

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, AUGUST 13, 2015

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, August 13, 2015, at the township building and was called to order at 6:35 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

- Dan Oberleitner, Chairman
- Edward Smith, Vice-Chairman
- Dan Fotovich, Secretary
- Gerhardt Egri, Treasurer
- Richard Ruffennach, Assistant Secretary/Treasurer

Also present:

- Michael Kaleugher, Solicitor
- Jim Nordquist, NIRA
- Patie Asturi
- Lori Thompson

PUBLIC:

Adele Beaves, Sr. Project Engineer with Civil & Environmental Consultants, Inc. spoke on behalf of the Bible Chapel. She is working with them to develop new property at intersection of McMichael & Baldwin Road. She presented their sewer plans and seeking approval of plan for new sewer line using 7 EDU's as the current septic system in place will not be sufficient for the new development. Both Engineer and Solicitor explained possible objections, how tap fees are calculated and gave some recommendations and suggestions. Engineer requested that Ms. Beaves submit the Sewer Planning Module to the Authority. The Chairman stated they will review and respond to her with approx. costs.

On motion of Egri, seconded by Ruffennach, the Minutes of July 9, 2015 were approved. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, the Treasurer's Report for July 9, 2015 was approved as submitted. Smith abstained. Motion carried.

On motion of Egri, seconded by Fotovich , additional bills paid in July 2015 totaling \$13,982.53 and bills paid to August 13, 2015 totaling \$379,052.40 were authorized for payment. Smith abstained. Motion carried.

On motion of Egri, seconded by Ruffennach, the office staff timesheets from July 9, 2015 through August 12, 2015 were approved. Motion carried.

SOLICITOR'S REPORT:

The Solicitor reviewed and discussed with Board the Draft Resolution No. 2015-08-13 for possible approval. Resolution would establish a policy for Administrative staff to follow regarding refunds to customers sewer bill account. Board decided a resolution was not necessary as this should be a routine administrative procedure. Motion was made by Chairman to allow Administrative Staff approval to issue customer refunds without Board approval provided staff has verifiable proof as backup. On motion of Egri, seconded by Fotovich, motion was accepted and approved. Motion carried.

The Solicitor updated Board on the ACHD DEP Consent Order Agreement received at the Authority office and recommended scheduling a (non-voting) workshop with Board to discuss this, the Forza Plan and the Bible Chapel. The meeting was scheduled for Thursday, August 19th at 7:00pm.

The Solicitor discussed with Board issue relating to 40 Colecrest Street as the Authority office received another postponement on the Sheriff Sale.

The Solicitor updated Board on the Steen Hollow project and recommended Board approve Resolution No. 2013-08-13-01 to accept the lines including the Beccari extension. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Motion carried.

ENGINEER'S REPORT:

St. Andrews Pump Station Site and Access Drive Improvements (No change in status)

The Collier Township Board of Commissioners has elected to have a gate installed at the end of the drive. NIRA has secured an estimate in the amount of \$1,890.00 for the selected gate.

At the Township's direction, Allegheny Fence has been advised to place installation on hold.

Following further discussions with the Township Manager, we have been directed to order and install the gate with identical dimensions, but with a different style, as selected by the St. Andrews residents. The gate installer has been requested to provide a quote.

At a cost quote similar to the originally selected gate, the new gate installation is imminent.

Steen Hollow Sanitary Sewer Extension

Strnisha Excavation, Inc. intends to mobilize on construction of the Steen Hollow Sanitary Sewer Extension on Monday, March 16, 2015. A NIRA Construction Observer has been assigned for this job and will cover the construction from existing Manhole TR-74-4 to proposed Manhole 12.

NIRA recommends acceptance of the Steen Hollow Sewer Extension from TR-74-4 to MH 12 including the Louis Beccari sanitary sewer extension. (motion was covered under Solicitor's Report).

Allegheny County Health Department (ACHD) Administrative Consent Order (no change in status)

CTMA has received a request from ALCOSAN for Municipal information related to Sewer Regionalization Implementation.

At ALCOSAN's request, a meeting was held to discuss certain trunk sewers in Collier Township that ALCOSAN is requesting information on in order to determine their potential for inclusion for regionalization. It was ultimately determined that, at this time, NIRA will provide copies of Plans for the Thoms Run and Robinson Run Interceptors. NIRA continues to compile the requested information.

Lateral Inspections

Despite repeated warnings, contractors continue to schedule lateral inspections prior to completion of all components necessary to complete an approved inspection. It is recommended that CTMA authorize Mike Kaleugher to draft a Resolution to include a surcharge on Tap Applications to cover the costs incurred by CTMA as a result of re-inspections.

NIRA recommends a charge of \$100.00 to defer costs incurred by CTMA as a result of re-inspections. On motion of Oberleitner, seconded by Fotovich, motion was accepted and approved. Motion carried.

Miscellaneous

Louis Beccari Sanitary Sewer Extension

The bore across Steen Hollow to install the carrier pipe for this extension was completed on May 7 and 8, 2015. The construction of the extension is substantially complete as of Monday, May 11, 2015.

NIRA recommends approval and acceptance of this extension upon submission of the required Maintenance Security and Instrument of Conveyance.

Louis Beccari has submitted the required Maintenance Security. (See Item B. Steen Hollow Sanitary Sewer Extension.)

FAA Sewer Extension

Bella Enterprises, Inc. has completed construction of the FAA Sanitary Sewer Extension. All testing is now complete. We await the request for acceptance, the As-Built Drawings and Maintenance Security before advising adoption of the extension.

A "Final" inspection of the FAA Sanitary Sewer Extension was conducted on March 25, 2015, at the FAA's request. Results of the inspection are that all Punch List Items, with the exception of the final pavement restoration, have been acceptably addressed. We await the Maintenance Security and request for acceptance from the FAA before recommending acceptance of the lines. As-builts received by CTMA are currently under review.

Settler's Pointe

Sanitary sewer construction at the Settlers Pointe – Phase 1 Land Development Plan began on March 30, 2015. As of July 24, 2015, all sanitary sewer installation and testing is complete. Minor Punch List items remain. Discuss Tap Application policy exception.

Phase 3, Prestley Heights Sewers (No change in status)

A full set of updated Plans for Phase 3 of Prestley Heights was received at NIRA on August 1, 2014. Plans revised to address review comments were received, reviewed, and approved by NIRA on September 2, 2014.

The Developer's Contractor, Advanced Builders, began construction of the sanitary sewers on January 21, 2015. The Contractor completed construction of the sewers on April 16, 2015.

All testing has been successfully completed as of May 29, 2015. We await Maintenance Security and As-Built Plans from the Developer.

Centennial Pointe, Phase 1B

All testing and Punch List items are complete as of June 29, 2015. Upon submission of the Instrument of Conveyance and the Maintenance Bond, NIRA will recommend approval and acceptance of the lines.

Maronda has submitted the required Maintenance Bond, and the As-built Plans are under review. NIRA recommends acceptance of the lines and release of the Performance Bond.

Chairman requested motion by Board to accept and approve acceptance of the Centennial Pointe, Phase IB lines upon the proper preparation of Resolution No. 2015-08-13-02. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Smith abstained. Motion carried.

Matlak force Main (no change in status)

One of the residents on Ridge Road (639 Ridge Road) is proposing to tie in to the Settlers Pointe Sanitary Sewer System with a low pressure force main. One downstream resident has indicated a willingness to participate in the cost of construction and tap in as well.

OLD BUSINESS: NONE

NEW BUSINESS:

- A. Motion to accept and approve Resolution No. 2015-08-13-01 to Accept Ownership and Maintenance of Certain Sanitary Sewers and Manholes as Installed and Constructed As Part of the Steen Hollow Sanitary Sewer Extension and A Sub Extension Commonly Known as the Beccari Extension with the Project Being Also Referred To As The Boys Home Extension in Collier Township. (motion covered under Solicitor's Report).
- B. Motion to accept and approve Tap Application in the Development known as settlers Pointe under the condition that the Developer completes all remaining items of the Developer's Agreement within Ninety (90) Days of the passing of this motion. On motion of Egri, seconded by Ruffennach, motion was accepted and approved. Smith abstained. Motion carried.
- C. Motion to accept and approve Engagement Letter from Doug Hart, Burns White to defend Authority in the Smith vs. Bonincontro Litigation. On motion of Ruffennach, seconded by Fotovich, motion was accepted and approved. Smith abstained. Motion carried.

There being no further business to discuss, on motion of Ruffennach, seconded by Smith, the meeting was adjourned at 7:50 P.M. Motion carried.

Respectfully submitted,

Patie Asturi
Recording Secretary