

COLLIER TOWNSHIP MUNICIPAL AUTHORITY

MINUTES

REGULAR MEETING – THURSDAY, August 13, 2009

A regular constituted meeting of the Collier Township Municipal Authority was held on Thursday, August 13, 2009, at the township building and was called to order at 7:00 P.M. by Dan Oberleitner, Chairman.

Roll call listed the following members present:

Dan Oberleitner, Chairman  
William Godfrey, Vice Chairman  
Joe Miorelli, Treasurer  
Dan Fotovich, Secretary  
Ed Smith, Assistant Secretary/Treasurer (Arrived at 7:20PM)

Also present:

Michael B. Kaleugher, Solicitor  
Marlin Bartos, NIRA  
Lori Thompson

PUBLIC:

Donn Seger, CPA, presented final 2008 Audit for review. This included a Management Letter; Draft Management Report of Comparative States of Revenues and Expenses Years Ended December 31, 2008 and 2007; and Draft Financial Statements Years Ended December 31, 2008 and 2007.

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Ed brought up since Michele resigned could Donn justify an Engineering Director to operate the office instead of an administrative person.

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On motion of Miorelli, seconded by Fotovich, the Minutes of July 9, 2009 were approved. Motion abstained by Godfrey.

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On motion of Godfrey, the Treasurer's Report for July 9, 2009 was approved as submitted. Motion carried unanimously.

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On motion of Fotovich, seconded by Godfrey, additional bills paid in July 2009 totaling \$28,516.12 and bills paid to August 13, 2009 in the amount of \$256,898.06 were authorized for payment. Motion carried unanimously.

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On motion of Fotovich, seconded by Godfrey, the office staff timesheets from July 9 – August 12, 2009 were approved. Motion carried unanimously.

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## SOLICITOR'S REPORT:

The solicitor is trying to arrange for viewers plan notices for Phase II Cowan/McMichael project to go out after the hearing dates are set.

The solicitor stated that he has only received 3 Right ways of the 6 mailed for Scott Run project.

On motion of Review of Proposal for General Code of \$9,928.00 to assemble all our rules and regulations into a standard manual and system that is revisable. Motion was tabled until next month.

On motion of Smith, seconded by Fotovich, proposal for Justifax to run credit and background checks. Motion carried unanimously.

## ENGINEER'S REPORT:

### Phase II Cowan/Upper McMichael Sewer Project

Macson Corporation has completed the project and testing requirements and submitted closeout documents. Remaining issues: Eyth's rock sump; regrade a small portion of Flavin's horse path and replace approximately 35' natural barrier; restore staging areas; address ACCD Earth Disturbance Inspection result.

Submitted PennDOT HOP work completion notice, awaiting response. Received Collier Township Road Opening Permit close out approval.

Payment No. 9 in the amount not to exceed \$18,657.43 was approved by CTMA, and a five percent (5%) retainage in the amount of \$70,065.61. Paperwork processed August 13, 2009.

Macson Corporation submitted As-Built Plans (DVD) and submitted upfront the Maintenance Bond. CTMA has accepted ownership of the Phase II Cowan/McMichael sanitary sewer lines, subject to Macson Corporation addressing all Punch List items. All paperwork to follow.

### Upper Scotts Run Sewer Project (No change in status.)

Preparing Final Design Plans and Specifications. Easements, Viewers Plans and List delivered to the Solicitor August 13, 2009. Preparing Erosion Control Plans. Submitted Detour Plan to Stan Yablonski, Collier Township Road Supervisor, for review and acceptance. Awaiting response.

### Cabbage Hill Sewer Repairs

One (1) project 'Darlington, Delfred Sanitary Sewer Replacement' qualified for CDBG funding. Prepared and submitted final CDBG Application. Awaiting response.

Prepared the Allegheny County Economic Development, Community Infrastructure and Tourism

Board Grant Applications for the following Projects: Colecrest – Darlington Sanitary Sewer Replacements, Colecrest Sanitary Sewer Replacements. On motion of Miorelli, seconded by Godfrey, approve resolution for grant applications.

Preparing Plans, Specifications and Contract Documents for other sewer replacement projects in the Cabbage Hill Area.

#### Cleaning & Video Sanitary Sewers

Robinson Pipe Cleaning Company started work on June 22, 2009 and is expected to complete the project within a couple of weeks.

#### Kirwan Heights Sewer Repairs

The Vanadium Road Sanitary Sewer Replacement Project Bid Opening was held on July 24, 2009. Stefanik's Next Generation Contracting Company submitted the lowest responsible Bid in the amount of \$80,736.00. We recommend Award of the project to Stefanik's Next Generation Contracting Company. Prepared the award notice to Stefanik's Next Generation Contracting Company on July 28, 2009 and received the signed Contract Documents on August 7, 2009.

Allegheny County Public Works (ACPW) reviewed the overall Vanadium Road Projects Schedules and decided to permit Lindy Paving to complete the Scott Township portion of the reconstruction project. Once the Scott portion is complete, then allow Stefanik's Next Generation Contracting Company to work and complete the sewer replacement project. Once the sewer project is complete, Lindy Paving will return and complete the Collier portion of the road reconstruction project. ACPW's also request a slight realignment of the sewers so as to effectively maintain and control traffic. Traffic control is the main reason for the ACPW's reschedule and sewer realignment.

Preparing Plans, Specifications and other Contract Documents for other sewer replacement projects in the Kirwin Heights Area.

#### Thoms Run Trunk Sewer Lining/Repairs

The Thoms Run Trunk Sewer Lining/Repairs project is complete. Ten percent (10%) retainage in the amount of \$21,220.40. Re-issued notice to Insituform Technologies, Inc. to schedule final inspection and the preparation of final payment and execute closeout documents. Awaiting response.

#### Colecrest/Prestley Lining Repairs

The Colecrest/Prestley Sewer Lining project is complete, five percent (5%) retainage in the amount of \$2,314.53. Re-issued notice to Insight Pipe Contracting, L.P. to schedule final inspection and preparation of final payment and execute closeout documents. Insight Pipe Contracting, L.P. submitted the closeout documents and will schedule final inspection shortly.

Administrative Consent Order (No change in status.)

Phase I Dye Test Project (No change in status.)

Thoms Run Pump Station Abandonment (No change in status.)

Independent Enterprises, Inc. completed the Thoms Run Pump Station abandonment project. Prepared and sent on June 1, 2009 Change Order No. 1 deleting restoration item from the Contract and payment No. 2 \$0.00 balance due. Also sent closeout documents, awaiting response.

Mancini Ewing Road Sewer Extension (No change in Status.)

CTMA accepted sewer lines by Resolution 10-11-07-02. Awaiting Maintenance Bond. Work associated with the existing manhole remains to be completed. Field viewed project in March, 2009, maintenance period ending April, 2009.

Barrett Baldwin Road Extension Grinder Pump Sewer Service (No change in status.)

Prepared preliminary cost estimates: Church only \$68,277.00; Watershed \$201,630.00 - \$68,580.00 Tap-in Fees = \$133,050.00.

Miscellaneous Developments

Centennial Pointe (No change in status.) – Construction of Phase I internal sanitary sewers complete, majority of Punch List items complete. Sent notice to Maronda Homes issues with infiltration. Awaiting execution of Developer's Agreement and Bonds. Maronda will soon schedule landscaping. Met with Tomasko, DAS Group, and Duryea, D<sup>2</sup> Environmental, to review the Pump Station operation and procedures. Will schedule meeting with Generator Supplier to field view generator operations and procedures.

Gary Mancini Construction (No change in status.) – Completed the Baldwin Road sewer extension at the Centennial Pointe Pump Station. Hold five (5%) retainage in the amount of \$173.75 for mandrel test.

Tuscany Ridge (No change in status.) – Construction of Phase I and Phase II internal sanitary sewers complete. Bob Bailey Construction completed working the Punch List of items and testing has been completed. Preparing final paperwork. Field view K. P. Hollow line Maintenance Bond expiration. Bailey completed minor repairs.

Summit Ridge (No change in status.) – Prepared and sent on June 2, 2009 to A.R. building Co. the final list of sewer lines and test results requesting Maintenance Bond and transfer of sewer system documents. Received and reviewed revised as-built sewer plans. Recommend CTMA accept ownership of the Summit Ridge sanitary sewer lines Phase IA, 1B, 2 and 3, subject to A. R. Building Company submitting the closeout documents and Maintenance Bond.

Cozza Plan (No change in status.) – W. D. Wright Contracting completed construction of a portion of the internal Sanitary Sewer lines to service the Craig Cozza property (Lot No. 1) only. Air and vacuum tests complete. Awaiting mandrel test scheduled. On June 29, 2007, issued W.D. Wright Punch List items. Need to complete final inspection. Awaiting execution of Developer's Agreement.

Bryna Ridge (No change in status.) – CTMA accepted the Bryna Ridge sewer lines by Resolution 08-09-07-01. Doerfler performed manhole vacuum testing, one (1) manhole repaired, needs retested. Notify Kozik Bros., Inc.

Phase IC Cowan/South Cowan Sanitary Sewer Project – Independent Enterprises, Inc. working Punch List items. Awaiting final observation and testing.

PennDOT Paving Roads in Collier Township – Several manholes have been paved over and buried. PennDOT personnel have removed bituminous materials from several manholes; however, several manholes remained paved over. Correspondence and telephone calls have not been conclusive of responsibilities.

OLD BUSINESS: None

NEW BUSINESS:

On motion of Miorelli, seconded by Godfrey, of 5% salary increase for Lori Thompson, effective August 1, 2009. Motion carried unanimously.

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There being no further business to discuss, on motion of Fotovich, seconded by Miorelli, the meeting was adjourned at 8:20 P.M.

Respectfully submitted,

Lori Thompson  
Recording Secretary