

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, DECEMBER 11, 2008

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, December 11, 2008, at the township building and was called to order at 7:05 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Dan Fotovich, Secretary
Joe Miorelli, Treasurer
Ed Smith, Assistant Secretary/Treasurer

Also present:

Michael B. Kaleugher, Solicitor
Marlin Bartos, NIRA
Michele Krugh
Lori Thompson

Excused Absence:

William Godfrey, Vice Chairman

PUBLIC:

Donn Seger, CPA, presented a draft 2007 Audit for review. This included a Management Letter; Draft Management Report of Comparative States of Revenues and Expenses Years Ended December 31, 2007, 2006, 2005, 2004, and 2003; and Draft Financial Statements Years Ended December 31, 2007 and 2006.

On motion of Smith, seconded by Fotovich, the Minutes of November 13, 2008 were approved as submitted. Miorelli abstained as absent for November meeting. Fotovich, Smith and Oberleitner approved. Motion carried

On motion of Miorelli, seconded by Smith, the Treasurer's Report for November 13, 2008 was approved as submitted and additional bills paid in November 2008 totaling \$499,763.56 and bills paid to December 11, 2008 in the amount of \$52,080.37 were authorized for payment. Motion carried unanimously.

SOLICITOR'S REPORT:

On motion of Miorelli, seconded by Fotovich, Resolution No. 12-11-08-01 Agreeing to Accept Ownership of the Sanitary Sewer Lines of the Neville Manor Plan of Lots was accepted. Motion carried unanimously.

On motion of Fotovich, seconded by Smith, Resolution No. 12-11-08-02 Increasing the Basic User Service Charge to \$8.10/TGal from \$7.25, Leaving Monthly Service Fee at \$3.00 was accepted. Motion carried unanimously.

Due to the issues in Cabbage Hill where a house was found to be only partially connected to the sewer lines, the Solicitor revised the dyetest no-lien letter to absolve the Authority of responsibility for illegal connections.

The Solicitor discussed the amount of insurance coverage currently arranged through Henderson Brothers, insurance agents and explained that most project liability is covered by the Authority's contractors.

The Solicitor discussed the problems with billing two property owners for raising manholes that had been landscaped over on their property. Some of the problems are that there is no record of when the manholes were buried, the owners have changed and municipal lien letters were issued stating that there were no claims on the property. Discussion ensued where future dyetests will also include manhole inspections.

The Solicitor advised that he liened, for the protection of the Authority, all Phase I Cowan/McMichael properties with unpaid tap-in fees, as well as all payment plan customers that have not kept current.

The Chairman asked the office staff to supply a monthly report for the Board on delinquent sewage totals.

ENGINEER'S REPORT:

Phase II Cowan/Upper McMichael Sewer Project

Macson Corporation continues working in the valley on Flavin Property. Macson submitted Partial Payment No. 3. We recommend approval of Partial Payment No. 3 in the amount of \$91,363.44.

On motion of Miorelli, seconded by Fotovich, Partial Payment No. 3 for Macson Corporation in the amount of \$91,363.44 is accepted. Motion carried unanimously.

Flavin is requesting a split rail fence where brush and trees acted as a natural barrier for the horses.

Upper Scotts Run Sewer Project (No change in status.)

Preparing Final Design Plans, Specifications and Easements. Preparing Plan Revisions, in accordance with residents' comments.

Administrative Consent Order (No change in status.)

Phase I Dye Test Project

Twenty (20) units completed violation corrections. Five (5) units completed partial violation corrections. Six (6) units need re-dye tested. Three (3) units requested time extension. Nine (9) units' violations remain to be corrected.

C & K Industrial Services, Inc. submitted Revised Final Dye Test Report on March 28, 2008. Prepared and sent notice to C & K Industrial, Inc. to correct Report deficiencies, awaiting response.

Thoms Run Trunk Sewer Lining/Repairs (No change in status.)

Insituform Technologies, Inc. completed the lining process October 17, 2008. State Pipe Services, Inc. completed the manhole rehabilitation. Insituform Technologies, Inc. received Partial Payment No. 2 in the amount of \$111,952.80, with 10% retainage in the amount of \$21,220.40.

Colecrest/Prestley Line Repairs

D'Andrea Plumbing and Construction, Inc. completed work on October 6, 2008. D'Andrea Plumbing & Construction requested Final Payment No. 2 in the amount of \$2,780.35 and Change Order No. 2 for the decrease amount of - \$1,417.23. We recommend approval of Change Order No. 2 and Final payment in the amount of \$2,780.35, subject to D'Andrea submitting the two (2) year Maintenance Bond. Paperwork to follow.

On motion of Fotovich, seconded by Miorelli, Change Order No. 2 in the amount of \$2,780.35, to D'Andrea Plumbing and Construction, Inc. subject to D'Andrea submitting the two (2) year Maintenance Bond is accepted. Motion carried unanimously.

Insight Pipe Contracting, LP completed the sewer lining portion of the project and submitted Partial Payment No. 1 in the amount of \$33,661.87 and Change Order No. 1 for the decrease amount of \$2,121.70. We recommend approval of change Order No. 1 and Partial Payment No. 1 in the amount of \$33,661.87, subject to Insight Pipe submitting the post lining video. Paperwork to follow.

On motion of Fotovich, seconded by Miorelli, Change Order No. 1 and Partial Payment No. 1 in the amount of \$33,661.87 to Insight Pipe Contracting, LP, subject to Insight Pipe submitting the post lining video is approved. Motion carried unanimously.

Thoms Run Pump Station Abandonment (No change in status.)

Independent Enterprises, Inc. completed the Thoms Run Pump Station abandonment project. IEI submitted Final Payment No. 2 in the amount of \$945.75, subject to final seeding. Sent notice to IEI on September 11, 2008 to complete final restoration (seeding) of the work area. Awaiting response.

Mancini Ewing Road Sewer Extension (No Change in Status.)

CTMA accepted sewer lines by Resolution 10-11-07-02. Awaiting Maintenance Bond. Work associated with the existing manhole remains to be completed.

Barrett Baldwin Road Extension Grinder Pump Sewer Service (No change in status.)

Prepared preliminary cost estimates: Church only \$68,277.00; Watershed \$201,630.00 - \$68,580.00 Tap-in Fees = \$133,050.00.

Met Mr. Barrett on January 22, 2008 and provided Mr. Barrett with probable quantities and cost estimates. Awaiting response. Mr. Barrett is waiting to settle issues with PennDOT.

Miscellaneous Developments

Centennial Pointe (No change in status.) – Construction of Phase I internal sanitary sewers complete, majority of Punch List items complete. Sent notice to Maronda Homes issues with infiltration. Awaiting execution of Developer's Agreement and Bonds. Maronda completed paving the Pump Station Access Drive, fence installation and will soon schedule landscaping. Robert Mihok, Maronda Homes, submitted the costs for the Centennial Pump Station and requests discussions regarding tap-in credits for the costs of the Station. (We are preparing Pump Station cost comparison.)

Gary Mancini Construction (No change in status.) – Completed the Baldwin Road sewer extension at the Centennial Pointe Pump Station. Hold 5% retainage in the amount of \$173.75 for mandrel test.

Neville Manor – We recommend acceptance of the Neville Manor internal Sewer System and part of the existing Cloverleaf Sewer System serving the Neville Manor Development. Neville Manor, Inc. submitted As-Built Plans for the existing Cloverleaf lines to be accepted.

Tuscany Ridge (No change in status.) – Construction of Phase I and Phase II internal sanitary sewers, on hold. Issued Punch List and testing tabulation.

Summit Ridge (No change in status.) – Met with AR Building Co. on November 5, 2008. Greg Orient Contracting continues working on completing the Punch List of items.

Cozza Plan (No change in status.) – W. D. Wright Contracting completed construction of a portion of the internal Sanitary Sewer lines to service the Craig Cozza property (Lot No. 1) only. Air and vacuum tests complete. Awaiting mandrel test scheduled. On June 29, 2007 issued W.D. Wright Punch List items. Need to complete final inspection. Awaiting execution of Developer's Agreement.

Bryna Ridge (No change in status.) – CTMA accepted the Bryna Ridge sewer lines by Resolution 08-09-07-01. Issued notice to Greicon, LLC sewer acceptance procedures, awaiting response.

The engineer presented the Consulting Engineer's Annual Report and 2009 Operating Budget, Prepared December 10, 2008, Revision 1.

On motion of Miorelli, seconded by Fotovich, the Consulting Engineer's Annual Report and 2009 Operating Budget, Prepared December 10, 2008, Revision 1 was approved, subject to correction of PH I to PH II and addition of asterisks to mark projects under current contract on Page 6 and other minor changes.

OLD BUSINESS: None

NEW BUSINESS: None

There being no further business to discuss, on motion of Miorelli, the meeting was adjourned at 8:55 P.M.

Respectfully submitted,



Michele Krugh
Acting Recording Secretary