

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, AUGUST 9, 2018

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, August 9, 2018, at the township building and was called to order at 6:30 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Richard Ruffennach, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer

Excused Absence:

- Brian Heil, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC: Robert Schuler, 177 McMichael Road; Wanted to know if the pipe that would be coming out by his driveway could be relocated to the side of the driveway. The Solicitor advised that he contact Jim at NIRA or maybe Jim could do a site visit of his property and he can work with him to relocate the pipe. Solicitor also advised that the work would probably not take place until October or next Spring.

On motion of Egri, seconded by Fotovich, the Minutes of July 12, 2018 were approved. Motion carried.

On motion of Egri, seconded by Ruffennach, the Treasurer’s Report for July 12, 2018 was approved as submitted. Motion carried.

On motion of Ruffennach, seconded by Fotovich, additional bills paid in July 2018 totaling \$5,961.43 and bills paid to August 9, 2018 totaling \$59,361.89 were authorized for payment. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from July 12, 2018 through August 8, 2018 were approved. Motion carried.

SOLICITOR’S REPORT:

The Solicitor informed the Board that approval was needed for the Phase II Agreement for Settlers Ridge (motion covered under New Business, Item C).

The Solicitor updated the Board on the DEP Tap In Cap issues and possible problems with the Cozza Plan and others. The Cozza Planning Module has 70 units and the tap ins that were anticipated and submitted to DEP were for 5 tap ins. Cozza would have two choices either to sign a Developer Agreement similar to the one suggested by DEP or revise the planning module to reflect approval of 5

EDUs. It would also involve the Township and the Authority pass the suggested DEP Resolution. The Engineer suggested that we could submit an additional cap amount to increase the tap ins but they must be paid for by December 31, 2018. The Solicitor and Engineer informed Board that after January 1, 2019 we cannot issue any tap ins without DEP approval. The Solicitor advised that PennDOT is trying to get their agreement in place and complete with prepayment for 9 tap ins by the end of the year. He received PennDOT's revised agreement yesterday and has to review it but would like approval that if it is ok that staff sign agreement in order to process it instead of waiting till next month's meeting. The Board did not have any objection to this and gave approval to Solicitor.

The Solicitor updated the Board that notices were sent by certified mail to approx. 40 residents that are involved in the Upper Scotts Run Road Phase II Project and that 18 notices have not been claimed yet.

The Solicitor informed the Board of property at 25 S. Cowan Road, owned by Todd & Catherine Meehan and a possible refund for the tap in fee paid. This property is a single piece of property with the address being 23 S. Cowan Road, it has a single-family home and a large two story garage and at one time the previous owner had separate utilities put in the garage and rented the space above the garage. He did not subdivide the property and might have given the rented space the 25 S. Cowan Road address. Mr. & Mrs. Meehan have tapped the home and garage into the sewer system in a single connection. The Solicitor informed that they purchased the property at sheriff sale and they paid the two tap in liens that were due at that time and suggests that the tap in of \$3,955.00 possibly be refunded to the Meehan's since there is only one tap at the property.

On motion of Fotovich, seconded by Egri, motion to approve tap in refund of \$3,955.00 to Todd & Catherine Meehan and that the Township be notified that the property is a single-family home was accepted and approved. Motion carried.

The Solicitor asked the Board for an Executive Session after the regular meeting was adjourned.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order

The Phase 1 Interim Consent Order expired on June 1, 2018. It is anticipated that the next round of consent orders will be distributed by the end of 2018. In the interim period, DEP has determined that municipalities will not be permitted to self-regulate taps which have not yet been applied for, regardless of whether planning approval has been granted. DEP has indicated they are willing to issue tap awards to municipalities that submit to DEP, for its review and approval, a request for taps anticipated to be needed from June 2 through December 31, 2018. The request must be submitted as part of an interim Corrective Action Plan (CAP). NIRA prepared and submitted the CAP on May 18, 2018. Approval of the CAP was received from DEP on May 24, 2018.

DEP has now indicated, by letter of denial to Collier Township, that Sewage Facilities Planning Module (SFPM) applications must be accompanied by a schedule for connections for all EDUs included in all applications. Further discuss options and impacts to SFPM applicants and CTMA.

ALCOSAN has reviewed the documentation that was compiled and submitted to them for consideration of including the Robinson Run Interceptor as part of the regionalization program. ALCOSAN wishes to see more recent televised documentation of the sewer than that which was provided, and has asked that CTMA submit in writing their interest in having CCTV of the Robinson Run Interceptor included in one of their upcoming inspection contracts. As instructed by the CTMA at the May Board meeting, clarification on cost responsibility was requested from and provided by AECOM. The additional televising work by ALCOSAN's contractor for the Robinson Run Interceptor would be performed at CTMA's expense. CTMA will be provided with these costs for their consideration when available prior to any commitment being made.

Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified on May 21, 2018. A follow-up second notice was mailed on July 24, 2018 to the 12 establishments that had not responded to the original 30-day notice. To date, 8 out of 12 establishments have not responded to the second notices and have failed to comply with the request to submit grease hauling records. Follow-up inspections as described in the follow-up notice will be conducted upon expiration of the second 30-day notice.

CDBG Grant Applications (no change in status)

Pre-applications for both the Noblestown Road Sanitary Sewer Extension and the Summer Drive Low Pressure Sewer System were submitted to the Char-West COG by the September 8, 2017 deadline. Full applications are due November 15, 2017. A decision on the applications is anticipated in late January or early February 2018. Full applications were submitted to the Char-West COG on October 23, 2017.

Based on a phone call from one of his assistants, we anticipate support from State Representative Jason Ortity for the grant application for the Noblestown Road Sanitary Sewer Extension project.

NIRA was informed by the Char-West COG verbally on June 15, 2018 that neither project submitted for funding was going to be funded.

GEDF Grant Application

Applications for the 2018 Gaming Economic Development Fund Grants are due by the end of April. The Char-West COG will assist with the submission of this application.

NIRA submitted the GEDF Grant Application for the Hilltop Road Sanitary Sewer Extension to the Char-West Council of Governments (CWCOG) on March 20, 2018. The CWCOG reviewed the application package and forwarded the application to the Redevelopment Authority of Allegheny County on March 26, 2018.

Steen Road Sewer Pipe Bursting & N. Gray Street Sewer Replacement

A. Merante Contracting, Inc. mobilized to the Steen Road pipe bursting site on June 6, 2018 and completed the majority of work at this site on June 16, 2018. The contractor then mobilized to the North Gray Avenue site on July 9, 2018 with the majority of work at this site being complete as of July 10, 2018.

Final pavement restoration was completed on Monday, August 5. Due to the extreme reduction in necessary quantities required for this item, an adjustment to the unit cost was requested by, and is subsequently recommended by NIRA. Change Order No. 1, which increases the unit cost for this bid item, but still results in an overall reduction in cost, has been prepared for Board approval.

A. Merante Contracting, Inc. has submitted Partial Payment Application No. 2 in the amount of \$22,578.07. NIRA approves and recommends payment to A. Merante Contracting, Inc. for Partial Payment No. 2. NIRA also recommends approval of Change Order No. 1 for the Contract decrease amount of \$2,879.64. (motions covered under New Business, Items A & B)

Upper Scotts Run Sanitary Sewer Extension – Phase 2

W.A. Petrakis Contracting has returned the executed Contracts and Bonds for Authority execution. CTMA needs to execute and date the Contracts. NIRA will return the fully executed documents and issue the notice to proceed.

PA Small Water and Sewer Program (no change in status)

The PA Small Water and Sewer Program Grant applications are due by February 28, 2017.

The Application was submitted to the PA Department of Community and Economic Development on February 20, 2018.

Collier Township Sewers

State Pipe Services, Inc. has returned the executed Contracts and Bonds for Authority execution. CTMA needs to execute and date the Contracts. NIRA will return the fully executed documents and issue the notice to proceed.

Miscellaneous

PennDOT Truck Wash Station

PennDOT has issued a contract to construct a truck washing station at their maintenance yard on Washington Pike. The new facility proposes to use 2,080 gallons per day of water to be discharged to the Washington Pike North collection system.

A connection escrow agreement that was sent to them in April has been returned as edited by PennDOT for Authority approval. The Sewage Facilities Planning Module process has yet to begin.

Gregg Station Residential Development (Cozza)

The proposed Gregg Station Residential Development is a 70-Lot single family residential subdivision and proposes the use of 28,000 gallons per day or seventy (70) EDUs. The proposed connection for the sanitary sewer internal collection system is an existing manhole on the Robinson Run Interceptor.

A developer agreement needs to be executed for this project.

Sheetz Collier (no change in status)

The proposed Sheetz development is located at the corner of Washington Pike and Steen Road in Kirwin Heights. The new store will replace three (3) former residential units and proposes the use of 4 additional EDUs. The proposed connection for the new store is the existing Washington Pike North collection system.

Settlers Pointe – Phase 2 (Stambrosky Homes) (no change in status)

A set of Preliminary Plans for the Settlers Pointe – Phase 2 development were received on February 20, 2018. The Sanitary Sewer Plans were reviewed by NIRA and a review letter issued to the Developer’s Engineer on February 23, 2018.

Revised plans were received by NIRA on March 27, 2018. These plans were approved for construction on April 2, 2018.

NIRA has been informed by the developer that construction of this phase of the development is anticipated to begin in the next couple weeks.

The Engineer updated the Board on the McGrath Lateral Connection. The lateral connection for 1 South Cowan Road was performed by Don Bigley Plumbing and was inspected and approved by NIRA on August 3, 2018. In accordance with the lateral connection agreement between CTMA and Patricia McGrath, the CTMA is required to now issue a check in the amount of \$3,989.00 to Don Bigley Plumbing and Patricia McGrath.

ADMINISTRATIVE COMMENTS: NONE

OLD BUSINESS: NONE

PLANNING COMMISSION MINUTES: NONE

NEW BUSINESS:

- A. Motion to accept and approve partial payment application #2 to A. Merante Contracting in the amount of \$22,578.07. On motion of Egri, seconded by Ruffennach, motion was accepted and approved. Motion carried.
- B. Motion to accept and approve change order #1 to the Steen Road Pipe Bursting and N. Gray Avenue Sewer Replacement for the unit price adjustment for milling and paving. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.
- C. Motion to accept and approve the Short Form Developers Agreement for Settlers Pointe Phase 2 Project. On motion of Fotovich, seconded by Ruffennach, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 7:07 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary