAN if anyone on the Board would be interested in attending. Solicitor stated that both he and the Engineer would attend the meeting.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

As of September 30, 2015, the limited information requested by ALCOSAN regarding CTMA's trunk sewers has been transferred to their website.

A meeting to discuss the next steps in the Regionalization process has been requested by ALCOSAN and their Consultant. The proposed meeting date is February 25, 2016. NIRA intends to attend this meeting.

Landgraf Avenue Sanitary Sewer Replacement

Design for the Landgraf Avenue Sanitary Sewer Replacement is near final completion and is anticipated to be ready for bidding in the next couple weeks.

Neeb Street Sanitary Sewer Lining

The Neeb Street Sanitary Sewer Lining Contract is also in the final design stage. Bidding for this Contract will be coordinated so as not to conflict with the Landgraf Avenue project.

Annual Report and Budget

A draft of the Consulting Engineer's Annual Report and Budget is being prepared and will be provided to the Board for review and comment prior to the March Board Meeting, so that the report can be finalized for consideration of Board adoption at the March Board Meeting.

Thoms Run Road Realignment

The Allegheny County Public Works Department is realigning a portion of Thoms Run Road near the Nesbitt Road intersection. They are scheduled to go out for bid very soon on this project that has been in the planning stages for years. Construction of this project has been delayed for at least another year by the County due to funding.

Miscellaneous

Settler's Pointe

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete.

Draft As-Built Plans were received on January 20, 2016. Minor revisions to the Plans will be required. However, NIRA recommends acceptance of a limited number of Tap Applications until the system can be formally adopted by Resolution.

Phase 3, Prestley Heights Sewers

The Contractor completed construction of the sewers on April 16, 2015. All testing has been successfully completed as of May 29, 2015.

A review letter with minor comments regarding the As-Built Plans received was returned to then Developer's Engineer for revisions on February 2, 2016. The required Maintenance Security has also been submitted.

The Developer has essentially fulfilled all obligations of the Developer's Agreement, and NIRA recommends adoption of the system.

Revised Nevilleside PRD (Baymont) (No change in status)

As-Built Plans were received on December 11, 2015. The Plans were returned to the Developer's Engineer with mark-ups and comments on December 23, 2015. Revised Plans were received electronically on December 29, 2015. The Revised As-Built Plans are approved. NIRA recommends approval and adoption of the Revised Nevilleside PRD Sanitary Sewers upon preparation of the Resolution.

Matlak Force Main (No change in status)

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main.

CTMA received a Highway Occupancy Permit from Allegheny County Department of Public Works dated December 28, 2015. The Permit authorizes the construction of the Ridge Road Force Main within Ridge Road right-of-way. An electronic copy of the Plan was received on January 7, 2016. Review comments were returned to the Design Engineer on January 14, 2016.

Existing Service Lateral Connection Relocation

On behalf of the owner of a new house being constructed at 15 South Cowan Road, the plumber is requesting a modification to the location on CTMA's sewers to accommodate the elevation of the newly constructed basement. NIRA recommends approval of the proposed relocation.

The owner of 15 South Cowan Road prepared and submitted the requested Easement Agreement between the property owners allowing the construction and permanent occupation of a relocated wye connection and lateral on CTMA's existing sewer main. NIRA recommends the relocation be authorized by CTMA.

On motion of Ruffennach, seconded by Fotovich, motion to authorize relocation of a relocated by connection and later on CTMA's existing sewer main for 15 South Cowan Road was accepted and approved. Smith abstained. Motion carried.

Amalfi Ridge

Preliminary review comments were addressed by the Developer's Engineer, and Revised Plans were received on February 4, 2016. Suggested alignment revisions were returned to the Developer's Engineer on February 8, 2016. A meeting to discuss the revisions has been scheduled for Monday, February 15, 2016.

Forza Collier (3 lot subdivision)

The Plans are approved for construction by NIRA letter dated February 2, 2016.

Bible Chapel

The Bible Chapel is proposing to connect to the Baldwin Road Sewer Extension portion to connect to the Baldwin Road Sewer Extension portion of the Cowan Road and McMichael Road Sanitary Sewer Phase 2 Collection System. Connection is proposed via a short sanitary sewer extension across Baldwin Road and lateral connection to this extension.

See Solicitor's Report regarding the Developer's Agreement.

Hormel Residential Subdivision

NIRA received a Preliminary Plan for a 23 lot residential subdivision from the Developer's Engineer, along with a request for a sewer service availability letter on January 15, 2016. The requested letter was issued on January 22, 2016.

A review of the Proposed Sanitary Sewer Plan will be conducted upon execution of a Developer's Agreement.

ADMINISTRATIVE COMMENTS:

Ed Smith mentioned that the minutes from last month's meeting be revised to reflect that he abstained from approval of the bills. Other members did not object. Office staff will revise the minutes for January 8, 2016 Authority meeting.

OLD BUSINESS:

- A. Board needs to decide to back bill Collier Development for sewage at 999 Steen Road (Trader Jacks) for either the amount that CTMA was back billed from ALCOSAN \$11,035.90 or the actual amount due to Collier Development \$23,623.73.

Although the Chairman was not present he spoke to staff and stated he believes the back bill should be for the \$23,623.73. Board stated this is an administrative procedure not requiring a motion and instructed staff that they approved on back billing Trader Jacks for the \$23,623.73.

NEW BUSINESS:

- A. Motion to accept and approve Resolution 2016-02-11-01 a Resolution of the Collier Township Municipal Authority to accept ownership of certain sanitary sewers and manholes as installed and constructed in and through Prestley Height Phase III. On motion of Egri, seconded by Fotovich, motion was approved. Motion carried.
 - B. Motion to accept and approve two (2) Tap Applications in the Development known as Settlers Pointe. On motion of Egri, seconded by Ruffennach, motion was approved. Motion carried.
-

There being no further business to discuss, on motion of Egri, seconded by Ruffennach, the meeting was adjourned at 7:20 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary