

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, AUGUST 10, 2017

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, August 10, 2017, at the township building and was called to order at 6:34 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman
Richard Ruffennach, Vice-Chairman
Dan Fotovich, Secretary,
Gerhardt Egri, Treasurer

Excused Absence:

Edward Smith, Assistant Secretary/Treasurer

Also present:

Michael Kaleugher, Solicitor
Jim Nordquist, NIRA
Patie Asturi
Lori Thompson

PUBLIC: NONE

On motion of Egri, seconded by Oberleitner, the Minutes of July 13, 2017 were approved. Ruffennach abstained. Motion carried.

On motion of Egri, seconded by Oberleitner, the Treasurer's Report for July 13, 2017 was approved as submitted. Ruffennach abstained. Motion carried.

On motion of Ruffennach, seconded by Egri, additional bills paid in July 2017 totaling \$2,581.94 and bills paid to August 10, 2017 totaling \$455,837.40 were authorized for payment. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from July 13, 2017 through August 9, 2017 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor updated the Board on status of Rumfish Grille connection agreement, payments received to date and amount still due for tap in fee based on NIRA calculations from April 28, 2017. Solicitor informed Board that he mailed a letter to Rumfish Grille's attorney Deborah Miskovich informing her of such and that the Authority requests the balance be paid in full in the next 30 days or will begin applying 6% interest on the balance beginning September 1, 2017.

The Solicitor updated the Board on the status of Fresh Thyme Farmers Market and the Grease Trap Notices mailed out to seven (7) establishments who have not yet submitted their grease trap records.

The Solicitor updated the Board on status of Carnegie Borough unauthorized connections into CTMA sewer lines. A CCTV test showed infiltration within the approx. 400 ft. line. Authority Engineer and Solicitor met with Carnegie Borough Manager who informed them that they plan to slip line the line within the near future. There were discussions regarding preparing a draft agreement, between the parties, and agreement would include an annual payment to the Authority for the six (6) family homes. The Solicitor informed the Board that there has been recent correspondence by email from the Carnegie Borough Manager, Engineer and a Council Member regarding some issues relating to lateral inspections, one (1) home remaining connected and the rate fee being charged. The Solicitor recommended he draft an agreement for Board review and approval to be sent to Carnegie Borough and Board agreed.

ENGINEER'S REPORT:

Allegheny County Health Department (ACHD) Administrative Consent Order (no change in status)
Drnach Environmental installed the flow monitors in the eight (8) monitoring sites in the last week of March. Flow data will be collected for three consecutive months as discussed at the March Board meeting. The data will be used to demonstrate the effectiveness of CTMA's I/I reduction program.

Lateral Testing (no change in status)

Bids for the Sanitary Sewer Certification Testing Services Contract were opened on Tuesday, December 6, 2016. The Low Bidder on the Contract was Mister Sewer with a Low Bid for the combined dye and CCTV testing services of \$98.75 (\$74.01 each for dye tests, and \$24.74 each for CCTV video inspection). NIRA recommends award of the Sanitary Sewer Certification Testing Services to Mister Sewer. Fully executed Contracts were returned to Mister Sewer on January 5, 2017.

A formal notice to applicants whose lateral fails certification testing has been drafted by CTMA's solicitor. This will be issued to both the applicant and the homeowner when the applicant is not the homeowner.

Grease and Oil Separation and Removal Program

The annual notices to food service establishments were mailed Certified on May 24, 2017. As of August 10, 2017, there still remains a total of seven (7) establishments that have not complied with the requirement to submit annual maintenance records.

Lift Station Maintenance

Recent heavy rains have washed out a portion of the stone base of the St. Andrews Pump Station access drive that was extended to grade under the guiderail. A cost for stone replacement has been solicited. The repairs to the washed-out areas on the access drive for the St. Andrews Pump Station were completed on August 3, 2017 by Gary Mancini Construction. A cost estimate of \$1,500.00 was approved prior to the work taking place.

Manhole Repairs Contract

Independent Enterprises started work on the 2017 Manhole Repairs Contract on June 13, 2017. As of August 2, 2017, all manhole rehabilitation items are complete. Some minor restoration items remain. A Change Order in the amount of \$5,580.00 for additional manholes that were added to the Contract has been prepared. NIRA recommends payment to Independent Enterprises, Inc. for Partial Payment Application No. 1 in the amount of \$76,108.37, which includes Change Order No. 1 in the amount of \$5,580.00. (motion covered under New Business, Item A).

Thoms Run Road Paving Program

Similar to the work recently completed on Baldwin Road by PennDOT, Allegheny County will be completing drainage improvements and pavement restoration on Thoms Run Road beginning in the next couple weeks. NIRA will conduct a field viewing of the manholes that may require adjustment with the County's contractor.

2017 Sanitary Sewer Rehabilitations

Insight Pipe Contracting, LLC has provided Contracts, Bonds and Insurance. CTMA execution of the Contracts is required. The contractor intends to begin work upon receipt of the fully executed Contracts.

Capital Projects (no change in status)

NIRA has prepared cost estimates for ten (10) potential Capital Projects for CTMA Board review and consideration. A tabulation of descriptions and conceptual plans was provided.

Review and discuss potential future sewer extensions.

Miscellaneous

Amalfi Ridge, Phase I (Maronda Homes) (no change in status)

A total of eight (8) manholes required adjustment of height due to some developer lot elevation revisions. The adjustments were completed and passed vacuum re-testing. Revisions to the as-built plans are to be completed by the developer's engineer.

Parkside Residential Subdivision (Hormel) (no change in status)

Construction of the Parkside Residential Subdivision sanitary sewer system began on March 30, 2017. As of May 18, 2017, all of the Sanitary Sewer System for the Parkside Residential Subdivision is complete. As of June 21, 2017, all testing is also complete. A final walkthrough and flushing and video of the lines remain.

Amalfi Ridge Phase II (Maronda Homes)

Foley Excavating, Inc. began work on the Amalfi Ridge Phase 2 internal Sanitary Sewer System on Tuesday, June 6, 2017. As of July 12, 2017, approximately half of the sanitary sewer system for this phase has been installed. Work on the sanitary sewers is temporarily suspended while the crew addresses other utilities.

Great Southern Shopping Center

Sewage Facilities Planning Modules have been received by CTMA for a proposed grocery food store to replace the former Bottom Dollar grocery store in the Great Southern Shopping Center. The owners of the shopping center have been given prior notification that the CTMA will be unable to grant any requests for sewer tap-ins or any additional capacity until such time as an update to their Corrective Action Plan has been provided.

In response to the notice sent to Zamias Services regarding the Corrective Action Plan issues, an escrow deposit of \$100,000.00 is being submitted to CTMA to comply with the requirements for CTMA to process the Planning Modules. NIRA recommends CTMA conditional approval of four (4) EDUs for the proposed Fresh Thyme Farmers Market in the Great Southern Shopping Center, contingent on the hydraulic load calculations.

Having received notice that the escrow deposit and agreement have been enacted, NIRA issued the planning module approval for the proposed Fresh Thyme Farmers Market on Monday, July 10, 2017.

The owner's engineer prepared a proposed remediation plan dated July 13, 2017. NIRA reviewed the plan and provided comments to the engineer on July 17, 2017.

Prestley Heights LP, Phase III

The developer has been given notice of corrections needed to the sanitary sewer system prior to the maintenance security expiring on this system. The developer's contractor is in the process of ordering the necessary materials, and intends to begin work on the corrections in the next week or two.

The developer's contractor, Advanced Builders, Inc., has completed all manhole corrections as of July 28, 2017. Manhole vacuum testing has yet to be scheduled

ADMINISTRATIVE COMMENTS:

- A. Review, Discuss and Approve Pension Plan Cost Study on Prior Vesting Service. Informed Board that the previous cost study and cost included prior year service credited for vesting and early retirement requirements but the adoption agreement did not and that Board needed to decide to either grant the prior year service for vesting service and PMRS would prepare a new adoption agreement or if Board decided not to, then PMRS would revise the 2017 Annual Bill to reflect the corrected cost.

On motion of Ruffennach, seconded by Fotovich, motion to have PMRS prepare a new adoption agreement approving prior year service credited for vesting service and early retirement requirements was accepted and approved. Motion carried.

OLD BUSINESS: NONE

PLANNING COMMISSION MINUTES: NONE

NEW BUSINESS:

- A. Motion to accept and approve Partial Payment No. 1 to Independent Enterprises, Inc., in the amount of \$76,108.37, which includes Change Order No. 1 in the amount of \$5,580.00 for the 2017 Manhole Repairs Contract Project. On motion of Fotovich, seconded by Egri, motion was accepted and approved. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Fotovich, the meeting was adjourned at 7:13 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary