

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, FEBRUARY 9, 2012

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, February 9, 2012, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich, Secretary
Joe Miorelli, Treasurer
Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Marlin Bartos, NIRA
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: NONE

On motion of Miorelli, seconded by Smith, the Minutes of January 12, 2012 were approved. Motion carried.

On motion of Oberleitner, seconded by Smith, the Treasurer's Report for January 12, 2012 was approved as submitted. Motion carried.

On motion of Fotovich, seconded by Miorelli, additional bills paid in January 2012 totaling \$18,995.36 and bills paid to February 9, 2012 totaling \$277,866.29 were authorized for payment. Motion carried.

On motion of Fotovich, seconded by Smith, the office staff timesheets from January 12, 2012 through February 8, 2012 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor requested that the Board approve Resolution No. 02-09-2012-01 of The Collier Township Municipal Authority Authorizing the Chairman and Secretary of The Collier Township Municipal Authority to Enter Into An Electronic Access Agreement with PennDot.

Dan Oberleitner requested motion be made by Board to approve and accept Resolution No. 02-09-2012-01. On motion of Fotovich, seconded by Miorelli, Resolution No. 02-09-2012-01 was approved and accepted. Motion carried.

The Solicitor informed and discussed with Board the ALCOSAN Rate Increase, requested that the Board approve new rate of \$9.30 per thousand gallons, with a \$3.25 service charge, as recommended by the Chairman.

Dan Oberleitner requested motion be made by Board to approve new rates for usage and service charges. On motion of Miorelli, seconded by Fotovich, motion was approved for new rates. Motion carried.

The Solicitor informed Board of status on PAWC billing and his suggestion that the board consider going into a two year agreement with Diversified Technology as their billing program is similar to PAWC's billing. He informed Board that the officestaff would handle customer service, delinquencies and shut offs in house using Diversified's software online. Diversified would need to start test runs in July and August 2012, with an estimate cost of \$1,700.00 and then go live in September 2012 with a two year agreement for cost of \$3,815.00 per month. Ed Smith requested more background information be collected on Diversified; to see proposal and possibly have a meeting with them. He wants to be sure they are reputable and would like staff to call some references. The Solicitor stated he would schedule meeting and have staff collect information on company as well as call references. Board decided to put motion on hold until after meeting with Diversified.

The Solicitor informed Board of request by Michael Pompura's refinance bank wanting CTMA to agree to be the 2nd lien holder for the 2 (two) liens CTMA has on Mr. Pompura's property, one lien is for tap-in fee and the second is for an assessment. Mr. Pompura is refinancing his mortgage and the refinance bank wants CTMA to subordinate the 2 (two) liens in favor of the mortgage.

Dan Oberleitner requested motion be made by Board. The Board decided to decline Mr. Pompura's request as they are not in favor and Solicitor to send letter to Mr. Pompura with the Board's decision.

ENGINEER'S REPORT:

Upper Scotts Run Sewer Project

Baldwin East/West Sewer Project – Paperwork for Final Payment No. 5 retainage in the amount of \$4,251.84 was issued to Independent Enterprises, Inc. January 30, 2012. This project is complete.

Cubbage Hill Sewer Repairs

#0910-2-CITF-067 Grant, Colecrest Sewer Replacement Project – IEI completed the pipe work, trench restoration, lawn stabilization and mandrel testing. Final roadway milling and paving in the Spring, 2012. CTMA approved Partial Payment No. 1 in the amount of \$105,412.38 with retainage in the amount of \$5,548.02 and approved Change Order No. 1 for Contract Time Extension to May 31, 2012, in order to complete the milling and paving. The Char-West COG and Allegheny County also approved Change Order No. 1.

Kirwan Heights Sewer Repairs

We resubmitted the Contract Closeout Documents to W. A. Petrakis Contracting Co. on January 27, 2012, including a marked up draft copy of Final Payment No. 6 in the amount of \$2,277.81 and Change Order No. 3 in the amount of \$274.12 for additional concrete sidewalk work. Awaiting return of paperwork.

Miscellaneous Maintenance and Repairs

Miscellaneous Manhole Maintenance and Repairs Project

Gary Mancini Construction has completed the majority of the Contract work items and the requested additional work items. Partial Payment No. 6 was issued to Gary Mancini Construction in the amount of \$16,520.50 with retainage in the amount of \$4,565.02. We intend to schedule meeting with PennDOT Permit and Maintenance Departments to further review and discuss the PennDOT 2007 Noblestown Road Paving Project and the effects on CTMA manholes.

2011 Sanitary Sewer Repairs and Replacements

IEI has completed the majority of the work sites' pipe work, trench restoration and surface stabilization for the project. Milling and paving related issues to be scheduled in the Spring, 2012. We prepared and processed a Preliminary Punch List of items and response to IEI claims for additional time and material work issues.

We recommend approval of Partial Payment No. 3 in the amount of \$32,233.97 with retainage amount of \$7,313.72. Awaiting IEI's paperwork.

Dan Oberleitner requested motion be made by Board to approve Partial Payment No. 3 in the amount of \$32,233.97 with retainage amount of \$7,313.72. On motion of Smith, seconded by Fotovich, motion was approved. Motion carried.

Cubbage Hill Sewage Cross Connection

Tri-State Maintenance sent dye test scheduling notices to the residents and began dye testing on January 4, 2012. Tri-State continues to schedule dye testing in Cubbage Hill. No cross connections found at this time.

Miscellaneous Items

Allegheny County Economic Development – Gaming Economic Development Fund (ACED/GEDF)

Hilltop Road Sanitary Sewer Extension project. The total project estimated cost is \$780,000.00 and a 50% grant request of \$390,000.00. Although the previous Application does meet the eligibility criteria, this project cannot be recommended to the Commonwealth Finance Authority at this time, due to the lack of available funding.

We are preparing to resubmit the GEDF Grant Application for Year 2012, prior to the due date, March 15, 2012. A new Resolution by the CTMA Board is required.

Dan Oberleitner requested motion be made by Board to approve new Resolution to allow Engineer to apply for grant for the ACED - GEDF Application for Year 2012 for the Hilltop Road Project. On motion of Miorelli, seconded by Fotovich, motion was approved. Motion carried.

CITF Grant Application

Colecrest-Darlington Sewer Replacement Project – The total estimated project cost is \$346,223.00 and the Grant request amount is \$173,111.50. Although the previous Application does meet the eligibility criteria, this project cannot be funded at this time, due to the lack of available funding.

We are preparing to resubmit the CITF Grant Application for 2011-2012 Round 2, prior to the due date, February 29, 2012. A new Resolution by the CTMA Board is required.

Dan Oberleitner requested motion be made by Board to approve new Resolution to to resubmit the CITF Grant Application for 2011-2012 Round 2, prior to the due date, February 29, 2012. On motion of Fotovich, seconded by Smith, motion was approved. Motion carried.

OLD BUSINESS:

- A. Motion to approve Resolution 2-09-2012-02 of The Collier Township Municipal Authority setting a uniform rate structure to be applied to monthly usage charges for sewer use service billed by the Pennsylvania American Water Company monthly billing program. (this motion covered under Solicitor's Report).
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NEW BUSINESS:

- A. Dan Oberleitner requested motion be made by Board to approve Donn T. Seger as Collier Township Municipal Authority's Accountant for services provided to Collier Township Municipal Authority for the years ended December 31, 2011 and 2010. On motion of Miorelli, seconded by Fotovich, motion was approved. Motion carried.

- B. Dan Oberleitner requested motion be made by Board to approve capacity letter for (1) EDU for Matthews Plan of Lots. On motion of Miorelli, seconded by Fotovich, motion was approved. Motion carried.
- C. Motion to approve Partial Payment No. 3 to Independent Enterprises, Inc. in the amount of \$32,233.97 with a retainage amount of \$7,313.72 for the 2011 Sanitary Sewer Repairs & Replacements. (this motion covered under Engineer's Report)
- D. Motion from Board to approve new Resolution for the GEDF Grant Application for Year 2012 in the amount of \$390,000.00. (this motion covered under Engineer's Report)
- E. Motion from Board to approve new Resolution for the CITF Grant Application for 2011-2012 Round 2 in the amount of \$173,111.50. (this motion covered under Engineer's Report)
- F. Dan Oberleitner requested motion be made by Board to approve Collier Township Municipal Authority's 2012 Budget. On motion of Fotovich, seconded by Miorelli, motion was approved. Motion carried.

There being no further business to discuss, on motion of Fotovich, seconded by Miorelli, the meeting was adjourned at 8:35 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary